

P.U.C.O. No. 1
Sewer Tariff

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President

Carroll Township Treatment Services, LLC
8781 West State Route 2
Oak Harbor, Ohio 43449

Filed pursuant to the authority of the Public Utilities Commission of Ohio
Case No. 18-0889-ST-AIR

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CARROLL TOWNSHIP TREATMENT
SERVICES, LLC

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SERVICE AREAS

This tariff covers sewer service by the Company to customers located in a service area in Carroll Township approximately .0301 square miles; as shown on the map on the next page.

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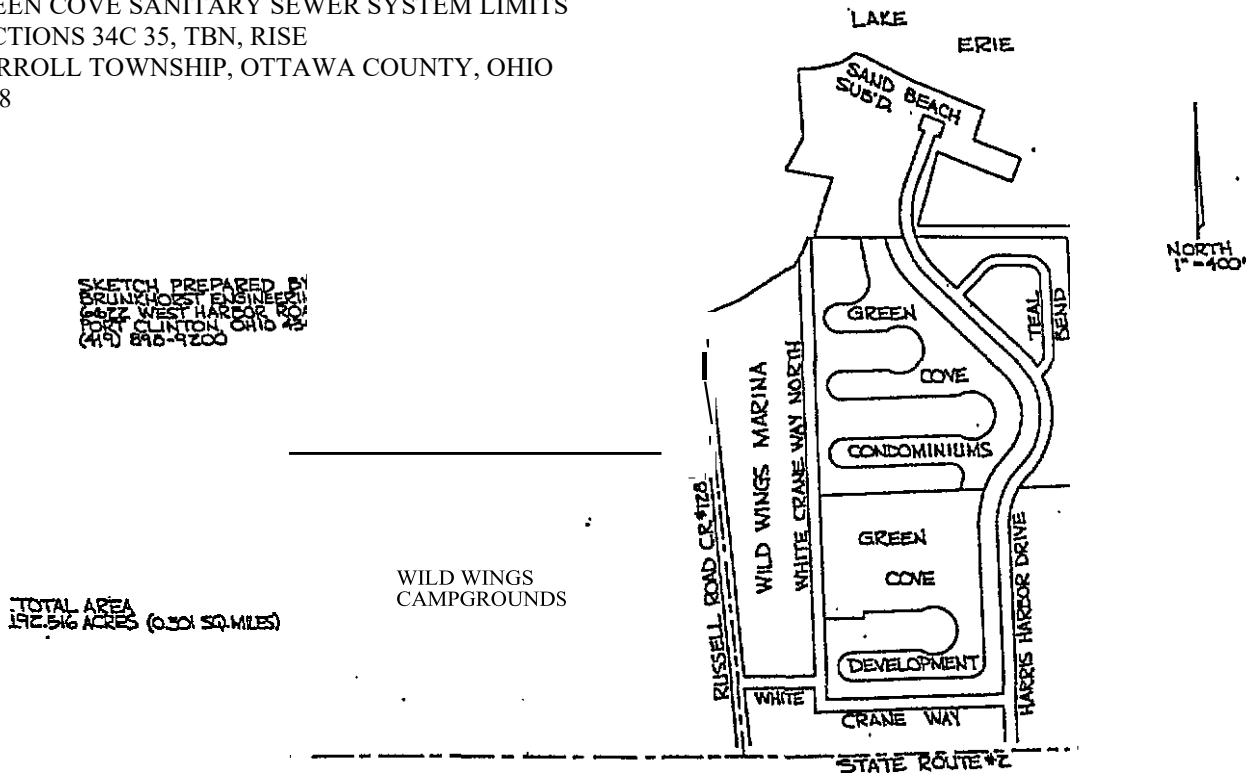
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MAP

GREEN COVE SANITARY SEWER SYSTEM LIMITS
SECTIONS 34C 35, TBN, RISE
CARROLL TOWNSHIP, OTTAWA COUNTY, OHIO
1998



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DEFINITIONS

Adjacent Buildings

A group of two or more buildings not separated by any street, avenue, thoroughfare, alley or other public way.

Clean Waters

All waste waters other than sewage, including, but not limited to, roof, footing and surface drainage.

