

Regor Energy

9604 Cliffview Street NW
Clinton, OH 44216
(813) 210-7184 Mobile
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March 20th, 2018

Public Utilities Commission of Ohio
Docketing Division
180 East Broad Street
Columbus, Ohio 43215-3793

Re: Village of Minerva

To Whom It May Concern,

Please find enclosed the Application for Certification for the Village of Minerva. Regor Energy is providing consulting services to the Village of Minerva and, in this capacity, is filing this application on their behalf.

Should there be any questions and/or additional information needs, please contact: John Ney, Director of Business Development, Regor Energy, (813) 210-7184 or through email at john.ney@regorenergycorp.com.

Sincerely,

John Ney
Director of Business Development
Regor Energy
(813) 210-7184 Mobile
(330) 408-7368 Office

Enclosures

Submitted to:

The Public Utilities Commission of Ohio

**CERTIFICATION APPLICATION
FOR A GOVERNMENTAL
AGGREGATOR**

Village of Minerva, Ohio

Village of Minerva
209 N Market Street
Minerva, Ohio 44657



Public Utilities
Commission

PUCO USE ONLY		
Date Received	Case Number	Version
	- -EL-GAG	December 2014

CERTIFICATION APPLICATION FOR ELECTRIC GOVERNMENTAL AGGREGATORS

Please print or type all required information. Identify all attachments with an exhibit label and title (Example: Exhibit A-5 Experience). All attachments should bear the legal name of the Applicant and should be included on the electronic copy provided. Applicants should file completed applications and all related correspondence with: Public Utilities Commission of Ohio, Docketing Division, 180 East Broad Street, Columbus, OH 43215-3793.

This PDF form is designed so that you may input information directly onto the form.

You may also download the form, by saving it to your local disk, for later use.

A. APPLICANT INFORMATION

A-1 Applicant's name, address, telephone number, and web site address

Note: If filing as a township or village, please include the name of the County where the township or village is located in the applicant name. For example, Miami Township, Hamilton County

Name Village of Minerva

Address 209 N Market Street

Telephone Number (330) 868-7705

Web site address (if any) _____

County _____

A-2 Exhibit A-2 "Authorizing Ordinance" provide a copy of the ordinance or resolution authorizing the formation of a governmental aggregation program adopted pursuant to Section 4928.20(A) of the Revised Code.

A-3 Exhibit A-3 "Operation and Governance Plan" provide a copy of the applicant's plan for operation and governance of its aggregation program adopted pursuant to Section 4928.20(C) of the Revised Code. The Operation and Governance Plan explained in Exhibit A-3 should include:

- Terms and conditions of enrollment including:
 - Rates
 - Charges
 - Switching fees, if any
- Policies associated with customers moving into/out of aggregation area
- Billing procedures
- Procedures for handling complaints and disputes including the toll-free telephone number and address for customer contacts

A-4 **Exhibit A-4 "Automatic Aggregation Disclosure"** provide a copy of the disclosures required by Section 4928.20(D) of the Revised Code, if its aggregation program provides for automatic aggregation in accordance with Section 4928.20(A) of the Revised Code

A-5 **Exhibit A-5 "Experience"** provide a detailed description of the applicant's experience and plan for providing aggregation services, including contracting with retail generation providers, providing billing statements, responding to customer inquiries and complaints, and complying with all applicable provisions of commission rules adopted pursuant to section 4928.10 of the Revised Code.

A-6 **Contact person for regulatory or emergency matters**

Name John Ney

Title Director of Business Development

Business address 9604 Cliffview Street NW, Clinton, OH 44216

Telephone number (813) 210-7184 Fax _____

E-mail address john.ney@regorenegycorp.com

A-7 **Contact person for Commission Staff use in investigating customer complaints**

Name John Ney

Title Director of Business Development

Business address 9604 Cliffview Street NW, Clinton, OH 44216

Telephone number (813) 210-7184 Fax _____

E-mail address john.ney@regorenegycorp.com

A-8 **Applicant's address and toll-free number for customer service and complaints**

Address 9604 Cliffview Street NW, Clinton, OH 44216

Toll-free telephone number (813) 210-7184

Fax # _____

James B. Walker
Signature of Applicant & Title

Sworn and subscribed before me this 22 day of March, 2018
Month Year

Brenda L. Showers
Signature of official administering oath

Brenda L. Showers / Dispatcher
Print Name and Title

My commission expires on

June 22nd, 2020

AFFIDAVIT

State of Ohio :

Minerva ss.
(Town)

County of Stark :

James Waller, Affiant, being duly sworn/affirmed according to law, deposes and says that:

