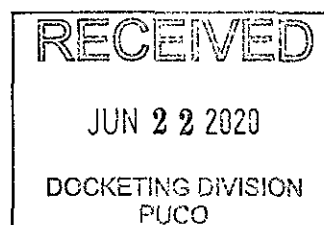


# Confidential Release

Case number: 13-1115-TP-COI

Date of Confidential Document: 10/16/2013

Release Date: 6/18/20



Page Count: 31

Document Description: FCC Form 481 Annual Reporting

---

**"Consent to Release to the PUCO DIS Website"**

Name Jay S. Agranoff

Reviewing Attorney Examiner's Signature

Date Reviewed 6/22/20

This is to certify that the images appearing are an accurate and complete reproduction of a case file document delivered in the regular course of business.  
Technician WON Date Processed 6/25/20

# CONFIDENTIAL

*Confidential treatment has been requested for the following document:*

*Case: 13-1115-TP-COI*

*Page Count: 31*

*Date Filed: 10/16/2013*

*Filed by: Norman J. Kennard*

*On Behalf of: Fort Jennings Telephone Company*

*Summary of document: FCC FORM 481- Carrier Annual Reporting*

RECEIVED-DOCKETING DIV  
2013 OCT 16 PM 1:14  
PUCO

**FCC Form 481 - Carrier Annual Reporting  
Data Collection Form**

 FCC Form 481  
 OMB Control No. 3060-0985/OMB Control No. 3060-0819  
 July 2013

<010> Study Area Code	300614
<015> Study Area Name	FORT JENNINGS TEL CO
<020> Program Year	2014
<030> Contact Name: Person USAC should contact with questions about this data	Michael Metzger
<035> Contact Telephone Number: Number of the person identified in data line <030>	419-286-2181
<039> Contact Email Address: Email of the person identified in data line <030>	mikeefj@telephone.com

ANNUAL REPORTING FOR ALL CARRIERS		54.313 Completion Required	54.422 Completion Required
<100> Service Quality Improvement Reporting	(complete attached worksheet)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<200> Outage Reporting (voice)	(complete attached worksheet)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<210> <input checked="" type="checkbox"/> <- check box if no outages to report			
<300> Unfulfilled Service Requests (voice)	0	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<310> Detail on Attempts (voice)	(attach descriptive document)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<320> Unfulfilled Service Requests (broadband)		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<330> Detail on Attempts (broadband)	(attach descriptive document)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<400> Number of Complaints per 1,000 customers (voice)		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<410> Fixed	0.0		
<420> Mobile			
<430> Number of Complaints per 1,000 customers (broadband)		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<440> Fixed			
<450> Mobile			
<500> Service Quality Standards & Consumer Protection Rules Compliance	(check to indicate certification)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<510> 300614oh510	(attach descriptive document)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<600> Functionality in Emergency Situations	(check to indicate certification)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<610> 300614oh610	(attach descriptive document)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<700> Company Price Offerings (voice)	(complete attached worksheet)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<710> Company Price Offerings (broadband)	(complete attached worksheet)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<800> Operating Companies and Affiliates	(complete attached worksheet)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<900> Tribal Land Offerings (Y/N)? <input type="radio"/> <input checked="" type="radio"/>	(if yes, complete attached worksheet)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<1000> Voice Services Rate Comparability	(check to indicate certification)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<1010> <input type="radio"/> <input checked="" type="radio"/>	(attach descriptive document)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<1100> Terrestrial Backhaul (Y/N)? <input checked="" type="radio"/> <input type="radio"/>	(if not, check to indicate certification)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<1110> <input type="radio"/> <input checked="" type="radio"/>	(complete attached worksheet)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<1200> Terms and Condition for Lifeline Customers	(complete attached worksheet)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

**Price Cap Carriers, Proceed to Price Cap Additional Documentation Worksheet**  
 Including Rate-of-Return Carriers affiliated with Price Cap Local Exchange Carriers

<2000>	(check to indicate certification)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<2005>	(complete attached worksheet)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

**Rate of Return Carriers, Proceed to ROR Additional Documentation Worksheet**

<3000>	(check to indicate certification)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<3005>	(complete attached worksheet)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

 2013 OCT 16 AM 11:59  
 RECEIVED-BOOKETING DIV

**(100) Service Quality Improvement Reporting  
Data Collection Form**

FCC Form 481  
OMB Control No. 3060-0986/OMB Control No. 3060-0819  
July 2013

<010>	Study Area Code	306614
<015>	Study Area Name	FORT JENNINGS TEL CO
<020>	Program Year	2014
<030>	Contact Name - Person USAC should contact regarding this data	Michael Metzger
<035>	Contact Telephone Number - Number of person identified in data line <030>	419-286-2181
<039>	Contact Email Address - Email Address of person identified in data line <030>	mike@fjtelephone.com
<110>	Has your company received its ETC certification from the FCC? If your answer to Line <110> is yes, do you have an existing §54.202(a) "S year plan" filed with the FCC?	(yes / no) <input checked="" type="radio"/> <input type="radio"/> (yes / no) <input type="radio"/> <input type="radio"/>

If your answer to Line <111> is yes, then you are required to file a progress report, on line <112> delineating the status of your company's existing § 54.202(a) "S year plan" on file with the FCC, as it relates to your provision of voice telephony service.

<112> Attach Five-Year Service Quality Improvement Plan or, in subsequent years, your annual progress report filed pursuant to 47 C.F.R. § 54.313(a)(1). If your company is a CETC which only receives frozen support, your progress report is only required to address voice telephony service.

Name of Attached Document (.pdf)

Please check these boxes below to confirm that the attached PDF, on line 112, contains a progress report on its five-year service quality improvement plan pursuant to § 54.202(a). The information shall be submitted at the wire center level or census block as appropriate.