Commission

The Public Utilities Commission of Ohio.

Company

Carroll Township Treatment Services, LLC.

Company Service Line

That portion of the service **line** between the collection main and the sewer inlet connection at or near the property line, right-of-way, or easement line, maintained at the cost of the Company.

Customer

A person who has contracted for sewer service for one particular use to be supplied to a particular premises. When the same person makes more than one contract for service for more than one use or for service to more than one premises, he shall, for the purpose of this tariff, be deemed a separate customer with respect to each contract.

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Customer Service Line

That portion of the service line from the Company's service line to the structure or premises which is supplied, installed, and maintained at the cost of the Customer.

Domestic Service

Discharge of domestic sewage into the Company's sewer system.

Domestic Sewage

Sewage excluding storm and surface water, resulting from normal household activities only, including, but not limited to, waste from drinking fountains, toilets, urinals, bathtubs, showers, lavatories, garbage disposals, laundries and sinks.

Foundation Drain

A pipe installed inside or outside the foundation of a structure for the purpose of draining ground or subsurface water away from the foundation.

A term referring to a trunk main.

Nondomestic Sewage

All sewage other than domestic sewage, including, but not limited to, commercial or industrial wastes.

Owner

A person holding the fee or life estate, or an undivided interest in the fee or life estate, in any premises which are, or are about to be, supplied with sewer service by the Company.

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Person

Person means corporations and associations, including public bodies, as well as natural persons, and shall include the plural as well as the singular number unless the context shall otherwise indicate.

Premises

Premises means the physical property to be serviced. Each of the following together with the lot or parcel of land upon which it is located, or such portion of such land as is used or held for use with it shall constitute a premises:

- (1) One building, or combination of adjacent buildings of the same ownership designed for single-family occupancy as a residence or apartments, and/or for professional or business purposes.
- (2) A combination of adjacent buildings, of the same ownership, and designed for single-family occupancy and/or for professional or business purposes.
- (3) One dwelling unit designed for single-family occupancy, within a double house or within a multiple-unit flat or apartment building.
- (4) Multi-family housing owned by an association which is responsible for all the expenses of the dwellings.
- (5) A single lot, park or playground, without any building thereon.

Pronouns Referring to Customers

Whenever in this tariff any form of pronoun in the third person singular, masculine gender, is used with reference to a customer, such pronoun shall, unless the context clearly indicates a contrary intention, be construed to apply to any original customer or successor thereto, whether male or female, or a partnership, corporation, association, or other organization.

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Sewer

A pipe for carrying sewage and other liquid waste.

Trunk Main

A pipe or line which connects the company service line to the plant facilities.

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RATES AND CHARGES

1. DOMESTIC SERVICE AND NON-DOMESTIC SERVICE

Sewer Charge per hundred gallons: \$1.3019

2. Dishonored Check Charge \$38.00

3. Disconnection Charge is based upon actual out-of-pocket expense of the Company

4. Reconnection of Service Charge is based upon actual out-of-pocket expense of the Company

5. Customer accounts overcharged over the course of 18 months between 2014 and 2016 will receive a monthly credit beginning in March 2020 and ending in August of 2021 as a result of Case No. 18-889-ST-AIR.

6. Customer accounts which were billed based on sub meter billing determinants and not Carroll Water and Sewer District Water meter billing determinants will be rerated based on Carroll Water and Sewer District Water billing determinants.

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GENERAL REGULATIONS COVERING SERVICE