He/She is the Mayor (Office of Affiant) of Village of Minerva (Name of Applicant);

That he/she is authorized to and does make this affidavit for said Applicant,

1. The Applicant herein, attests under penalty of false statement that all statements made in the application for certification are true and complete and that it will amend its application while the application is pending if any substantial changes occur regarding the information provided in the application.
2. The Applicant herein, attests it will timely file an annual report with the Public Utilities Commission of Ohio of its intrastate gross receipts, gross earnings, and sales of kilowatt-hours of electricity pursuant to Division (A) of Section 4905.10, Division (A) of Section 4911.18, and Division (F) of Section 4928.06 of the Revised Code.
3. The Applicant herein, attests that it will timely pay any assessments made pursuant to Sections 4905.10, 4911.18, or Division F of Section 4928.06 of the Revised Code.
4. The Applicant herein, attests that it will comply with all Public Utilities Commission of Ohio rules or orders as adopted pursuant to Chapter 4928 of the Revised Code.
5. The Applicant herein, attests that it will cooperate fully with the Public Utilities Commission of Ohio, and its Staff on any utility matter including the investigation of any consumer complaint regarding any service offered or provided by the Applicant.
6. The Applicant herein, attests that it will fully comply with Section 4928.09 of the Revised Code regarding consent to the jurisdiction of Ohio Courts and the service of process.
7. The Applicant herein, attests that it will comply with all state and/or federal rules and regulations concerning consumer protection, the environment, and advertising/promotions.
8. The Applicant herein, attests that it will use its best efforts to verify that any entity with whom it has a contractual relationship to purchase power is in compliance with all applicable licensing requirements of the Federal Energy Regulatory Commission and the Public Utilities Commission of Ohio.
9. The Applicant herein, attests that it will cooperate fully with the Public Utilities Commission of Ohio, the electric distribution companies, the regional transmission entities, and other electric suppliers in the event of an emergency condition that may jeopardize the safety and reliability of the electric service in accordance with the emergency plans and other procedures as may be determined appropriate by the Commission.
10. If applicable to the service(s) the Applicant will provide, the Applicant herein, attests that it will adhere to the reliability standards of (1) the North American Electric Reliability Council (NERC), (2) the appropriate regional reliability council(s), and (3) the Public Utilities Commission of Ohio. (Only applicable if pertains to the services the Applicant is offering)

11. The Applicant herein, attests that it will inform the Commission of any material change to the information supplied in the application within 30 days of such material change, including any change in contact person for regulatory purposes or contact person for Staff use in investigating customer complaints.
12. The Applicant herein, attests that it will docket with the Commission's Docketing Division the final opt-out and any supplemental opt-outs (including beginning and ending dates of the 21-day opt-out period and the selected CRES supplier) at a minimum 10 days prior to sending the opt-outs to customers.

That the facts above set forth are true and correct to the best of his/her knowledge, information, and belief and that he/she expects said Applicant to be able to prove the same at any hearing hereof.

Jamez B. Walker
Signature of Affiant & Title

Sworn and subscribed before me this 22 day of March, 2018
Month Year

Brenda L. Showers
Signature of official administering oath

Brenda L. Showers / Dispatcher
Print Name and Title

My commission expires on June 22nd, 2020

Exhibit A-1

**Applicant's Name, Address,
Telephone Number, and Web
Site Address**

Village of Minerva
209 N Market Street
Minerva, Ohio 44657
330-868-7705 Office

Exhibit A-2

Authorizing Ordinance

RECORD OF ORDINANCES

Ordinance No. _____

Passed _____

ORDINANCE NO. 5-13

AN ORDINANCE AUTHORIZING ALL ACTIONS NECESSARY TO EFFECT A GOVERNMENTAL ELECTRICITY AGGREGATION PROGRAM WITH OPT-OUT PROVISIONS PURSUANT TO SECTION 4928.20 OHIO REVISED CODE, DIRECTING THE STARK COUNTY BOARD OF ELECTIONS TO SUBMIT A BALLOT QUESTION TO THE ELECTORS

Whereas, the Ohio Legislature has enacted electric deregulation legislation ("Am. Sub. S.B. No. 3") which authorizes the legislative authorities of municipal corporations, townships and counties to aggregate the retail electrical loads located within the respective jurisdictions and to enter into service agreements to facilitate for those loads the purchase and sale of electricity ("Governmental Aggregation"); and

Whereas, Such legislative authorities may exercise such authority jointly with any other legislative authorities; and

Whereas, Governmental Aggregation provides an opportunity for residential and small business consumers to participate collectively in the potential benefits of electricity deregulation through lower electricity rates which would not otherwise be available to those electricity customers individually; and

