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## City of Hilliard

Donald J. Schönhardt, Mayor		
3800 Municipal Way, Hilliard, 0	Ohio 43026	
Phone: 614-876-7361	51	
February 6, 2012	2012 MAR 16 AM 10: 2012 MAR 16 AM 10: 2012 MAR 16 AM 10: 2012 MAR 10: 2012 MAR 16 AM 10: 2012 MAR 10: 2012 MAR 10 AM 10: 2012 MAR 10 AM 10: 2012 MAR 10 AM	
Mrs. Betty McCauley Acting Secretary	: 22	
The Public Utilities Commission of Ohio		
180 East Broad Street		

Mrs. Actin The P 180 E 13<sup>th</sup> Floor Columbus, OH 43266-0573

Re: In the Matter of the Application of the City of Hilliard, for Re-Certification as a Governmental Aggregator Case No. 06-0507-GA-GAG

Dear Mrs. McCauley:

Enclosed please find the City of Hilliard's completed RE-CERTIFICATION APPLICATION FOR GOVERNMENTAL AGGREGATORS. We have enclosed an original application, notarized and signed by an authorized official and ten conformed copies, including all exhibits, and other attachments.

The material provided includes the following:

- Authorizing ordinance reflecting voter authorization; 1)
- Plan of Operation and Governance; 2)
- Copy of Automatic Aggregation Disclosures; 3)
- Copy of Opt-out Notification; 4)
- Experience statement 5)

Should you have any questions or need additional information, please contact our aggregation program manager, Terry Leach of AMPO, Inc., at tleach@amppartners.org.

Respectfully submitted, Tracy L. Bradford

Assistant Law Director

This is to certify that the images appearing are an accurate and complete reproduction of a case file document delivered in the regular course of business. Technician Date Processed 03-16-12



PUCO USE O	NLY - Version 1.07	
	<b>Renewal Certification</b>	ORIGINAL GAG
	Number	Case Number
		06 - 0507 - GA-GAG

## **RENEWAL CERTIFICATION APPLICATION Ohio Natural Gas Governmental Aggregators**

Please type or print all required information. Identify all attachments with an exhibit label and title (*Example: Exhibit* B-1 - Authorizing Ordinance). All attachments should bear the legal name of the Applicant. Applicants should file completed applications and all related correspondence with the Public Utilities Commission of Ohio, Docketing Division, 13<sup>th</sup> Floor, 180 East Broad Street, Columbus, Ohio 43215-3793.

This PDF form is designed so that you may directly input information onto the form. You may also download the form by saving it to your local disk.

## SECTION A - APPLICANT INFORMATION

## A-1 Renewal Applicant information:

Legal Name	City of Hilliard				
Address	3800 Municipal W	ay, Hilliard, OH	43206		
Telephone No.	614-334-2445		Web site address	www.hilli	ardohio.gov
Current PUCO Co	ertificate Number	06-114G(3)	Effect	tive Dates	04/28/2010 - 04/28/2012

## A-2 Contact person for regulatory or emergency matters:

Name	Tracy L. Br	adford		Title	Assistant Law Di	rector
Business	Address	3800 Municipal Way,	Hilliard, OH 43206			
Telephor	ne No. 614	-334-2445	Fax No. 614-529-6038		Email Address	tbradford@hilliardohio.gov

## A-3 Contact person for Commission Staff use in investigating customer complaints:

Name	Tracy L. Bradford		Title	Assistant Law Director
Business	address 3800 Municipal Way	/, Hilliard, OH 43206		
Telephon	e No. 614-334-2445	Fax No. 614-529-6038		Email Address tbradford@hilliardohio.gov

## A-4 Applicant's address and toll-free number for customer service and complaints:

Customer service address3800 Municipal Way, Hilliard, OH 43206Toll-Free Telephone No.614-334-2445<br/>Fax No.614-529-6038<br/>Email Addresstbradford@hilliardohio.gov