1. When sewer service is to be temporarily discontinued by any planned action of the Company, the Company will mail written notice to its customers. The notice will contain, to the extent possible, the customers to be affected by the discontinuance of service and shall also state the probable duration of the interruption of service.
2. In the interest of public health and for the protection of Company property, the Company will not permit customer service lines, or any other lines or pipes carrying or which are in a position to carry sewage, to be connected either on or off any premises with any lines which the Company knows or has good reason to believe carries, or is in a position to carry, nondomestic sewage, unless the consent of the Company is first obtained.
3. The Company shall prohibit the discharge of clean waters into its sewage system, and reserves the right to prohibit, accept or require pretreatment of nondomestic sewage.
4. The Company undertakes to use reasonable care and diligence to provide constant sewer service, but reserves the right at any time without notice to shut off the mains or service lines for the purpose of making emergency repairs.
5. When application is made to install a customer service line, for sewer service, or for the reinstatement of sewer service, the Company shall be entitled to assume that the piping and fixtures to which the service will be supplied are in order.
6. Operating control of all mains and company service lines is vested in and shall at all times remain in the Company and shall not be trespassed on or interfered with in any manner.
7. The Company may discontinue sewer service to any customer for violations of sewer service regulations, as stated below.
 - a. No notice is required in any of the following instances:
 - (1) For tampering with any main, company service line or other appliance under the control of, or belonging to, the Company;

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- (2) For connecting the customer service line, or any pipe directly or indirectly connected to it, to any lines or pipes carrying or which are in a position to carry, clean waters, other non-sewage wastes, or unacceptable sewage; or
 - (3) For any other violation of, or failure to comply with, the regulations of the Company which may, in the opinion of the Company or any public authority, create an emergency situation.
- b. The customer must be given not less than twenty-four hours written notice before service is disconnected for the discharge of any type of sewage not stated in the application, or for the use of the service upon any premises not stated in the application.

Personal delivery of the notice to the customer's premises shall first be attempted and, only if personal service cannot be accomplished at that time, the notice shall be securely attached to the premises in a conspicuous manner.

- c. The customer must be given not less than fourteen days written notice before service is disconnected when any of the following conditions exist:
- (1) For nonpayment of any tariffed charges when due or within any additional period for payment permitted by the Company, or for not making a deposit, as required. Disconnection of service for nonpayment may not occur prior to fourteen days after the due date;
 - (2) For any violation of, or failure to comply with, the regulations of the Company other than stated in Paragraph (7)(a) of the tariff;
 - (3) For misrepresentation in the application as to any material fact;
 - (4) For denial to the Company of reasonable access to the premises for the purpose of inspection; or
 - (5) For violation of federal, state, or local laws or ordinances where such violation affects the provision of utility service by the Company.

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8. If a customer, whose service has been discontinued for nonpayment of bills, or for violation of or failure to comply with the regulations of the Company, desires a reconnection, such reconnection may be made only after the customer:
- a. has paid the full amount of arrears for which service has been disconnected and paid a reconnection fee based upon the actual out-of-pocket expense of the Company; or
 - b. has entered into a payment plan agreed to by the Company that when completed will result in the customer being current in his/her payments within ninety (90) days; and
- if applicable, has corrected any condition in violation of the regulations of the Company.
9. Any employee or agent of the Company whose duty requires him/her to enter upon private property, prior to entering the private property, will voluntarily identify himself or herself, provide proper company photo identification and state the reason for his visit. The employee or agent shall in all cases direct himself or herself to a person holding himself or herself as being responsible for the property. Entrance will not be sought or gained by subterfuge or force.
10. Complaints with regard to the character of the service furnished or of the bills rendered are to be made to the Company in the following manner:
- a. By telephone to the number listed on the bill or,
 - b. In writing to the Company's address listed on the bill.

Though the Company may respond orally prior to 10 days after receiving the complaint, the Company will also respond to all complaints in writing, within 10 days after the date of the receipt of the complaint and if the complainant is not satisfied with the Company's report, the Company shall promptly inform the customer of the availability of the Commission's complaint handling procedures, including the address and the local telephone number of the Commission's Public Interest Center.

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A record of each complaint will be kept by the Company for a period of three years. The record will give the name and address of the complainant, the date, the nature of the complaint, the action taken, and the decision made by the Company with respect to it.

11. The Company reserves the right at any time to alter, amend or add to regulations of this tariff, or to substitute other regulations, and all such alterations, amendments and additions and substitutions will be filed with and approved by the Public Utilities Commission of Ohio, as provided by law.

Nothing within this tariff shall take precedence over the rules set forth in Rule 4901:1-15 Standards for Waterworks Companies and Sewage Disposal Systems Companies unless otherwise specifically ordered by the Commission pursuant to Rule 4901:1-15-01 of the Administrative Code.