Whereas, this Council, seeks to establish a Governmental Aggregation program with opt-out provisions pursuant to section 4928.20, Ohio Revised Code (the "Aggregation Program") for the residents, businesses and other electric consumers in the Village.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of Minerva, Stark, Carroll and Columbiana Counties Ohio that:

Section 1: This Council finds and determines that it is in the best interest of the Village, its residents, businesses and other electric consumers located within the corporate limits of the Village to establish this Aggregation Program in the Village. Provided that the AGGREGATION Program is approved by the electors of the Village pursuant to Section 2 of this Ordinance, the Village is hereby authorized to automatically aggregate, in accordance with Section 4928.20, Ohio Revised Code, the retail electric loads located within the Village, and, for that purpose, to enter into service agreements to facilitate for those loads the purchase and sale of electricity. The Village may exercise such authority jointly with any other municipal corporation, township or county or other political subdivision of the State of Ohio to the full extent permitted by law. The aggregation will occur automatically for each person owning, occupying, controlling or using an electric load center proposed to be aggregated and will provide for the opt-out rights described in Section 3 of this Ordinance.

Section 2: The Board of Elections of Stark County is hereby directed to submit the following question to the electors of the Village, Stark, Carroll and Columbiana Counties, Ohio at the election on November 5, 2013:

SHALL THE VILLAGE OF MINERVA HAVE THE AUTHORITY TO AGGREGATE THE RETAIL ELECTRIC LOAD LOCATED IN THE VILLAGE, AND FOR THAT PURPOSE, ENTER INTO SERVICES AGREEMENTS TO FACILITATE FOR THOSE LOADS THE SALE AND PURCHASE OF ELECTRICITY, SUCH AGGREGATION TO OCCUR AUTOMATICALLY EXCEPT WHERE ANY PERSON ELECTS TO OPT OUT?

The Clerk of this Council is instructed to immediately file a certified copy of this ordinance and the proposed form of the ballot question with the County Board of Elections not less than ninety (90) days prior to the election. The Aggregation Program shall not take effect unless approved by a majority of the electors voting upon this ordinance and the Aggregation Program provided for herein at the election held pursuant to this Section 2 and Section 4928.20, Ohio Revised Code.

Section 3: Upon approval of a majority of the electors voting at the General Election provided for in Section 2 of this Ordinance, this Council, individually or jointly with any other political subdivision, may develop a plan of operation and governance for the Aggregation Program. Before adopting such plan, this Council shall hold at least two public hearings on the plan. Before the first hearing, notice of the hearings shall be published once a week for two consecutive weeks in a newspaper of general circulation in the Village. The notice shall summarize the plan and state the date, time and place of each

RECORD OF ORDINANCES

ENROLL PROCEEDS FROM THE MINERVA CODE

Form 6220

Ordinance No. _____

Passed _____

hearing. No plan adopted by this Council shall aggregate the electric load any electric load of any electric load center within the Village unless it, in advance, clearly discloses to the person owning, occupying, controlling, or using the load center that the person enrolled automatically in the Aggregation Program and will remain so enrolled unless the person affirmatively elects by a stated procedure not to be so enrolled. The disclosure shall state prominently the rates, charges, and other terms and conditions, of enrollment. The stated procedure shall allow any person enrolled in the Aggregation Program the opportunity to opt-out of the program at least every three years, without paying a switching fee. Any such person that opts out of the Aggregation Program pursuant to the stated procedure shall default to the standard service offer provided under division (a) of Section 4928.35, Ohio Revised Code until the person chooses an alternative supplier.

Section 4: It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council and that the deliberations of this Council and any of its committees that resulted in such formal actions were in meetings open to the public, in code compliance with all legal requirements including section 121.22 of the Ohio Revised Code.

Section 5: That this Ordinance shall take effect and be in full force at the earliest period allowed by law.

Attest:

Brenda Albaugh
Brenda Albaugh Clerk of Council

James B. Waller
James B. Waller Mayor

Passed: 3-26-13

Published in the News Leader by Title only on 4-4-13

VILLAGE OF MINERVA
CERTIFIED

3-27-13 DATE

9 00 A.M. TIME

Exhibit A-3

Operation and Governance Plan

**ELECTRIC AGGREGATION
PROGRAM
Village of Minerva, OHIO**

PLAN OF OPERATION AND GOVERNANCE

**Adopted by the Village of Minerva
December 10th, 2013**

1. Purpose of Electric Aggregation Program

This Operations and Governance Plan has been developed in compliance with Ohio Revised Code, Section 4928.20 regarding governmental aggregation of electric service. The Village of Minerva ("the Village") Aggregation Program ("Program") seeks to aggregate the retail electric loads of consumers located in the Village to negotiate the best rates for the generation supply of electric power. It has the potential to combine residential and small commercial customers into a buying pool that will be attractive to third party suppliers. Participation in the Program is voluntary. Any individual customer has the opportunity to decline to participate (become a "Member") in the Program and to stay with or return to the standard offer of service from The Ohio Power Company ("Utility") or to enter into a power supply contract with any competitive retail electric supplier.