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------

<113> Maps detailing progress towards meeting plan targets  
 <114> Report how much universal service (USF) support was received  
 <115> How (USF) was used to improve service quality  
 <116> How (USF) was used to improve service coverage  
 <117> How (USF) was used to improve service capacity  
 <118> Provide an explanation of network improvement targets not met in the prior calendar year.

[illegible]

<010>	Study Area Code	300614
<015>	Study Area Name	FORT JENNINGS TEL CO
<020>	Program Year	2014
<030>	Contact Name - Person USAC should contact regarding this data	Michael Metzger
<035>	Contact Telephone Number - Number of person identified in data line <030>	419-286-2181
<039>	Contact Email Address - Email Address of person identified in data line <030>	mikeet@telephone.com

1/1/2013	
----------	--

**<701> Residential Local Service Charge Effective Date**  
**<702> Single State-wide Residential Local Service Charge**

[illegible]

(710) Broadband Price Offerings Data Collection Form		FCC Form 481 OMB Control No. 3060-0985/OMB Control No. 3060-0819 July 2013
<010>	Study Area Code	300614
<015>	Study Area Name	FORT JENNINGS TEL CO
<020>	Program Year	2014
<030>	Contact Name - Person USAC should contact regarding this data	Michael Metzger
<035>	Contact Telephone Number - Number of person identified in data line <030>	419-286-2181
<039>	Contact Email Address - Email Address of person identified in data line <030>	mikee@tclphonema.com

[illegible]

FCC Form 481  
OMB Control No. 3060-0986/OMB Control No. 3060-0819  
July 2013

<010>	Study Area Code
<015>	Study Area Name
<020>	Program Year
<030>	Contact Name - Person USAC should contact regarding this data
<035>	Contact Telephone Number - Number of person identified in data line <030>
<039>	Contact Email Address - Email Address of person identified in data line <030>
<810>	Reporting Carrier
<811>	Holding Company
<812>	Operating Company
<813>	Affiliates
<823>	SAC
<827>	Doing Business As Company or Brand Designation

-- See attached worksheet --



(900) Tribal Lands Reporting  
Data Collection Form

FGC Form 481  
OMB Control No: 3060-0586 / OMB Control No: 3060-0519  
July 2013

<010>	Study Area Code	300614
<015>	Study Area Name	FORT JENNINGS TEL CO
<020>	Program Year	2014
<030>	Contact Name - Person USAC should contact regarding this data	Michael Metzger
<035>	Contact Telephone Number - Number of person identified in data line <030>	419-286-2181
<039>	Contact Email Address - Email Address of person identified in data line <030>	mikee@telephone.com

<910> Tribal Land(s) on which ETC Serves

<920> Tribal Government Engagement Obligation

Name of Attached Document (.pdf)

If your company serves Tribal lands, please select (Yes, No, NA) for each these boxes to confirm the status described on the attached PDF, on line 920, demonstrates coordination with the Tribal government pursuant to § 54.313(a)(9) includes:

- <921> Needs assessment and deployment planning with a focus on Tribal community anchor institutions;
- <922> Feasibility and sustainability planning;
- <923> Marketing services in a culturally sensitive manner;
- <924> Compliance with Rights of way processes
- <925> Compliance with Land Use permitting requirements
- <926> Compliance with Facilities Siting rules
- <927> Compliance with Environmental Review processes
- <928> Compliance with Cultural Preservation review processes
- <929> Compliance with Tribal Business and Licensing requirements.

Select (Yes, No, NA)

**(1100) No Terrestrial Backhaul Reporting  
Data Collection Form**

FCG Form 481  
OMB Control No. 3060-0986/OMB Control No. 3060-0819  
July 2013

<010>	Study Area Code	300634
<015>	Study Area Name	PORT JENNINGS TEL CO
<020>	Program Year	2014
<030>	Contact Name - Person USAC should contact regarding this data	Michael Metzger
<035>	Contact Telephone Number - Number of person identified in data line <030>	419-286-2181
<039>	Contact Email Address - Email Address of person identified in data line <030>	mikeefj@telephone.com

☐

Please check this box to confirm no terrestrial backhaul options exist within the supported area pursuant to § 54.313(G)

☐

Please check this box to confirm the reporting carrier offers broadband service of at least 1 Mbps downstream and 256 kbps upstream within the supported area pursuant to § 54.313(G)

## (1200) Terms and Condition for Lifeline Customers

## Lifeline

## Data Collection Form

FCC Form 481

OMB Control No. 3060-0986/OMB Control No. 3060-0819

July 2013

<010>	Study Area Code	300614
<015>	Study Area Name	FORT JENNINGS TEL CO
<020>	Program Year	2014
<030>	Contact Name - Person USAC should contact regarding this data	Michael Metzger
<035>	Contact Telephone Number - Number of person identified in data line <030>	419-286-2181
<039>	Contact Email Address - Email Address of person identified in data line <030>	mike@jtelephone.com

&lt;1210&gt; Terms &amp; Conditions of Voice Telephony Lifeline Plans

300614ah1210

Name of attached document (.pdf)

&lt;1220&gt; Link to Public Website

HTTP

"Please check these boxes below to confirm that the attached PDF, on line 1210, or the website listed, on line 1220, contains the required information pursuant to § 54.422(a)(2) annual reporting for ETCs receiving low-income support; carriers must annually report:

<1221> Information describing the terms and conditions of any voice telephony service plans offered to Lifeline subscribers, ☒

<1222> Details on the number of minutes provided as part of the plan, ☒

<1223> Additional charges for toll calls, and rates for each such plan. ☒

(2006) Price Cap Carrier Additional Documentation  
 Data Collection Form  
 Including Rate-of-Return Carriers affiliated with Price Cap Local Exchange Carriers

FCC Form 481  
 OMB Control No: 3060-0986/OMB Control No. 3060-0819  
 July 2013

<010> Study Area Code 306614  
 <015> Study Area Name FORT JENNINGS TEL CO  
 <020> Program Year 2014  
 <030> Contact Name - Person USAC should contact regarding this data Michael Metzger  
 <035> Contact Telephone Number - Number of person identified in data line <030> 419-286-2181  
 <039> Contact Email Address - Email Address of person identified in data line <030> mkeetj@tclphone.com

CHECK the boxes below to note compliance as a recipient of Incremental Connect America Phase I support, frozen High Cost support, High Cost support to offset access charge reductions, and Connect America Phase II support as set forth in 47 CFR § 54.313(b),(c),(d),(e) the information reported on this form and in the documents attached below is accurate.