12. Whenever a customer pays a bill for sewer service by check, and the check is dishonored by the customer's financial institution, there will be an additional immediate charge to the customer of \$38.00 for each check so returned. The Company will call the customer about the dishonored check and at its option, also notify the customer by certified mail.

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CONTRACT FOR SEWER SERVICE

1. All applications for sewer service must be made on forms provided by the Company. Application forms are available, without charge, at the Company offices during normal business hours. Upon acceptance by the Company, the application shall become a contract between the applicant, afterwards known as the customer, and the Company, obligating the customer to pay for the sewer service and obligating both parties to abide by all the terms and provisions of this tariff. Each application must state truly and fully the type or types of sewage to be discharged from the premises to be serviced. A separate contract for sewer service shall be required for each premises serviced. Each application must be signed by the owner of the premises to be serviced if available, and if not, by the occupant of said premises as the duly authorized agent of said owner.
2. The Company shall be notified of any change of ownership and of any change of tenancy involving the termination of a contract for service, such notice to contain the date such change is to become effective.
3. At such time as the Company is notified of a change in tenancy or ownership requiring the filing of a new application for sewer service, whether such notice is given by the old customer or otherwise, the Company shall request the Carroll Township Water & Sewer District to make a final meter reading and then the Company shall render a final bill. The customer in whose name the account stands at the time such final bill is rendered shall be liable for said final bill. At the time the Company sends the final bill, the sewer contract shall be terminated. Service to the premises will not be restored until this bill is paid or application is made by third party not having a tenant or owner relationship with the prior customer and not having notice of the prior unpaid bill.
4. Bills rendered upon termination of the contract must be paid within 15 days from the date rendered. When not so paid, such bill shall be increased by the cost of collection, including attorney fees and court costs reasonably incurred to affect collection.

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CARROLL TOWNSHIP TREATMENT SERVICES, INC.
SERVICE APPLICATION AND AGREEMENT

The undersigned applicant requests that CARROLL TOWNSHIP TREATMENT SERVICES, LLC hereinafter referred to as the "Company", provide sewer service requirements at the premises described below, and agrees to accept and pay for service in accordance with the Company's rates, rules, regulations and conditions of service on file with and approved by the Public Utilities Commission of Ohio

The applicant agrees to install, if not already installed, and to maintain at his own expense in good condition all customer service lines in the premises described below, and that the Company owns and shall maintain at the Company's expense all mains and other facilities used in rendering service to the applicant, in the premises described below. The Company or its agent shall have access to the water meter at all reasonable times. If the water meter is not read during any billing period, the Company shall render and the applicant agrees to pay an estimated bill for said billing period. After the next water meter reading, the Company will true up the estimated bill to reflect the actual water meter reading and will provide a credit if one is due.

The premises to which sewer services will be provided by the Company are located as follows:

SIGNING OF THIS FORM BY A CUSTOMER FOR SEWER SERVICE SHALL IN NO CASE BE DEEMED TO CONSTITUTE A WAIVER BY THE CUSTOMER OF ANY RIGHTS OR PRIVILEGES GRANTED OR GUARANTEED TO HIM/HER BY THE LAWS OR CONSTITUTION OF THE STATE OF OHIO OR BY THOSE OF THE UNITED STATES.

Applicant's Signature _____ Date _____

Company: By _____ Date _____

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BILLS AND PAYMENTS FOR SERVICES

1. Each customer is liable for the payment of sewer service provided to his premises until he has paid his final bill for all charges of any kind due under this tariff.
2. Bills will be rendered monthly and shall indicate the monthly consumption charge. The bill will state the water meter reading at the end of the period and the consumption. The word "monthly" as used herein and in rate schedules is hereby defined to be the elapsed time between two successive billings rendered approximately 30 days apart. The bill will be due and payable fifteen (15) days after the date the bill is mailed to the customer, or the first business day thereafter if the 15th day falls on a Saturday, Sunday or public holiday.
3. Bills will be mailed and delivered to the customer at the address of the premises serviced unless the customer shall, in writing, request that they be sent to some other address specified by him. The failure to receive the bills shall not relieve the customer of the obligation to pay same when due. Duplicate bills will be rendered upon request. All bills and charges due the Company shall be paid at the Company's office, or by mail at the Company's address as provided on each bill.
4. Deposits may be required from any customer in an amount not to exceed 1/12 of the estimated charge for all service for the ensuing 12 months, plus 30 percent of the monthly estimated charge in accordance with the provisions of Ohio Administrative Code Chapter 4901:1-17.
5. When the customer desires sewer service to be discontinued either temporarily or permanently, he shall so notify the Company at the Company's office. A bill will then be rendered by the Company to date after the reading of the water meter is obtained. Such bill, and all other charges against the customer's account must be paid in full at the office of the Company within 15 days after billing.