(Ohio Natural Gas Governmental Aggregator Renewal) Page 1 of 3

## SECTION B - APPLICANT AUTHORITY AND AGGREGATION PROGRAM INFORMATION

## PROVIDE THE FOLLOWING AS SEPARATE ATTACHMENTS AND LABEL AS INDICATED

- **B-1** <u>Exhibit B-1 "Authorizing Ordinance</u>," provide a copy of the adopted ordinance or resolution that reflects voter authorization to form a governmental aggregation program pursuant to Sections 4929.26 and 4929.27 of the Ohio Revised Code.
- **B-2** <u>Exhibit B-2 "Operation and Governance Plan</u>," provide a copy of the applicant's plan for operation and governance of its aggregation program adopted pursuant to Sections 4929.26(C) or 4929.27(B) of the Revised Code. The Operation and Governance Plan should include all information pursuant to Rule 4901:1-28-03 of the Ohio Administrative Code.
- **B-3** <u>Exhibit B-3 "Automatic Aggregation Disclosure Notification</u>," if the aggregation program provides for automatic aggregation in accordance with Section 4929.26(A) of the Revised Code, provide a copy of the disclosure notification required by Section 4929.26(D) of the Revised Code,
- **B-4** <u>Exhibit B-4 "Opt-Out Notice</u>," provide a draft copy of the applicant's opt out notice that comports with the Opt-Out disclosure requirements pursuant to Rule 4901:1-28-04 of the Ohio Administrative Code. (*Ten days prior to public dissemination, the applicant shall docket with the Commission, the finalized Opt-Out notice that provides or offers natural gas aggregation service.*)
- B-5 <u>Exhibit B-5 "Experience</u>," provide a detailed description of the applicant's experience and plan for: providing aggregation services (*including contracting with consultants, broker/aggregators, retail natural gas suppliers*); providing billing statements; responding to customer inquiries and complaints; and complying with all applicable provisions of Commission rules adopted pursuant to Section 4929.22 of the Ohio Revised Code and contained in Chapter 4901:1-29 of the Ohio Administrative Code.

Assistant Law Director and day of Fibring Month 2012 Year **Applicant Signature and Title** Sworn and subscribed before me this Shellie A. Sivert Signature of official administering oath 12-10-2016 My commission expires on Shellie A. Sivert Notary Public, State of Ohio My Commission Expires 12-10-2016

(Ohio Natural Gas Governmental Aggregation Lenewal -Version 1.07) Page 2 of 3



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## The Public Utilities Commission of Ohio

Ohio Natural Gas Governmental Aggregation Affidavit Form (Version 1.07)

In the Matter of the Application of	)
City of Hilliard	)
for a Certificate or Renewal Certificate to Provide	Ĵ
Natural Gas Governmental Aggregation Service in Ohio.	)

Case No. 06-0507

-GA-GAG

County of Franklin State of Ohio

Tracy L. Bradford, Assistant Law Director

[Affiant], being duly sworn/affirmed, hereby states that:

- (1) The information provided within the certification or certification renewal application and supporting information is complete, true, and accurate to the best knowledge of affiant.
- (2) The applicant will timely file an annual report of its intrastate gross receipts and sales of hundred cubic feet of natural gas pursuant to Sections 4905.10(A), 4911.18(A), and 4929.23(B), Ohio Revised Code.
- (3) The applicant will timely pay any assessment made pursuant to Section 4905.10 or Section 4911.18(A), Ohio Revised Code.
- (4) Applicant will comply with all applicable rules and orders adopted by the Public Utilities Commission of Ohio pursuant to Title 49, Ohio Revised Code.
- (5) Applicant will cooperate with the Public Utilities Commission of Ohio and its staff in the investigation of any consumer complaint regarding any service offered or provided by the applicant.
- (6) Applicant will comply with Section 4929.21, Ohio Revised Code, regarding consent to the jurisdiction of the Ohio courts and the service of process.
- (7) Applicant will inform the Public Utilities Commission of Ohio of any material change to the information supplied in the certification or certification renewal application within 30 days of such material change, including any change in contact person for regulatory or emergency purposes or contact person for Staff use in investigating customer complaints.
- (8) Affiant further sayeth naught.

Affiant Signature & Title <u>Aug 2 Brack</u> Sworn and subscribed before me this 9 <sup>K</sup> day of	V
Shellie A. Succossion Signature of Official Administering Oath	February Month 2012 Year Shellie A. Sivert, N.K. Specialist Print Name and Title
My commissio	n expires on 2-16 RIAL
(Ohio	Natural Gas Government A correct at the notary Public, State of Ohio
180 East Broad Street • Columbus, C The Public Utilities Commission of Ohi	H 43215-3793 • (614) 466-3010 WY Commission Expires 12-10-2016

## EXHIBIT A-2

## **AUTHORIZING ORDINANCE**

Cty of Hilling

Ordinance No. 05-36 (AMENDED) Passed: 7-11-05 Effective: 8-11-05

AUTHORIZING THE CITY OF HILLIARD TO FACILITATE COMPETITIVE GAS RETAIL NATURAL SERVICE; AUTHORIZING ALL ACTIONS NECESSARY TO EFFECT AN AGGREGATION OPT-OUT NATURAL GAS PROGRAM PURSUANT TO SECTION 4929.26 OF THE OHIO REVISED CODE AND ARTICLE XVIII, SECTION 4 OF THE OHIO CONSTITUTION; DIRECTING THE FRANKLIN COUNTY BOARD OF ELECTIONS TO SUBMIT A BALLOT QUESTION TO THE ELECTORS OF THE CITY OF HILLIARD; AUTHORIZING THE CITY TO ENTER INTO AN AGREEMENT WITH A NATURAL GAS AGGREGATION CONSULTANT.