#### Incremental Connect America Phase I reporting

<2010> 2nd Year Certification (47 CFR § 54.313(b)(1)) ☐

<2011> 3rd Year Certification (47 CFR § 54.313(b)(2)) ☐

#### Price Cap Carrier Receiving Frozen Support Certification (47 CFR § 54.312(a))

<2012> 2013 Frozen Support Certification ☐

<2013> 2014 Frozen Support Certification ☐

<2014> 2015 Frozen Support Certification ☐

<2015> 2016 and future Frozen Support Certification ☐

#### Price Cap Carrier Connect America ICC Support (47 CFR § 54.313(d))

<2016> Certification Support Used to Build Broadband ☐

#### Connect America Phase II Reporting (47 CFR § 54.313(e))

<2017> 3rd year Broadband Service Certification ☐

<2018> 5th year Broadband Service Certification ☐

<2019> Interim Progress Certification ☐

<2020> Please check the box to confirm that the attached PDF, on line 2021, contains the required information pursuant to § 54.313 (e)(3)(ii), as a recipient of CAF Phase II support shall provide the number, names, and addresses of community anchor institutions to which began providing access to broadband service in the preceding calendar year.

<2021> Interim Progress Community Anchor Institutions ☐

Name of Attached Document Listing Required Information

CONFIDENTIAL - NOT FOR  
PUBLIC INSPECTION

FCC Form 481  
OMB Control No. 3060-0086/OMB Control No. 3060-0019  
July 2013

(3000) **Rate of Return Carrier Additional Documentation  
Data Collection Form**

<010> Study Area Code	300614
<015> Study Area Name	FORT JENNINGS TEL CO
<020> Program Year	2014
<030> Contact Name - Person USAC should contact regarding this data	Michael Metzger
<035> Contact Telephone Number - Number of person identified in data line <030>	419-286-2181
<039> Contact Email Address - Email Address of person identified in data line <030>	mike@fjtelco.net

CHECK the boxes below to note compliance on its five year service quality plan (pursuant to 47 CFR § 54.202(a)) and, for privately-held carriers, ensuring compliance with the financial reporting requirements set forth in 47 CFR § 54.313(f)(2). I further certify that the information reported on this form and in the documents attached below is accurate.

**Progress Report on 5 Year Plan**

(3010) Milestone Certification (47 CFR § 54.313(f)(1)(i))  
Please check this box to confirm that the attached PDF, on line 3012, contains the required information pursuant to § 54.313(f)(1)(i), as a recipient of CAF Phase II support shall provide the number, names, and addresses of community anchor institutions to which began providing access to broadband service in the preceding calendar year.

(3011) Community Anchor Institutions (47 CFR § 54.313(f)(1)(ii))  
In your company's Private Field ROR Carrier (47 CFR § 54.313(f)(2)) If yes, does your company file the RUS annual report? Please check these boxes to confirm that the attached PDF, on line 3017, contains the required information pursuant to § 54.313(f)(2) compliance requires.

(3015) Electronic copy of their annual RUS reports (Operating Report for Telecommunications Borrowers)  
(3016) PDF of Balance Sheet, Income Statement and Statement of Cash Flows  
(3017) If the response is yes on line 3014, attach your company's RUS annual report and all required documentation  
(3018) If the response is no on line 3014, is your company audited?

(3019) If the response is yes on line 3018, please check the boxes below to confirm your submission, on line 3026 pursuant to § 54.313(f)(2), contains:  
(3020) Either a copy of their audited financial statement; or (2) a financial report in a format comparable to RUS Operating Report for Telecommunications PDF of Balance Sheet, Income Statement and Statement of Cash Flows  
(3021) Management letter issued by the independent certified public accountant that performed the company's financial audit.

(3022) If the response is no on line 3018, please check the boxes below to confirm your submission, on line 3026 pursuant to § 54.313(f)(2), contains:  
(3023) Copy of their financial statement which has been subject to review by an independent certified public accountant; or (2) a financial report in a format comparable to RUS Operating Report for Telecommunications Borrowers.  
(3024) Underlying information subjected to a review by an independent certified public accountant  
(3025) Underlying information subjected to an officer certification.  
(3026) PDF of Balance Sheet, Income Statement and Statement of Cash Flows  
Attach the worksheet listing required information

Name of Attached Document Listing Required Information  
300614oh3026

Certification - Reporting Carrier Data Collection Form	FCC Form 481 OMB Control No. 3060-0586/OMB Control No. 3060-0819 July 2013
---	--

<010> Study Area Code	300614
<015> Study Area Name	FORT JENNINGS TEL CO
<020> Program Year	2014
<030> Contact Name - Person USAC should contact regarding this data	Michael Metzger
<035> Contact Telephone Number - Number of person identified in data line <030>	419-286-2181
<039> Contact Email Address - Email Address of person identified in data line <030>	mike@fjtelephone.com

TO BE COMPLETED BY THE REPORTING CARRIER, IF THE REPORTING CARRIER IS FILING ANNUAL REPORTING ON ITS OWN BEHALF:

<b>Certification of Officer as to the Accuracy of the Data Reported for the Annual Reporting for CAF or LI Recipients</b>	
I certify that I am an officer of the reporting carrier; my responsibilities include ensuring the accuracy of the annual reporting requirements for universal service support recipients; and, to the best of my knowledge, the information reported on this form and in any attachments is accurate.	
Name of Reporting Carrier:	FORT JENNINGS TEL CO
Signature of Authorized Officer:	CERTIFIED ONLINE
Printed name of Authorized Officer:	Tammy Landwehr
Title or position of Authorized Officer:	Secretary Treasurer
Telephone number of Authorized Officer:	419-286-2181
Study Area Code of Reporting Carrier:	300614
Filing Due Date for this form:	10/15/2013
Persons willfully making false statements on this form can be punished by fine or forfeiture under the Communications Act of 1934, 47 U.S.C. §§ 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. § 1001.	

