

HILLCREST SOLAR PROJECT

December 12, 2019

Ohio Power Siting Board
Docketing Division
180 East Broad Street, 11th Floor
Columbus, Ohio 43215-3793
Attn: Grant Zeto

RE: **Case Nos. 17-1152-EL-BGN and 18-1267-EL-BGA
Hillcrest Solar I, LLC**

Notice of Compliance with Certificate Condition #10 – At least 30 days before the preconstruction conference, Hillcrest shall provide Staff with a copy of the complaint resolution process to address potential public grievances resulting from facility construction and operation; the resolution process must describe how the public can contact Hillcrest and how Hillcrest would contact anyone issuing a complaint.

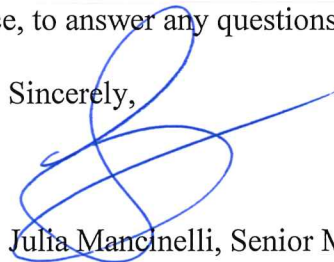
Dear Mr. Zeto;

Hillcrest Solar I, LLC (“Hillcrest Solar”) is certified to construct a solar-powered electric generation facility in Brown County, Ohio in accordance with the orders issued by the Ohio Power Siting Board (“OPSB”) in the above-referenced cases.

Attached please find copies of the updated complaint resolution process and the comments and complaints form that was accepted by OPSB on December 10, 2019 regarding compliance with Certificate Condition #10 of the Opinion, Order and Certificate issued on February 15, 2018 in Case No. 17-1152-EL-BGN.

We are available, at your convenience, to answer any questions you may have.

Sincerely,



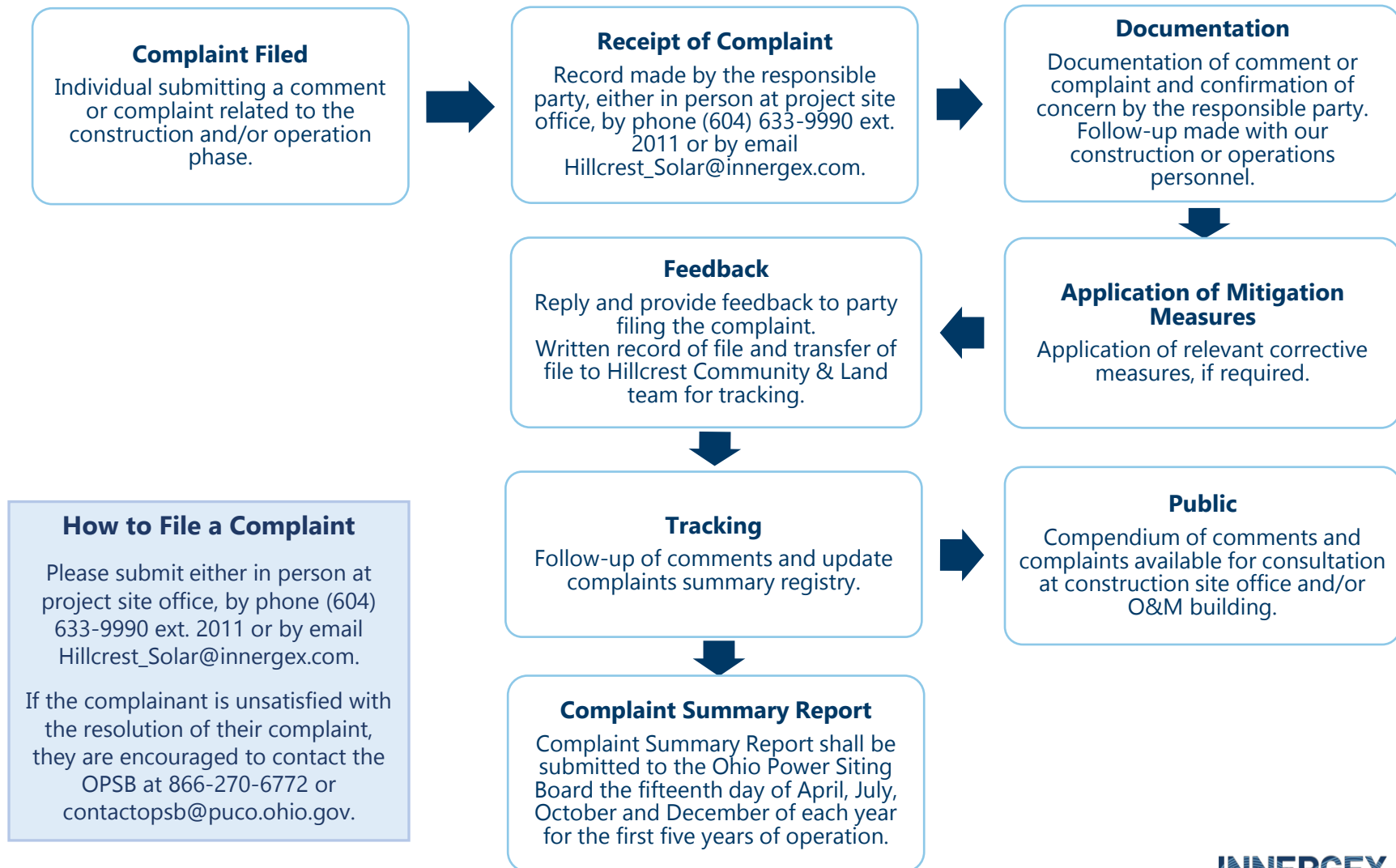
Julia Mancinelli, Senior Manager - Environment

Attachments: Updated Hillcrest Complaint Resolution Process & Form

HILLCREST SOLAR PROJECT

DIAGRAM OF COMPLAINT RESOLUTION PROCESS

to address potential public comments or grievances resulting from facility construction and operation and the resolution process for how the public can contact Hillcrest and how Hillcrest would contact anyone issuing a complaint



INNERGEX

COMMENTS AND COMPLAINTS FORM

Date: _____

Name: _____

Address: _____

City: _____

State: _____

Zip code: _____

Phone: _____

Email: _____

Comment or complaint received:

In person ☐ By phone ☐ By email ☐

Nature and description of comment or complaint

(Description, circumstances, place and time if relevant, etc.)

SECTION FOR USE BY THE PARTY RESPONSIBLE FOR ADDRESSING COMMENTS AND COMPLAINTS

Follow-up made

(Please describe the actions taken following receipt of the comment or complaint)

Mitigation measures

(Please describe the mitigation measures or corrections taken/made, if required)

Feedback and information

For complaints, when and by what means was a response made to the party filing the complaint?

Additional information

Date completed on: _____

Responsible for comment and complaint follow-up

How to File a Complaint

Please submit either in person at project site office, by phone (604) 633-9990 ext. 2011 or by email Hillcrest_Solar@innergex.com.

If the complainant is unsatisfied with the resolution of their complaint, they are encouraged to contact the OPSB at 866-270-6772 or contactopsb@puco.ohio.gov.

This foregoing document was electronically filed with the Public Utilities

Commission of Ohio Docketing Information System on

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Case No(s). 17-1152-EL-BGN

Summary: Report Notice of Compliance with Certificate Condition 10 - Accepted Complaint Resolution Process and Form electronically filed by Ms. Julia M Mancinelli on behalf of Hillcrest Solar I, LLC