WHEREAS, Article XVIII, Section 4 of the Obio Constitution grants the City of Hilliard ("City") certain authority related to utility service; and

WHEREAS, pursuant to Chapter 4929 of the Ohio Revised Code, in an effort to facilitate competitive retail natural gas service, the City may become a natural gas aggregator to select a qualified and reputable provider of natural gas for its residents, to work towards natural gas savings and to decrease the cost of natural gas supplies, and other benefits, certain governmental entities may aggregate certain natural gas consumers within their jurisdiction; and

WHEREAS, pursuant to Section 4929.26 of the Ohio Revised Code, the City is authorized to establish an opt-out natural gas aggregation program ("Gas Aggregation") for the benefit of certain natural gas consumers within the City so that its citizens may realize lower cost natural gas supplies and other benefits from the aggregation and collective purchasing of natural gas supplies; and

WHEREAS, Gas Aggregation provides an opportunity for natural gas consumers collectively to be served by a qualified and reputable energy supplier, realize natural gas savings, lower cost natural gas supplies, and other benefits that the consumers may not otherwise be able to realize individually; zod

WHEREAS, the City desires to submit to the electors of the Municipality the question of whether the City should create a Gas Aggregation program to facilitate competitive retail natural gas service to select a qualified and reputable natural gas provider, with the goal of obtaining lower-cost natural gas supplies, and other benefits in accordance with Section 4929.26 of the Ohio Revised Code.

NOW, THEREFORE, be it Ordained by the Council of the City of Hilliard, Ohio, that:

Section 1. This Council finds and determines that to select a qualified and reputable natural gas supplier, promote natural gas savings, lower-cost natural gas supplies, and other benefits, it is in the best interest of the City's residents that the City facilitate competitive retail natural gas service and establish an opt-out Natural Gas Aggregation Program in the City pursuant to Section 4929.26 of the Ohio Revised Code. Provided that this Ordinance and the Gas Aggregation program is approved by the electors of the City in accordance with this Ordinance, the City is hereby authorized to take all actions necessary to affect a Gas Aggregation program pursuant to Section 4929.26 of the O.R.C. The Municipality may exercise this authority jointly with other entities to the full extent permitted by law, and for such purposes, the Mayor or his designee(s) is authorized to execute and deliver an Agreement with AMPO Inc. as its consultant and agent to assist the City effect the Gas Aggregation program. Actions necessary to effect the program include determining and entering into service agreement(s) with natural gas suppliers to facilitate the sale and purchase of all natural gas commodity and services to serve the enrolled natural gas consumers. The City is authorized by the electors to be the only entity authorized to act for and on behalf of the enrolled natural gas consumers to determine and select the natural gas supplier(s) to provide the commodity and all other services for the Gas Aggregation program and the enrolled consumers.

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Section 2. The Gas Aggregation program shall not apply to persons meeting any of the following criteria, as more specifically described in Section 4929.26(A)(2) of the O.R.C.: (i) the person is both a distribution service customer and a mercantile customer, (ii) the person has an existing commodity sales service contract with a retail natural gas supplier; (iii) the person has an existing commodity sales service as part of a retail natural gas supplier; (iii) the person has an existing commodity sales service as part of a retail natural gas supplier; (iii) the person has an existing commodity sales service as part of a retail natural gas supplier; (iii) the person has an existing commodity sales service as part of a retail natural gas aggregation pursuant to Rule and Order of the Public Utilities Commission of Ohio ("PUCO"); or, (iv) such other persons that are not eligible pursuant to Rules and Orders of the Commission or the plan of operations and governance (the "Plan") for the Gas Aggregation program.

<u>Section 3.</u> The Board of Elections of Franklin County, Ohio is hereby directed to submit the following questions to the electors of the Municipality at the General election on November 8, 2005:

## PROPOSED BALLOT LANGUAGE:

To facilitate competitive retail natural gas service in order to select a qualified and reputable provider of natural gas for its residents in an effort to promote natural gas savings, lower cost natural gas suppliers, and other benefits, the City of Hilliard, Ohio shall have the authority to aggregate retail natural gas loads located in the City of Hilliard and enter into service agreements for the sale and purchase of natural gas commodity and other services, such aggregation to occur automatically, except, where any person affirmatively elects not to be so enrolled and opts-out by a stated procedure.