2. The Process for Municipal Aggregation

The process of governmental aggregation is set forth in Ohio Revised Code section 4928.20. On November 5th, 2013, Minerva voters approved the development of a form of government electric aggregation known as "opt-out" aggregation. As required by state law, the Village Council passed an Ordinance which authorized submitting the selection of opt-out aggregation to the Village's voters.

As required by regulations of the Public Utility Commission of Ohio (PUCO), the Village has developed this Electric Aggregation Program Plan of Operation and Governance" (the "Plan"). The Village will file an application with the PUCO for certification as a Government Aggregator as soon as the Village Council approves the Plan. Public notice of public hearings to consider the Plan was published in the News Leader on Thursday, November 21st, 2013 and two public hearings were conducted on November 26th, 2013 at 7 pm and December 10th, 2013 at 7 pm in accordance with section 4928.20 (C) of the Ohio Revised Code. The Opt-out Notice for the Village's Program will be sent to all eligible electric customers in the Village upon selection of a supplier and approval by the Village Council.

Under the Opt-out program, all eligible electric consumers within the Village will be automatically included in the Program. However, such customers will be given prior notice entitling them to affirmatively elect not to be part of the Program. These customers can opt out during the period of time specified in the notification sent to all eligible customers which shall be at least twenty-one days from the date of the postmark on the written notice. A similar opt-out period will be offered every two to three years during which Members can leave the Village's Program without paying a penalty.

Upon certification, the Village Council of Minerva will select its Retail Electric Generation Provider ("Retail Electric Generation Provider" or "Provider"), to provide the electric power for the Minerva Aggregation Program. Under this Program, the Utility will continue to deliver the electricity purchased from the Village's provider, and all metering, repairs and emergency service will continue to be provided by the Utility.

All eligible load centers within the Village consuming less than 700,000 kWh over the most recent 12 months that do not opt out will be automatically enrolled in the Program. For eligible commercial and industrial customers with a peak load demand over the past 12 months of 100 kW or greater, the customer shall pay for any interval meter required, and the customer is responsible for paying the installation and maintenance of an analog phone line or cellular phone modem.

3. Operational Plan

3.1 Provider: Minerva will use a contractor to perform and manage aggregation services for its Members. The Village selects its Provider once certified by the PUCO. The Provider shall provide adequate, accurate, and understandable pricing terms and conditions of service, including any switching fees and the conditions under which a Member may rescind a contract without penalty. The Provider must provide the Village, if requested, an electronic file containing the Members' usage, and charges. The Provider must have a local Minerva phone number or a toll free number for Members to call.

3.2 Database: The Retail Electric Generation Provider will maintain a database of all Members, which shall include the name, address, Utility account number, the Provider's account number for each Member and other pertinent information such as rate code, rider code (if applicable), most recent 12 months usage and demand, and meter read cycle. This database will be updated at least quarterly. The Provider shall implement a process that will be able to accommodate at a minimum Members who (i) leave the program due to relocation outside the Village, (ii) opt out; (iii) decide to enter the Program; (iv) relocate within the Village, and (v) move into the Village and desire to enter the Program. This database shall be capable of eliminating Percentage of Income Payment Plan ("PIPP") customers from the Program, those customers who are on the "Do Not Aggregate" list maintained by PUCO, those customers served by other providers of competitive retail electric service and those who have opted out.

3.3 Member Education: The Provider will develop, in consultation with the Village, an educational program that provides Members with general information about the Aggregation Program, provides updates and disclosures required by Ohio law and regulations, and implements a process to allow any Member enrolled in the Program to opt-out of the program at least every three years, without paying a penalty to the Village or to the Provider.

3.4 Customer Service: Members will have multiple means of addressing complaints. As a general rule, concerns regarding service reliability should be directed to the Utility as appropriate, questions regarding the Program administration should go to the Village, and any unresolved disputes should be directed to the Public Utilities Commission of Ohio and/or The Ohio Consumers' Counsel (for Members who are residential consumers). Listed below is a table of toll-free numbers for members to call for assistance.