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CUSTOMER SERVICE LINES

- I. No customer service line shall be constructed or connected to facilities of the Company until application for permission shall have been made to and accepted by the Company. The applicant for a customer service line must provide the Company with a description of the area to be serviced, the number of people to be served at the premises, the type of use, engineering drawings if the Company must apply to the Ohio EPA and other relevant information that the Company requires.
2. No customer service line may be used for more than one premises, except in the case of multi-family housing owned by an association which is responsible for all the expenses of the dwellings.
3. The Company's acceptance of an application for permission to install a customer service line shall be subject to the condition that there shall exist, adjacent to the premises to be served, to the full width of the street frontage of such premises, a trunk main owned by the Company which is connected or is ready to be connected to the Company's sewer system. In the event such a trunk main does not exist, necessary facilities may be extended under provisions of Rule 4901:1-15-32 and 4901:1-15-33 of the Ohio Administrative Code.
4. The customer service line shall be installed in a location approved by the Company and by an approved plumber at the expense of the customer. The materials and installation shall conform to specifications established by the Company. After such a line is installed, it is to remain uncovered until it is inspected by the Company.
5. The customer shall be responsible for all leaks in the customer service line and shall, at his expense, maintain and keep it in good repair. When leaks or other defects in customer service lines are discovered, the Company may discontinue service in accordance with Rule 4901:1-15-29 OAC. Without limiting the authority of the Company as provided in the preceding sentence, the Company will give 24 hours written notice to the customer before discontinuing such service, in order to afford him a reasonable time within which to make repairs. The customer may request the Company for additional time which the Company may grant in appropriate circumstances.

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6. The customer shall deposit prior to connection to the Company's sewer facilities a charge for connection equal to the Company's actual out-of-pocket cost incurred in connecting the service. After connection, the Company shall compute its actual out-of-pocket cost for the same. Any excess of the amount deposited over actual cost shall be returned to the customer within 30 days or any excess of actual cost over the amount deposited shall be paid by the customer within 30 days.
 7. A customer may not put a customer service line of another utility in the same trench as the sewer customer service line unless such an installation is approved, in writing, by the Company. If joint trenching is a reasonable alternative and does not interfere with the customer service line to the detriment of the Company, the Company will permit joint trenching.
 8. It shall be the responsibility of the owner to properly install the customer service line, and inspection by the Company shall not in any way relieve the owner of maintaining, operating and repairing the customer service line if and when required.
 9. The connection of foundation drains, footing drains, roof downspouts and gutter drains directly or indirectly to the sewer system of the Company is not permitted under any circumstances. Any such connections found shall be immediately disconnected. Failure to disconnect are grounds for immediate discontinuance without notice of sewer service by the Company.
 10. The introduction of any surface water by the customer shall not be permitted under any circumstances, and the continuance of such practice shall be grounds for immediate, without notice, discontinuance without notice of service.
 11. Where customer service lines are installed to basements, the owner shall securely plug the connection to prevent the entrance of water, mud, debris, etc., into the system. The plug shall be left in place until after the building is under roof and the basement floor slab is in place and all debris cleaned out of the basement.

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MAIN EXTENSIONS

1. Any person desiring sewer service that requires the extension of mains or other facilities shall make application for service, including (a) a description of the area to be served, (b) a general plan showing the location of mains required to service the area, (c) a general layout of the subdivision or area to be served showing the number of lots and indicating the type of construction proposed, and (d) a schedule of development giving the best estimate as to when service should be made available to each lot or structure.