FOR the City of Hilliard, Ohio to select a qualified and reputable natural gas provider, to facilitate competitive retail natural gas service, and to promote natural gas savings and other benefits by acting as an aggregator.

NOT FOR the City of Hilliard, Ohio to select a qualified and reputable natural gas provider, to facilitate competitive retail natural gas service, and to promote natural gas savings and other benefits by acting as an aggregator.

The Clerk of this Council is instructed to file a certified copy of this Ordinance and the proposed form of the ballot question to the Franklin County Board of Elections not later than August 25, 2005 by 4 p.m., which is seventy-five (75) days prior to November 8, 2005. The Gas Aggregation program shall not take effect unless approved by a majority of the electors voting upon the proposed ballot question at the election held in accordance with this Ordinance and Section 4929.26 of the Ohio Revised Code. Upon approval, the Gas Aggregation shall take effect at the earliest permissible time and continue thereafter in accordance with Section 4929.26 of the O.R.C., and other requirements as may be imposed by Chapter 4929.

Section 4. Upon approval by a majority of the electors voting at the election provided for in this Ordinance, the City shall develop a Plan of Operations and Governance for the Gas Aggregation program, and which shall come before this Council for adoption. Consumers enrolled in the Gas Aggregation program shall be supplied their natural gas requirements and other services in accordance with supply requirement(s) determined and arranged by the City, as opportunities become available to provide benefits on behalf of the natural gas consumers enrolled in the Gas Aggregation program and the consumers located within the jurisdiction of the City. The City shall be authorized by the electors to be the only entity authorized to act for and on behalf of the natural gas consumers that have enrolled in the Gas Aggregation program to determine and select the natural gas supplier(s) to provide the commodity and all other services for the Gas Aggregation program and the enrolled consumers. Before adopting such Plan, at least two public bearings on the Plan shall be held. Before the first hearing, notice shall be published once a week for two consecutive weeks in a newspaper of general circulation in the City. The notice shall summarize the Plan and state the date, time and location of each hearing.

<u>Section 5</u>. The adopted Plan shall not aggregate any retail natural gas load within the City, unless the person whose retail natural gas load is to be so aggregated is notified in advance that the person will be enrolled automatically in the Gas Aggregation program and shall remain so enrolled, unless the person affirmatively elects not to be so enrolled by a stated procedure. The disclosure shall state the rates, charges, and other terms and conditions of the enrollment. Once enrolled the consumer may only opt-out of the Gas Aggregation program every two years without paying a switching fee. Any such person that opts-out of the Gas Aggregation program shall default to the natural gas company providing distribution service for the person's natural gas load, until the person chooses an alternative supplier.

<u>Section 6</u>. That the Franklin County Board of Elections shall cause an appropriate notice to be duly given of the election to be held November 8, 2005, on the foregoing proposal and otherwise to provide for such election in the manner provided by the laws of the State of Ohio.

<u>Section 7.</u> This Council finds and determines that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in those formal actions were in compliance with the law.

<u>Section 8.</u> That this Ordinance shall take effect and be in force from the earliest time provided by law.

ATTEST:

Reather L. LaMarre Clerk of Council

 SIGNED:

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President of Council

**APPROVED:** 

Pamela A. DeDent

**APPROVED AS TO FORM:** 

Director of Law 05-36

Double at

Donald J./Schonbardt Mayor

## EXHIBIT A-3

## **OPERATION AND GOVERNANCE PLAN**

## ORDINANCE of the CITY of HILLIARD, OHIO

Ordinance l	No.:	06-04	
Page 1	of	2	pages
Passed:	02/13/	2006	F 0
Effective:	02/13/	2006	

## APPROVING THE PLAN OF OPERATION AND GOVERNANCE FOR THE CITY OF HILLIARD NATURAL GAS AGGREGATION PROGRAM AND DECLARING AN EMERGENCY.