Nature of Complaint	Contact	Phone Number
Power interruptions or outages	The Ohio Power Co.	1-800-672-2231
Power turn on/off	The Ohio Power Co.	1-800-672-2231
Billing disputes	The Ohio Power Co.	1-800-672-2231
Joining/leaving Program	IGS	1-877-353-0162
Unresolved disputes	Public Utilities Commission of Ohio	1-800-686-7826
	Ohio Office of Consumers' Counsel	1-800-613-6743

Members should make all efforts to address complaints or concerns in accordance with the guidance provided above for Handling Customer Complaints. If Members are unable to resolve their concerns through these channels, they may contact the Public Utilities Commission of Ohio or (if they are residential customers) the Ohio Office of the Consumers' Counsel at the telephone numbers set forth above.

3.5 Billing: The Ohio Power Company will include Provider's charges for generation service on its monthly invoice. There will be no administrative fee for billing charged by the Provider. Provider may provide a budget billing option to residential accounts for supplier related charges. Provider must be able to obtain at least 7 months of historical usage for the account or premise. Billing statements rendered by the Utility reflecting charges of Provider shall comply with the guidelines issued by PUCO.

Members are required to remit and comply with the payment terms of the Utility. This Program will not be responsible for late or no payment on the part of any of its Members. Collection and credit procedures remain the responsibility of the Utility, the Provider and the individual Member.

3.6 Notification to the Utility: The Village's consumers that do not opt-out of the Village's Aggregation Program will be enrolled automatically in the Program. Members in the Village's Aggregation Program will not be asked to take other affirmative steps in order to be included in the Program. To the extent that the Utility requires notification of participation by Members, the Village will coordinate with the Provider to submit such notice to the Utility. Provider will inform the Utility of any consumers who may have been permitted to join the Program after the expiration of the enrollment period.

3.7 Rates: The prices to be charged by the Retail Electric Generation Provider to Members in the Program will be set by Village Council after negotiations with the Provider. Members will be notified of the rates and terms of the Program through the local newspaper and the Village's website and in Opt-out forms sent to all eligible consumers by the Provider. Final Opt-out forms and any supplemental Opt-out forms will be docketed with the PUCO no more than 30 days but at least 10 days prior to mailings as the regulations require.

3.8 Charges: Certain fees assessed by the Utility are non-bypassable, and will continue to be billed by the Utility. These charges apply whether a consumer in the Village becomes a Member of the Program or opts out.

3.9 Switching Fees: There are no switching fees assessed to customers that join the governmental aggregation program from the Utility standard offer. The Provider shall not assess a fee to join the Program.

3.10 Program Participation: Customers who meet the following criteria will become members of the aggregation Program:

- Have not opted out of the Program
- Are not participants in the Percentage of Income Payment Plan (PIPP)
- Are not included on the PUCO's "Do Not Aggregate" List
- Are not receiving competitive retail electric service from another provider
- Are not receiving service under a special arrangement with the Utility
- Have a Utility rate code that permits shopping for electric generation supplies.

3.11 Opt-Out Disclosure: The Village has adopted an "Opt-out" form of Governmental Aggregation pursuant to section 4928.20 of the Ohio Revised Code. The Village will notify in writing consumers owning, occupying or using a load center that the consumers will be enrolled automatically in the Aggregation Program and will remain so enrolled unless the consumer affirmatively elects by the following procedure not to be so enrolled. Any such person that opts out of the Aggregation Program pursuant to the stated procedure shall default to the standard service offer provided by the Utility unless or until the person chooses an alternative Supplier.

Opt-out Procedure:

1. The Village distributes the Opt-Out Form (refer to Exhibit A "Automatic Aggregation Disclosure");
2. Recipients have at least twenty-one (21) days from the date of postmark on the written notice to notify the Village or its designee of election to opt out;
3. The Village will exclude those opting out from the Program;
4. Customers who do not opt out using this procedure will receive written notification from the Utility stating that they are about to be switched to the Program and have seven (7) days if they wish to rescind the contract;
5. The Provider will commence generation service to Members who have not rescinded their contracts within the seven (7) day notification period beginning with the Member's normal meter read date within the month when power deliveries begin under the Aggregation Program.
6. Every three years, Members will be notified of their right to opt out of the Program without paying any penalty, following the same procedure for opting out set forth above.

7. At any other time, a Member may opt out of the Program but may be required to pay an early termination fee.

3.12 Policies for Customers Moving Into/Out of the Municipality: Members who have left the Program or who have moved into the Village may contact the Village or its Provider at any time to obtain enrollment information. There is, however, no guarantee that customers opting in at a later date will receive the same price, terms and conditions as did the initial participants.