**Certification - Agent / Carrier  
Data Collection Form**

 FCC Form 481  
 OMB Control No. 3060-0986/OMB Control No. 3060-0819  
 July 2013

<010> Study Area Code	300614
<015> Study Area Name	FORT JENNINGS TEL CO
<020> Program Year	2014
<030> Contact Name - Person USAC should contact regarding this data	Michael Metzger
<035> Contact Telephone Number - Number of person identified in data line <030>	419-286-2181
<039> Contact Email Address - Email Address of person identified in data line <030>	mike@jtelephone.com

TO BE COMPLETED BY THE REPORTING CARRIER, IF AN AGENT IS FILING ANNUAL REPORTS ON THE CARRIER'S BEHALF:

Certification of Officer to Authorize an Agent to File Annual Reports for CAF or LI Recipients on Behalf of Reporting Carrier	
I certify that (Name of Agent) _____ is authorized to submit the information reported on behalf of the reporting carrier. I also certify that I am an officer of the reporting carrier; my responsibilities include ensuring the accuracy of the annual data reporting requirements provided to the authorized agent; and, to the best of my knowledge, the reports and data provided to the authorized agent is accurate.	
Name of Authorized Agent: _____	
Name of Reporting Carrier: _____	
Signature of Authorized Officer: _____	Date: _____
Printed name of Authorized Officer: _____	
Title or position of Authorized Officer: _____	
Telephone number of Authorized Officer: _____	
Study Area Code of Reporting Carrier: _____	Filing Due Date for this form: _____
Persons willfully making false statements on this form can be punished by fine or forfeiture under the Communications Act of 1934, 47 U.S.C. §§ 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. § 1001.	

TO BE COMPLETED BY THE AUTHORIZED AGENT:

Certification of Agent Authorized to File Annual Reports for CAF or LI Recipients on Behalf of Reporting Carrier	
I, as agent for the reporting carrier, certify that I am authorized to submit the annual reports for universal service support recipients on behalf of the reporting carrier; I have provided the data reported herein based on data provided by the reporting carrier; and, to the best of my knowledge, the information reported herein is accurate.	
Name of Reporting Carrier: _____	
Name of Authorized Agent or Employee of Agent: _____	
Signature of Authorized Agent or Employee of Agent: _____	Date: _____
Printed name of Authorized Agent or Employee of Agent: _____	
Title or position of Authorized Agent or Employee of Agent: _____	
Telephone number of Authorized Agent or Employee of Agent: _____	
Study Area Code of Reporting Carrier: _____	Filing Due Date for this form: _____
Persons willfully making false statements on this form can be punished by fine or forfeiture under the Communications Act of 1934, 47 U.S.C. §§ 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. § 1001.	

## Attachments



FCC Form 481  
 OMB Control No. 3060-0986/OMB Control No. 3060-0819  
 July 2013

10/11/2013

**FORT JENNINGS**  
**FJTC**  
**TELEPHONE CO.**

65 W Third Street  
P.O. Box 146  
Fort Jennings, OH 45844  
419-286-2181

**FORT JENNINGS**  
**FJTC**  
**TELEPHONE CO.**

Line 510, Service Quality Standards and Consumer Protection Rules Compliance

Documentation of the company's compliance with certification requirements pursuant to 47 CFR §54.313(a)(5).

In addition to the rules and regulations contained in Title 47, Code of Federal Regulations, Fort Jennings Telephone Company is subject to the following Service Quality Standards and Consumer Protection Rules of the Public Utilities Commission of Ohio:

Ohio Administrative Code

- 4901:1-6-09 Eligible Telecommunication Carrier certification (high cost and Lifeline).
- 4901:1-6-12 Service Requirements for BLES (Basic Local Exchange Service), including installation and repair intervals, deposits, payments and disconnection.
- 4901:1-6-13 Warm line service.
- 4901:1-6-14 BLES pricing parameters, including late payment charges and reconnection fees.
- 4901:1-6-15 Directory Information.
- 4901:1-6-16 Unfair or deceptive acts and practices.
- 4901:1-6-17 Truth in billing requirements.
- 4901:1-6-18 Slamming and preferred carrier freezes.
- 4901:1-6-19 Lifeline requirements.
- 4901:1-6-20 Discounts for persons with communications disabilities.
- 4901:1-6-27 Provider of last resort (POLR).
- 4901:1-6-30 Company records and complaint procedures.
- 4901:1-6-31 Emergency and outage operations.
- 4901:1-7-03 Toll presubscription.
- 4901:1-7-24 Local number portability (LNP).
- 4901:1-7-26 Competition safeguards (CPNI).

Ohio Revised Code

- 4927.06 Unfair or deceptive trade practices.
- 4927.08 Basic local exchange service standards.
- 4927.09 Access to 9-1-1 service.
- 4927.11 Access to basic local exchange service.
- 4927.12 Alteration of rates for basic local exchange service.
- 4927.13 Lifeline service for eligible residential customers.
- 4927.14 Adoption of rules for rates for persons with disabilities.
- 4927.15 Rates, terms and conditions for 9-1-1 and other services.
- 4927.17 Notice of rates, terms or conditions of service; contact information to be provided on bills and notices.

The company has established policies and procedures designed to protect consumers, including publishing the following in the telephone directory provided to each customer: customer rights, formal complaint procedures, and policies related to privacy, slamming and cramming.