2. Mains, subsequent connections and other facilities are to be provided pursuant to Rule 4901:1-15-32 and 4901:1-15-33 of the Ohio Administrative Code or any rule or order of the Public Utilities Commission of Ohio which supersedes Rules 4901:1-15-32 and 4901:1-15-33.

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CARROLL TOWNSHIP TREATMENT SERVICES, LLC

Appendix A

P.U.C.O. No. 1
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Billing Format

Carroll Township Treatment Services, LLC
8781 West State Route 2
Oak Harbor, Ohio 43449

ACCOUNT NUMBER

{CUSTOMER NAME}
{CUSTOMER ADDRESS}

PLEASE MAKE CHECKS PAYABLE TO Carroll Township Treatment Services, LLC
AND INDICATE ACCOUNT NO. ON CHECK.

CHECK HERE IF ADDRESS OR TELEPHONE
NUMBER HAS CHANGED. SEE REVERSE SIDE.

RETURN THIS PORTION WITH PAYMENT

Service to: (Account Number)

Prior Billing

\$ _____

Customer Name
Customer Address

Payments (Date), Thank You
Prior Balance {Date}

\$

BILLING PERIOD

Current Charges

Service for (Number of Days)
Next Reading on/about (Date)

Charge **AMOUNT DUE**
Credits (if any)

\$ _____ !

METER READING INFORMATION

Gallons used in this period
Gallons used in previous period
Gallons billed

MESSAGES TO YOU FROM CARROLL TOWNSHIP TREATMENT SERVICES, INC.
For questions about your bill, please call 1-419-898-8838
If you have questions about your bill, contact our office. If after talking with our representative you are not satisfied, you may contact the PUCO Public Interest Center at 1-800-686-7826. Customers using a TDD call 1-800-686-1570.
Current Rate Schedule is available upon request.

Reverse Side of Bill

CHANGES OF MAILING ADDRESS OR TELEPHONE NUMBER

LAST NAME - FIRST NAME - MIDDLE INITIAL

STREET ADDRESS AREA

STREET ADDRESS AREA

CITY - STATE - ZIP CODE

TELEPHONE NUMBER _____

UNDERSTANDING YOUR BILL

If you have any questions or complaints about your bill, please call us before the DATE DUE at the number appearing on the front of the bill. If you write, please use a separate piece of paper and include your name, address and account number. Direct your letter to the office whose address appears on the front of this bill in the upper left-hand corner.

A RATE SCHEDULE, explanation of how to check the accuracy of the bill and an explanation of the various charges are available for inspection in our local business office. The

address of this office is located on the front of the bill in the upper left-hand corner.

Notification of Customer Rights

Our office representatives are available to assist you with any questions you may have about your service. Each Customer inquiry is handled in a responsible manner with attention and care. Every effort is made to provide you with a prompt response to your inquiry. If you are not satisfied with the way your situation has been handled, please request to speak with the president. Carroll Township Treatment Services, LLC (or Company) has ten business days in which to respond to a Customer complaint.

In addition, you have the right to contact the Public Utilities Commission of Ohio (PUCO) if you feel your inquiry has not been handled satisfactorily.

Public Utilities Commission of Ohio (PUCO)
Customer Services Division
180 East Broad Street
Columbus, Ohio 43215-3793
1-800-686-7826
1-800-686-1570 TDD# for the hearing impaired

The PUCO has adopted a comprehensive set of standards for sewer disposal system companies. A copy of Carroll Township Treatment Services, LLC's rates, rules and regulations (tariff) is available for review upon request at our offices or from the Public Utilities Commission of Ohio.

The Customer has a right to see a proper Company photo identification and to know the reason(s) for the visit whenever a Company employee(s) or agent(s) seek access to the Customer's premises.

As always, we welcome your comments and suggestions on how we can serve you better. Call our local number **419/ 898-8838**.

ARRANGING FOR SERVICE

To initiate your service, we must have an application form completed by the person responsible for paying the bill.