3.13 Reliability of Power Supply: The Program will only affect the generation source of power. The Utility will continue to deliver power through its delivery systems. Responsibility for maintaining system reliability continues to rest with the local utility. If Members have service reliability problems, they should contact the Utility for repairs. The PUCO has established "Minimum Reliability Standards" for all utilities operating distribution systems in Ohio. Customer outages, duration of outages, interruptions, etc., will be monitored to ensure reliability remains at satisfactory levels.

In addition to maintaining the "wires" system, the Utility is required to be the "Provider of Last Resort." This means, should the selected Provider fail for any reason to deliver any or all of the electricity needed to serve the Members' needs, the Utility will immediately provide for the shortfall. The Utility would then bill the Provider for the power provided on their behalf. The Members would incur no additional cost.

4. **Minerva's Retail Electric Generation Provider: IGS**

The electric provider satisfies each of the following requirements:

- Sufficient sources of power to provide retail firm power to Members in the Village
- Certified by PUCO as a provider of competitive retail electric service
- Registered as a generation provider with the Utility
- Certified Supplier Agreement executed with the Utility
- Management and personnel in place to sell retail firm power to the Utility customers in the Village
- Call center capable of handling the Village's Aggregation Program Member inquiries and customer service complaints
- Toll-free number as required by PUCO for customer service complaints relating to the Village's Aggregation Program
- Will execute Master Service Agreement with the Village
- Will assist the Village in filing the annual reports required by PUCO and Section 4905.10(A), Section 4911.18(A) and Section 4928.06(F) of the Ohio Revised Code.
- Will administer the opt-out process on behalf of the Village
- Will develop Consumer Education Plan in consultation with the Village.

5. **Changes, Extension or Renewal of Master Service Agreement**

If the Master Service Agreement is extended or renewed past the initial contract period, Members will be notified as required by law and PUCO rules as to any change in rates or service conditions. At least every three years all customers in the Village who are Members will be given an opportunity to opt out of the Program, and Opt out notices will be provided as required by PUCO rules. Members will also be notified of their right to return to the Utility's Standard Service Offer or to select an alternate generation supplier.

6. Termination of Master Service Agreement

If the Master Service Agreement is terminated prior to the end of the Term, each individual Member of the Program will receive written notification of the termination of the Program at least sixty (60) days prior to termination of service. If the Master Service Agreement is not extended or renewed, Members will be notified as required by law and PUCO rules in advance of the end of service. Members will also be notified of their right to select an alternate generation supplier and of their ability to return to the Utility's Standard Service Offer upon termination.

7. Liability

THE VILLAGE SHALL NOT BE LIABLE TO MEMBERS IN THE AGGREGATION PROGRAM FOR ANY CLAIMS, HOWEVER STYLED, ARISING OUT OF THE AGGREGATION PROGRAM OR THE PROVISION OF AGGREGATION SERVICES BY THE VILLAGE OR THE PROVIDER. MEMBERS IN THE AGGREGATION PROGRAM SHALL ASSERT ANY SUCH CLAIMS SOLELY AGAINST THE PROVIDER PURSUANT TO THE MASTER SERVICE AGREEMENT.

8. Funding the Aggregation Program

The primary expenses of the Program are expected to be publication of notices, written notification to customers, regulatory fees and registration with the PUCO. These expenses and administrative fees will be the responsibility of the selected Provider.

Exhibit A-4

Automatic Aggregation Disclosure

This is only a sample of the type of letter that will be sent to residents

Insert _____ Letterhead

March 1st, 2014

Village of Minerva is trying to help you save on your electric costs.

Dear Minerva Electric Customer,

Because voters in Minerva approved an electric aggregation program in November, 2013 to allow officials to negotiate better energy rates, you could soon be saving money on your electric bill.

Government aggregation programs allow communities to pool citizens together as a buying group to get a better deal on generation and transmission rates (the largest portion of your electric bill) from a retail electric supplier. **Your local utility, The Ohio Power Company, will continue to deliver electricity to your home, restore power after outages, and perform maintenance and customer service.**

After researching options, Minerva selected retail electric supplier TBD Energy, an affiliate of the Dayton Power and Light Company. The Ohio-based company, certified by the Public Utilities Commission of Ohio (PUCO) will supply you with savings through March, 2016.

It's Smart.

You pay no enrollment or switching fees. And you get one easy-to-read bill from The Ohio Power Company with your TBD Energy charges included. If you are currently on budget billing, you will automatically be enrolled in budget billing.

It's Fair.