**FORT JENNINGS**  
**FJTC**  
**TELEPHONE CO.**

65 W Third Street  
P.O. Box 146  
Fort Jennings, OH 45844  
419-286-2181

**FORT JENNINGS**  
**FJTC**  
**TELEPHONE CO.**

The company observes strict compliance to all CPNI rules, including training for new employees, refresher training for current employees, maintaining written practices for handling CPNI and submitting annual certifications to regulatory agencies. The CPNI manual is available for inspection at the company business office. The company uses a contracted service order administrator to process LNP requests within the time constraints contained in the rules. Customer billing is performed by a billing vendor that maintains software that complies with all truth in billing requirements, including the information that is required to be displayed on the customer bill. The company maintains a CALEA manual and utilizes a third party vendor to make sure that all CALEA requests are processed in accordance with applicable laws and regulations. The CALEA manual and procedures are filed with the appropriate agencies and are also maintained at the company business office.

The company's Basic Local Exchange Service Tariff, PUCO No.5, contains BLES pricing, 9-1-1, Lifeline and IntraLATA presubscription information, terms and conditions. The tariff is available at the company business office and in the tariff section of the PUCO website <http://www.puco.ohio.gov>.

Other sections of FCC Form 481 contain additional information regarding the following:  
Lifeline terms and conditions - Line 1210  
Emergency operations - Line 610

**FORT JENNINGS**  
**FJTC**  
**TELEPHONE CO.**

*65 W Third Street*  
*P.O. Box 146*  
*Fort Jennings, OH 45844*  
*419-286-2181*

**FORT JENNINGS**  
**FJTC**  
**TELEPHONE CO.**

Line 610, Functionality in Emergency Situations

Documentation of the company's processes implemented to assure compliance with certification requirements pursuant to 47 CFR §54.313(a)(6) and §54.202(a)(2).

The Fort Jennings Telephone Company has an employee call-out procedure in place to mobilize its entire workforce in the event of an emergency situation. The notification process utilizes landline, cellular and Internet technologies. In the event of total failure of all communications technologies, company practices include having employees report to the central office to obtain further instructions.

The central office and core network functionality is supported by 12 hours of battery reserve and a 27 kw generator set capable of running continuously for 30 hours before needing to be refueled. Network nodes containing active electronic equipment are equipped with battery backup. The company maintains 4 portable generator sets that can be deployed to network nodes in the event a power outage exceeds the battery reserve capacity.

The facility network is designed as a diverse-routed fiber optic ring, capable of instantaneously switching traffic around damaged facilities. Employees are trained in fiber optic splicing and the necessary equipment is maintained on-site for rapid deployment and restoration. Separate facilities support the PSTN and broadband network connections to other carriers. In the event that all PSTN facilities are damaged, the switch is capable of both TDM and IP formats, providing the ability to reroute PSTN traffic via dedicated IP facilities to other carriers.

The network is capable of managing traffic spikes caused by emergency situations. This is accomplished by maintaining properly sized trunk groups to the PSTN and by providing substantial broadband backbone bandwidth capable of carrying overflow voice traffic in addition to data traffic.

FORT JENNINGS  
**FJTC**  
TELEPHONE CO.

65 W Third Street  
P.O. Box 146  
Fort Jennings, OH 45844  
419-286-2181

FORT JENNINGS  
**FJTC**  
TELEPHONE CO.

Line 1210, Terms and Conditions for Lifeline Customers

Fort Jennings Telephone Company, Inc. (SAC 300614) has established terms and conditions for Lifeline customers that incorporate the federal and state requirements as documented in its Basic Local Exchange Service Tariff PUCO No. 5 Section 5, First Revised Sheet No. 1.

*The Company shall provide Lifeline service as defined in 47 C.F.R. § 54.401 (a) on a non-discriminatory basis to all qualifying low-income customers. The Company's Lifeline service offering shall comply with all applicable federal and state laws, including, but not limited to, 47 C.F.R. Part 54, Subpart E; the FCC's Lifeline reform order (Report and Order released February 6, 2012, WC Docket No. 11-42, et. al) and any subsequent clarifying orders; Section 4927.13, Revised Code; Rule 4901:1-6-19, Ohio Administrative Code; and, the Commission's nontraditional Lifeline service order (Finding and Order adopted May 23, 2012, Case No. 10-2377-TP-COI) and any subsequent entries and/or orders.*

The Lifeline discount applies to Basic Local Exchange Service (BLES) as defined by Ohio Revised Code 4927.01(A)(1). For residence customers, BLES consists of local dial tone service, flat-rate telephone exchange service, touch-tone dialing service, access to and usage of 9-1-1 services, provision of a telephone directory at no charge, listing in that directory, per call caller identification blocking services, access to telecommunications relay service and access to toll presubscription, interexchange or toll providers or both, and networks of other telephone companies. The company also provides an optional toll denial feature at no additional charge. The current rate for residential BLES is \$7.05 per month inside the corporation limits and \$9.05 outside the corporation limits.

The company applies the Lifeline support amount as follows: first, to waive the End User Common Line EUCL) Charge of \$6.50 and second, to discount the residential BLES charge with the remaining balance of the support amount, in compliance with 47 CFR §54.403(b).

Residential BLES customers may also add optional service features and subscribe to a variety of long distance calling plans offered by the company. These optional services are described on the company website (<http://www.fjtelephone.com>) under the Services link. No discount is applied to these services because the entire Lifeline support amount is exhausted after applying it to the EUCL and BLES charges.