ESTABLISHING CREDIT

In accordance with PUCO rules, Carroll Township Treatment Services, LLC will require new Customers to establish financial responsibility prior to receiving service. Financial responsibility may be established if: a) the Customer owns the property being served or other real estate in the service territory; or b) the Customer demonstrates that he/she is a satisfactory credit risk; or c)

the Customer has a history of timely paying the bills of a similar utility; or d) the Customer provides a guarantor; or e) the Customer provides a security deposit.

DEPOSITS

Deposits may be required from any Customer in an amount not to exceed 1/12 of the estimated charge for all service for the ensuing 12 months, plus 30 percent of the monthly estimated charge.

The Company will establish a residential Customer's creditworthiness, as set forth in chapter 4901:1-17 of the Ohio Administrative Code.

YOUR RESPONSIBILITIES AND OURS

The Customer will install, if not already installed, and maintain at his/her own expense all service lines in the premises, and the Company shall own and maintain at its expense all mains and other facilities used in rendering service.

PAYMENT OF BILLS

1. Each customer is liable for the payment of sewer service provided to his premises until he has paid his final bill for all charges of any kind due under this tariff.
2. Bills will be rendered monthly and shall indicate the monthly consumption charge. The bill will state the water meter reading at the end of the period and the consumption. The word "monthly" as used herein and in rate schedules is hereby defined to be the elapsed time between two successive billings rendered approximately 30 days apart. The bill will be due and payable fifteen (15) days after the date the bill is mailed to the customer, or the first business day thereafter if the 15th day falls on a Saturday, Sunday or public holiday.
3. Bills will be mailed and delivered to the customer at the address of the premises serviced unless the customer shall, in writing, request that they be sent to some other address specified by him. The failure to receive the bills shall not relieve the customer of the obligation to pay same when due. Duplicate bills will be rendered upon request. All bills and charges due the Company shall be paid at the Company's office, or by mail at the Company's address as provided on each bill.
4. When the customer desires sewer service to be discontinued either temporarily or permanently, he shall so notify the Company at the Company's office. A bill will then be rendered by the Company to date after the reading of the water meter is obtained. Such

bill, and all other charges against the customer's account must be paid in full at the office of the Company within 15 days after billing.

DISCONNECTING YOUR SERVICE

We may disconnect your service without your request and without notice only for the following reasons:

1. For tampering with any main, or other appliance under the control of, or belonging to, the Company;
2. For connecting the customer service line, or any pipe directly or indirectly connected to it, to any lines or pipes carrying or which are in a position to carry, clean waters, other non-sewage wastes, or unacceptable sewage; or
3. For any other violation, or failure to comply with, the regulations of the Company which may, in the opinion of the Company or any public authority, create an emergency situation.

We may disconnect your service without your request by giving you 24-hour written notice for the discharge of any type of sewage not stated in the application, or for the use of the service upon any premises not stated in the application.

Personal delivery of the notice to the customer's premise shall first be attempted and, only if personal service cannot be accomplished at that time, the notice shall be securely attached to the premises in a conspicuous manner.

We may disconnect your service upon 14 days written notice for any of the following reasons:

1. For non-payment of any tariffed charges when due or within any additional period for payment permitted by the Company, or for not making a deposit as required. Disconnection of service for non-payment may not occur prior to fourteen days after the due date;
2. For any violation of, or failure to comply with, the regulations of the Company other than for those reasons where no notice is required;
3. For misrepresentation in the application as to any material fact;
4. For denial to the company of reasonable access to the premises for the purpose of inspection; or

5. For violation of federal, state, or local laws or ordinances where such violation affects the provision of utility service.

SERVICE RECONNECTION FEE

If service has been discontinued, there may be a service reconnection charge. The charge will be based on the actual out-of-pocket cost to the Company for reconnecting your service. In order for your service to be restored, you must eliminate the condition that warranted the disconnection of service, pay the full amount in arrears, or establish a deferred payment agreement with the Company.

This foregoing document was electronically filed with the Public Utilities

Commission of Ohio Docketing Information System on

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Case No(s). 20-1585-ST-AIR

Summary: Exhibit electronically filed by Mr. Andrew J Ayers on behalf of Carrol Township Treatment Services, Inc.