Your Utility	Retail Electric Supplier	Fixed Price	Term End Date	Opt-Out Deadline	Early Termination Fee
The Ohio Power Company	TBD Energy	TBD per kWh	TBD	TBD	TBD

As a member of an aggregation group, you will start seeing savings from TBD Energy within 30-45 days after The Ohio Power Company accepts your enrollment, depending on when your meter is read. Your savings could start as early as October.

It's Simple.

No action is needed to take advantage of the savings offered through your community program. However, if you wish to be excluded from this discounted rate, you must return the enclosed opt-out form by March 21, 2014. If you decide to opt-out of the aggregation before the program starts, you will be served by the utility's standard service offer unless you choose an alternate provider. If you decide to leave the aggregation program at any other time, the service you receive from the utility may not be under the same rates, terms and conditions that apply to other customers receiving generation from The Ohio Power Company. If you do not opt-out at this time, you will receive a notice at least every three years asking if you wish to remain in the program.

If you do not opt-out, The Ohio Power Company will send you a letter confirming that you selected TBD Energy as your electric generation provider (see attached sample letter). You have seven days from the postmark date of such letter to cancel your contract with TBD Energy if you do not want to be part of the savings program. **To start**

seeing savings through the Minerva electric aggregation program, you don't have to do anything when your letter arrives.

If you have any questions, please call TBD Energy at xxx-xxx-xxxx Monday through Friday from 8 a.m. to 5 p.m.

Welcome to savings with TBD Energy,

Mayor Michelle Carpenter

TBD Energy's pricing is not regulated by the PUCO. This offer is subject to change by TBD Energy

Opt-Out Form – Village of Minerva Electric Governmental Aggregation Program

Option 1 – Do nothing and save.	OR	Option 2 – Opt-out by returning this form.
If you want to participate in the aggregation program and save, you do not need to return this form. Your enrollment is automatic.		If you do not want to participate in this program, you must mail this completed form before September 9, 2013 .
By returning this signed form, you will be EXCLUDED from the Village of Minerva Electric Governmental Aggregation Program.		
<input type="checkbox"/> I wish to opt-out of the Village of Minerva Aggregation Program. (Check to opt-out.)		
Service Address (City, state and zip): _____		
Utility 17 Digit Service Delivery Identifier: _____		Phone No.: _____
Account Holder's Signature: _____		Date: _____
Mail the completed form by March 15th, 2014 to: Village of Minerva Aggregation Program, TBD Energy, xxxx, xxxxx, OH xxxxx		

This is only a sample of the type of letter that will be sent to businesses

Insert _____ Letterhead

March 1st, 2014

Village of Minerva is trying to help you save on your electric costs.

Dear Minerva Electric Customer,

Because voters in Minerva approved an electric aggregation program in November, 2013 to allow officials to negotiate better energy rates, you could soon be saving money on your electric bill.

Government aggregation programs allow communities to pool citizens together as a buying group to get a better deal on generation and transmission rates (the largest portion of your electric bill) from a retail electric supplier. **Your local utility, The Ohio Power Company, will continue to deliver electricity to your home, restore power after outages, and perform maintenance and customer service.**

After researching options, Minerva selected retail electric supplier TBD Energy, an affiliate of the Dayton Power and Light Company. The Ohio-based company, certified by the Public Utilities Commission of Ohio (PUCO) will supply you with savings through March, 2016.

It's Smart.

You pay no enrollment or switching fees. And you get one easy-to-read bill from The Ohio Power Company with your TBD Energy charges included. If you are currently on budget billing, you will automatically be enrolled in budget billing.

It's Fair.

Your Utility	Retail Electric Supplier	Fixed Price	Term End Date	Opt-Out Deadline	Early Termination Fee
The Ohio Power Company	TBD Energy	TBD per kWh	TBD	TBD	TBD

As a member of an aggregation group, you will start seeing savings from TBD Energy within 30-45 days after The Ohio Power Company accepts your enrollment, depending on when your meter is read. Your savings could start as early as October.

It's Simple.

No action is needed to take advantage of the savings offered through your community program. However, if you wish to be excluded from this discounted rate, you must return the enclosed opt-out form by March 21, 2014. If you decide to opt-out of the aggregation before the program starts, you will be served by the utility's standard service offer unless you choose an alternate provider. If you decide to leave the aggregation program at any other time, the service you receive from the utility may not be under the same rates, terms and conditions that apply to other customers receiving generation from The Ohio Power Company. If you do not opt-out at this time, you will receive a notice at least every three years asking if you wish to remain in the program.