**CONFIDENTIAL - NOT FOR  
PUBLIC INSPECTION**

**THE FORT JENNINGS TELEPHONE COMPANY**

Financial Report

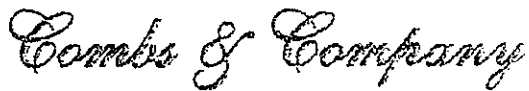
*December 31, 2012*

Combs & Company  
CERTIFIED PUBLIC ACCOUNTANTS

THE FORT JENNINGS TELEPHONE COMPANY

*Table of Contents*

INDEPENDENT ACCOUNTANTS' REVIEW REPORT .....	Page 1
FINANCIAL STATEMENTS	
Statements of Assets, Liabilities, and Stockholders' Equity, <i>Regulatory Basis</i> .....	2
Statements of Income and Expenses, <i>Regulatory Basis</i> .....	4
Statements of Changes in Retained Earnings, <i>Regulatory Basis</i> .....	5
Statements of Cash Flows, <i>Regulatory Basis</i> .....	6
Notes to Financial Statements .....	7



CERTIFIED PUBLIC ACCOUNTANTS

CONFIDENTIAL - NOT FOR  
PUBLIC INSPECTION

3610 Elida Road  
Lima, Ohio 45807

Phone: 419-879-4012  
Fax: 419-879-4015

INDEPENDENT ACCOUNTANTS' REVIEW REPORT

Board of Directors  
**The Fort Jennings Telephone Company**  
Fort Jennings, Ohio 45844-0146

We have reviewed the accompanying statements of assets, liabilities, and stockholders' equity, *regulatory basis*, of **The Fort Jennings Telephone Company** (a corporation) as of December 31, 2012 and 2011, and the related statements of income and expenses, changes in retained earnings, and cash flows, *regulatory basis*, for the years then ended. A review includes primarily applying analytical procedures to management's financial data and making inquiries of Company management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the review in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. Those standards require us to perform procedures to obtain limited assurance that there are no material modifications that should be made to the financial statements. We believe that the results of our procedures provide a reasonable basis for our report.

Based on our review, with the exception of the matter described in the following paragraph, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in conformity with the accounting principles generally accepted in the United States of America.

The Public Utilities Commission of Ohio prescribes and orders the depreciation methods and lives of assets placed into service by the company. In some instances they do not conform with methods that are generally accepted. The effect on asset values and depreciation expenses has not been determined.

*Combs & Company*

Lima, Ohio  
October 7, 2013



**THE FORT JENNINGS TELEPHONE COMPANY**  
*Statements of Assets, Liabilities, and Stockholders' Equity*

*Regulatory Basis*  
*See Independent Accountants' Review Report*  
*December 31, 2012 and 2011*

**CONFIDENTIAL - NOT FOR  
PUBLIC INSPECTION**

ASSETS	2012	2011
<b>CURRENT ASSETS</b>		
Cash and equivalents	\$ 294,042	\$ 339,301
Accounts receivable, net of bad debt allowance	72,853	76,999
Notes and other receivables	73,000	73,000
Materials and supplies	85,648	87,727
Refundable income taxes	7,500	13,740
Prepaid expenses	19,394	10,413
<b>TOTAL CURRENT ASSETS</b>	<u>552,437</u>	<u>601,180</u>
<b>INVESTMENTS AND OTHER RECEIVABLES</b>		
Investments, at cost	432,846	403,574
<b>PROPERTY, PLANT, AND EQUIPMENT, At Cost</b>		
Land	18,834	18,834
Buildings	248,138	248,138
Digital electronic switch	507,582	337,197
Digital software	6,000	6,000
Circuit equipment	784,751	765,069
Poles	21,705	21,705
Cable and wire	1,649,597	1,578,392
Furniture	8,240	8,240
Office support equipment	9,329	9,329
Company communications equipment	1,471	1,471
General purpose computers	25,466	25,466
Motor vehicles	110,105	68,475
Other work equipment	235,557	229,127
	<u>3,626,775</u>	<u>3,317,443</u>
Accumulated depreciation	<u>1,975,564</u>	<u>1,829,186</u>
<b>TOTAL PROPERTY, PLANT, AND EQUIPMENT</b>	<u>1,651,211</u>	<u>1,488,257</u>
<b>TOTAL ASSETS</b>	<u>\$ 2,636,494</u>	<u>\$ 2,493,011</u>

*The Notes to Financial Statements are a part of these statements.*

Page 2

Combs & Company  
 CERTIFIED PUBLIC ACCOUNTANTS

THE FORT JENNINGS TELEPHONE COMPANY  
*Statements of Assets, Liabilities, and Stockholders' Equity*

*Regulatory Basis*  
*See Independent Accountants' Review Report*  
*December 31, 2012 and 2011*

**CONFIDENTIAL - NOT FOR  
PUBLIC INSPECTION**

LIABILITIES AND STOCKHOLDERS' EQUITY

	2012	2011
CURRENT LIABILITIES		
Accounts payable	\$ 17,366	\$ 22,465
Other taxes and expenses payable	<u>125,020</u>	<u>53,270</u>
TOTAL CURRENT LIABILITIES	142,386	75,735
OTHER LIABILITIES		
Deferred taxes and revenues	<u>352,256</u>	<u>259,542</u>
TOTAL OTHER LIABILITIES	352,256	259,542
STOCKHOLDERS' EQUITY		
Capital Stock		
Authorized 2,100 shares, 1,964 and 1,980 shares issued and outstanding in 2012 and 2011	32,740	33,007
Retained earnings	<u>2,109,112</u>	<u>2,124,727</u>
TOTAL STOCKHOLDERS' EQUITY	<u>2,141,852</u>	<u>2,157,734</u>
 TOTAL LIABILITIES AND STOCKHOLDERS' EQUITY	 <u>\$ 2,636,494</u>	 <u>\$ 2,493,011</u>

*The Notes to Financial Statements are a part of these statements.*  
Page 3

Combs & Company  
CERTIFIED PUBLIC ACCOUNTANTS

**THE FORT JENNINGS TELEPHONE COMPANY**

*Statements of Income and Expenses*

*Regulatory Basis*

*See Independent Accountants' Review Report*

*Years Ended December 31, 2012 and 2011*

**CONFIDENTIAL - NOT FOR  
PUBLIC INSPECTION**

	2012	2011
Income:		
Local basic service	\$ 244,093	\$ 240,730
Network access service	469,582	482,362
Long distance network service	32,015	33,964
Carrier billing and collection	1,267	1,285
Miscellaneous	<u>106,956</u>	<u>104,295</u>
Total Income	853,913	862,636
Direct Costs:		
Cost of tolls, billing, and access	<u>27,311</u>	<u>26,058</u>
Gross Margin	826,602	836,578
Operating Expenses:		
Motor vehicle and work equipment	39,837	48,257
Land and building	15,154	15,691
Office furniture and equipment	5,729	3,986
Computer expense	2,806	4,368
Digital electronic switch	71,393	61,701
Circuit equipment	29,583	21,941
Poles	1,793	1,646
Cable and wire	78,121	74,041
Power	14,977	14,301
Network operations	27,945	32,331
Depreciation and amortization	156,572	150,847
Customer services	101,292	90,581
Executive	15,548	23,879
Accounting and finance	36,901	36,440
Legal and external relations	98,104	94,835
Other general and administrative	130,157	122,572
Operating taxes	<u>6,636</u>	<u>5,948</u>
Total Operating Expenses	<u>832,548</u>	<u>803,365</u>
Operating (Loss) Income	(5,946)	33,213
Other Income and (Expense):		
Interest income	3,510	4,280
Dividend income	10,063	17,798
Investment income	30,107	3,510
Gain (Loss) on disposal of assets	7,722	(1,231)
Interest expense	<u>(865)</u>	<u>(865)</u>
Total Other Income and (Expense)	<u>51,402</u>	<u>23,492</u>
Income Before Tax Provision	45,456	56,705
Provision for income tax	<u>33,376</u>	<u>14,801</u>
NET INCOME	<u>\$ 12,080</u>	<u>\$ 41,904</u>

*The Notes to Financial Statements are a part of these statements.*

Page 4

Combs & Company  
CERTIFIED PUBLIC ACCOUNTANTS

**THE FORT JENNINGS TELEPHONE COMPANY**

***Statements of Changes in Retained Earnings***

***Regulatory Basis***

*See Independent Accountants' Review Report*

*Years Ended December 31, 2012 and 2011*

**CONFIDENTIAL - NOT FOR  
PUBLIC INSPECTION**

	2012	2011
Balance, January 1	\$ 2,124,728	\$ 2,101,727
Additions:		
Net income	12,080	41,904
Sale of stock		4,076
Deductions:		
Purchase of stock	4,080	
Dividends	<u>23,616</u>	<u>22,980</u>
Balance, December 31	<u>\$ 2,109,112</u>	<u>\$ 2,124,727</u>

*The Notes to Financial Statements are a part of these statements.*

**Page 5**

Combs & Company  
CERTIFIED PUBLIC ACCOUNTANTS

**THE FORT JENNINGS TELEPHONE COMPANY**

*Statements of Cash Flows*

*Regulatory Basis*

*See Independent Accountants' Review Report*

*Years Ended December 31, 2012 and 2011*

**CONFIDENTIAL - NOT FOR  
PUBLIC INSPECTION**

	2012	2011
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Net Income	\$ 12,080	\$ 41,904
Adjustments To Reconcile Net Income To		
Net Cash Provided By Operating Activities:		
Depreciation and amortization	156,572	150,847
Deferred income taxes	33,376	30,529
Gain on investments	(30,107)	(3,510)
(Gain) Loss on disposal of assets	(7,722)	1,231
Change In Assets And Liabilities		
Decrease (Increase):		
Accounts receivable	4,146	2,848
Prepaid expenses	(8,981)	(990)
Materials and supplies	2,079	638
Refundable income taxes	6,240	(13,740)
Increase (Decrease):		
Accrued expenses and taxes	(6,368)	4,425
Deferred revenues	59,338	
Total Adjustments	<u>208,573</u>	<u>172,278</u>
Net Cash Provided By Operating Activities	220,653	214,182
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Cash payments for the purchase of property	(321,501)	(99,189)
Cash proceeds from investments and sale of assets	<u>10,544</u>	<u>23,359</u>
Net Cash Used In Investing Activities	(310,957)	(75,830)
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>		
Payments to retire common stock	(9,796)	
Proceeds from issue of common stock	5,449	4,343
Principal payments on debt		(34,647)
Borrowing through inter-company accounts	73,008	(21,727)
Dividends paid	<u>(23,616)</u>	<u>(22,980)</u>
Net Cash Provided By (Used In) Financing Activities	<u>45,045</u>	<u>(75,011)</u>
(DECREASE) INCREASE IN CASH AND EQUIVALENTS	(45,259)	63,341
CASH AND EQUIVALENTS, January 1	<u>339,301</u>	<u>275,960</u>
CASH AND EQUIVALENTS, December 31	<u>\$ 294,042</u>	<u>\$ 339,301</u>
<b>SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION:</b>		
Income taxes paid	\$	\$ 5,000
Interest paid	\$	\$ 865

*The Notes to Financial Statements are a part of these statements.*

Page 6

Combs & Company  
CERTIFIED PUBLIC ACCOUNTANTS

## THE FORT JENNINGS TELEPHONE COMPANY

Notes to Financial Statements  
December 31, 2012 and 2011

CONFIDENTIAL - NOT FOR  
PUBLIC INSPECTION

### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### *Accounting Method and Pervasiveness of Estimates*

The corporation in reporting assets and liabilities, as well as in determining income and expenses uses the accrual accounting method. The preparation of financial statements, in conformity with regulatory accounting principles, requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### *Accounts Receivable*

Corporation has elected to report receivables at billing amounts, less a reserve for possible losses in their collection that is based on historical experience, coupled with a review of current status of existing receivables. Accounts deemed uncollectible by the company's management are charged off after approval of the Board of Directors.

#### *Inventories*

Inventories are stated at the lower of cost or market on a first-in, first-out basis.