If you do not opt-out, The Ohio Power Company will send you a letter confirming that you selected TBD Energy as your electric generation provider (see attached sample letter). You have seven days from the postmark date of such letter to cancel your contract with TBD Energy if you do not want to be part of the savings program. **To start seeing savings through the Minerva electric aggregation program, you don't have to do anything when your letter arrives.**

If you have any questions, please call TBD Energy at xxx-xxx-xxxx Monday through Friday from 8 a.m. to 5 p.m.

Welcome to savings with TBD Energy,

Mayor Michelle Carpenter

TBD Energy's pricing is not regulated by the PUCO. This offer is subject to change by TBD Energy

Opt-Out Form – Village of Minerva Electric Governmental Aggregation Program

Option 1 – Do nothing and save.

If you want to participate in the aggregation program and save, you do not need to return this form. Your enrollment is automatic.

OR

Option 2 – Opt-out by returning this form.

If you do not want to participate in this program, you must mail this completed form before **September 9, 2013**.

By returning this signed form, you will be **EXCLUDED** from the Village of Minerva Electric Governmental Aggregation Program.

☐ **I wish to opt-out of the Village of Minerva Aggregation Program. (Check to opt-out.)**

Service Address (City, state and zip): _____

Utility 17 Digit Service Delivery Identifier: _____ Phone No.: _____

Account Holder's Signature: _____ Date: _____

Mail the completed form by March 15, 2014 to:

Village of Minerva Aggregation Program, TBD Energy, xxxx, xxxxxx, OH xxxxx

Exhibit A-5

Experience

Regor Energy, Inc. is an energy management services firm founded in 2015 in Ohio. The company focuses on the purchase of retail electric services, solar energy, demand response and LED Lighting. Regor Energy is a PUCO certified broker and aggregator of natural gas and electricity.

Regor Energy has served the Village of Minerva with consulting services in regards to the procurement of electricity, natural gas and an electric aggregation program for residences and small businesses. Among other things, Regor Energy has provided assistance to the Village of Minerva as it relates to:

- Assist in the development of an ordinance authorizing actions to effect a governmental electrical aggregation on the November 6th, 2013 ballot.
- Draft and assist in the development of a Plan of Operation and Governance.
- Lead the required Public Hearings and attend Council meetings.
- Assist the Village in the day-to-day administration of program (problem resolution, press releases, PUCO compliance, supplier liaison, contract review, etc.).
- Review customer data provided by AEP that would serve as the basis for an opt-out notice.
- Assist the Village in completing and filing the annual report required by PUCO for governmental aggregators.
- Coordinate and assist with the preparation and filling of the required aggregation certification documents (bi-annually).

Additionally, Providers participating in the RFP process must demonstrate:

- Has experience administering other Government Aggregation groups within the state of Ohio.
- Has sufficient source of power to provide retail firm power to the residents and small businesses of Minerva.
- Is a licensed Federal Power Marketer with the Federal Energy Regulatory Commission
- Is certified as a CRES by the PUCO.
- Is registered as a generation supplier with AEP.
- Has a Service Agreement for Network Integration Transmission Service under AEP's Open Access Transmission Tariff.
- Has the corporate structure to sell retail firm power to the AEP customers in the Village.
- Its Electronic Data Interchange computer network is fully functional and capable of handling the AEP retail electric customers of Minerva.
- Has a call center capable of handling the Village's Aggregation Group customer calls.
- Has a toll-free number as required by the PUCO for customer service and complaints related to the Village's aggregation program.
- Satisfies the State of Ohio's, AEP and the Village's credit requirements.
- Will execute the Power Supply Agreement.
- Will provide assistance, if needed, by World Energy and the Village in filling the annual reports required by PUCO and Section 4805, 10(A), Section 4911, 18(A) and Section 4928.06(F) of the Ohio Revised Code.

Exhibit A-6

Contact Person for Regulatory or Emergency Matters

John Ney
Director of Business
Development
9604 Cliffview Street NW
Clinton, OH 44216
813.210.7184 Office
330.408.7368 Office
john.ney@regoreenergycorp.com

Exhibit A-7

**Contract Person for
Commission Staff Use in
Investigating Customer
Complaints**

John Ney
Director of Business
Development
9604 Cliffview Street NW
Clinton, OH 44216
813.210.7184 Office
330.408.7368 Office
john.ney@regoreenergycorp.com

Exhibit A-8

Applicants Address and Toll-Free Number for Customer Service and Complaints

John Ney
Director of Business
Development
9604 Cliffview Street NW
Clinton, OH 44216
813.210.7184 Office
330.408.7368 Office
john.ney@regoreenergycorp.com

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Case No(s). 18-0491-EL-GAG

Summary: Application Village of Minerva Certificate for Electric Governmental Aggregator electronically filed by Mr. John W Ney on behalf of Village of Minerva