#### *Investments*

The corporation reports investments at the aggregate of lower of cost or market, where a market value can be established.

#### *Property, Plant, and Equipment*

Assets representing property, plant, and equipment are carried at cost, less depreciation, using the straight-line method over the estimated useful lives as prescribed by regulatory agencies.

#### *Income Taxes*

Federal income taxes are recognized proportionately, based on the overall income tax liability of the consolidated group.

The corporation has adopted Financial Accounting Standards Board FASB ASC 740 "Accounting for Uncertainty in Income Taxes". FASB ASC 740 prescribes a two-step process for the financial statement measurement and recognition of a tax position taken or expected to be taken in a tax return. The first step involves the determination of whether it is more likely than not, greater than 50 percent likelihood, that a tax position will be sustained upon examination, based on the technical merits of the position. The second step requires that any tax position that meets the more-likely-than-not recognition threshold is measured and recognized in the financial statements at the largest amount of benefit that is greater than 50 percent likely of being realized upon ultimate settlement. Penalties and interest assessed, if any, by income taxing authorities are included in operating expenses. Tax returns for the years 2009, 2010, 2011 and 2012 remain open for examination by the Internal Revenue Service.

# THE FORT JENNINGS TELEPHONE COMPANY

Notes to Financial Statements  
December 31, 2012 and 2011

**CONFIDENTIAL - NOT FOR  
PUBLIC INSPECTION**

## **NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

### *Shipping and Handling Costs*

Fees and costs for shipping and handling are recorded in the income statement as a part of the operating expenses.

### *Subsequent Events*

Management has evaluated subsequent events through October 7, 2013, the date the financial statements were available to be issued.

## **NOTE 2. NATURE OF OPERATIONS AND CONCENTRATION OF CREDIT RISK**

The corporation was initially formed to provide telephone service to the Fort Jennings area. The telephone services provided are primarily regulated by The Public Utilities Commission of Ohio with assets, liabilities, income, and expenses reported on a regulatory basis. The corporation has engaged in other activities, which are not regulated, but do not constitute a material part of the operations. Both regulated and deregulated accounts have been combined within these financial statements. Credit is primarily granted to customers located locally and regionally or nationally for carrier. The company has extended credit of \$72,853 and \$76,999 at December 31, 2012 and 2011, respectively.

## **NOTE 3. INVESTMENTS**

### Investments (at cost)

	Type	2012	2011
Com Net, Inc.	Common	\$ 18,000	\$ 18,000
Communications Venture Corporation	Common	122,500	122,500
Broadband Network Group, LLC	Partnership	4,004	4,077
North West Net, Inc.	Common	68,000	68,000
Horizon Telecom, Inc.	Class A	15,073	15,073
Horizon Telecom, Inc.	Class B	43,035	43,035
Horizon PCS, Inc.	Common	-	-
Venture Leasing, L.L.C.	Partnership	86,085	83,970
Fiber Solutions of Ohio, L.L.C.	Partnership	41,149	13,919
F J Communications, Inc.	Corp.	10,000	10,000
Leader Technologies, Inc.	Corp.	25,000	25,000
Total		<u>\$ 432,846</u>	<u>\$ 403,574</u>

These investments are in closely held regional communications companies with no current market price available.

## **NOTE 4. AFFILIATED COMPANIES**

On January 1, 2004, the company spun-off the deregulated segment of business consisting of the CATV, DSL and other deregulated services.

THE FORT JENNINGS TELEPHONE COMPANY

Notes to Financial Statements  
December 31, 2012 and 2011

CONFIDENTIAL - NOT FOR  
PUBLIC INSPECTION

NOTE 4. AFFILIATED COMPANIES (continued)

The new company, F J Communications, Inc., is a wholly owned subsidiary of the corporation. Management has not consolidated the subsidiary in these regulatory financial statements. The investment in the subsidiary is included in the investments. The assets and liabilities were transferred to the subsidiary and through agreements certain services are passing between each company. Each company has an inter-company receivable or payable to account for this activity. The balance due from The Fort Jennings Telephone Company was \$119,550 and \$46,542 for 2012 and 2011, respectively.

NOTE 5. FEDERAL INCOME TAXES

The provision for income taxes consists of:

	2012	2011
Prior year over accrual	\$ -	\$ (15,728)
Federal deferred tax expense	33,376	30,529
	<u>\$ 33,376</u>	<u>\$ 14,801</u>

The following is a summary of the deferred tax liabilities as reported on the statement of assets, liabilities and stockholders' equity for the years ended December 31, 2012 and 2011:

	2012	2011
Deferred federal tax liability, non-current	\$ 292,918	\$ 259,542

After considering all of the evidence, both positive and negative, management has concluded it is more likely than not that all future tax expense will be realized, therefore, a valuation allowance is not needed for the deferred tax liability of December 31, 2012 and 2011.

NOTE 6. RELATED PARTY TRANSACTIONS

The company has entered into long term agreements for right to use equipment and fiber cable with ComNet, Inc., a corporation in which they have a minority interest. The amount prepaid in 2012 for fiber equipment located at the Fort Jennings office was \$9,089 for December 31, 2012 and will be amortized over 15 years. The amount of deferred revenue received in 2012 by the company for the use of fiber cable by ComNet, Inc. was \$59,338 for December 31, 2012 and will be amortized over 15 years.



Officer Certification of Financial Statements

CONFIDENTIAL – NOT FOR  
PUBLIC INSPECTION

Line 3026

I certify that I am an officer of the reporting carrier and that it was not audited in the ordinary course of business for the preceding fiscal year. The reported financial data have been reviewed by an independent Certified Public Accountant are accurate to the best of my knowledge.

Name of Reporting Carrier: Fort Jennings Telephone Company

Signature of Authorized Officer: Tammy Landwehr

Printed name of Authorized Officer: Tammy Landwehr

Title of Authorized Officer: Secretary Treasurer

Study Area Code of Carrier: 300614

Date: 10-11-2013