WHEREAS, pursuant to Chapter 4929 of the Ohio Revised Code, to facilitate competitive retail natural gas service to promote natural gas savings, lower cost natural gas supplies, and other benefits, governmental entities may aggregate certain eligible natural gas consumers within their jurisdiction; and

WHEREAS, on November 8, 2005, the electors of the City of Hilliard, Ohio approved of the City's desire to create a natural gas aggregation program for customers located within the boundaries of the City; and

WHEREAS, Ohio Revised Code Section 4929.26(C) requires a governmental entity interested in the automatic registration of customers in a natural gas aggregation program to adopt a Plan of Operation and Governance ("Plan"), subject to the right of eligible customers to "opt-out" of the program; and

WHEREAS, this ordinance constitutes an emergency measure providing for the immediate preservation of the public peace, property, health or safety, in that opportunities to coordinate aggregation activities with certain suppliers of natural gas services may become limited if this ordinance is not timely passed.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Hilliard, Ohio that:

SECTION 1. This Council hereby adopts the City of Hilliard Plan of Operation and Governance, (attached hereto as Exhibit A and incorporated herein) for the implementation and administration of the City's municipal natural gas aggregation program in accordance with Ohio Revised Code Section 4929.26(C).

SECTION 2. The City is authorized to submit the Plan to the Public Utilities Commission of Ohio along with its application to become a certified governmental aggregator of natural gas.

SECTION 3. The Mayor, and the Directors of Law, Finance and Service, are hereby separately authorized to sign all documents necessary to effectuate the Plan which are not inconsistent with this Ordinance.

SECTION 4. This Ordinance is hereby declared to be an emergency measure providing for the immediate preservation of the public peace, property, health or safety in that opportunities to coordinate aggregation activities with certain suppliers of natural gas services may become limited if this Ordinance is not timely passed; and once passed, this Ordinance shall become effective at the earliest date provided by law.

**ATTEST:** 

Lypne M. Freen Cer

Lynhe M. Greenle Clerk of Council

SIGNED:

illiam Uttley Fresident of Council

**APPROVED AS TO FORM:** 

Pamela A. DeDent Director of Law

**APPROVED:** 

Donald J/Schonhardt

Mayor

06-04

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Vote:

	Yea	Nay	Abstain
President Utiley			
Vice President Sciotto			
Allison			
Brown			
Соре	5		
Peacock			1.
Roberts			
Results:	- 4-	Ø	0

Exhibit A

## CITY OF HILLIARD

## PLAN OF OPERATION AND GOVERNANCE FOR MUNICIPAL OPT-OUT NATURAL GAS AGGREGATION

ADOPTED BY CITY COUNCIL (February 13, 2006)

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## Overview

At the November 8, 2005 general election, local residents authorized the City of Hilliard (the City) to create a municipal opt-out natural gas aggregation program (the Aggregation Program) in compliance with Section 4929.26 of the Ohio Revised Code. Under the optout natural gas aggregation program, all eligible natural gas consumers within the City's corporation limits will be automatically included in the Aggregation Program initially. However, all consumers will also be given the opportunity to opt-out or decline participation in the Aggregation Program as detailed herein.

The City's purpose in creating the Aguregation Program is to represent local consumer interests in emerging competitive natural gas markets by aggregating natural gas loads within the City's corporation limits (including municipal facilities) and negotiating affordable, reliable natural gas supplies on behalf of local consumers. The City may pursue this purpose individually or in cooperation with other entities.

Many small commercial and residential natural gas consumers lack the leverage to effectively negotiate natural gas supply rates and services. A governmental aggregation while the second program provides them with an option for professional representation and the bargaining graviters power of a larger, more diverse consumer group that may be more attractive to suppliers,  $\vec{x}$ , allowing them to effectively participate in the competitive process and achieve benefits.

## 1. Description of Services

The Aggregation Program is designed to reduce the amount a consumer pays for natural gas energy, and to gain other favorable economic and non-economic terms in service contracts. The City will not buy and resell natural gas, but will represent collective consumer interests to set terms and conditions for service. Through a negotiation process, the City will develop a contract with a Competitive Retail Natural Gas Services Provider (CRNGS Provider) or Providers for firm all-requirements natural gas service. Once the contract has been finalized, it will be submitted to the Hilliard City Council for approval.

The Aggregation Program covers the natural gas supply portion only of a participant's natural gas bill. Columbia Gas of Ohio (COH) will continue to deliver natural gas to Aggregation Program participants' homes and businesses through its natural gas distribution system as a monopoly function regulated by the Public Utilities Commission of Ohio (PUCO). COH will also continue to install, operate and maintain its system of pipelines, Rights of Way, meters and other natural gas distribution components.

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Aggregation Program participants should continue to call COH if their natural gas is interrupted or if they have billing questions. The PUCO will continue to oversee COH natural gas safety and reliability service standards.

Oversight of the Aggregation Program will be the responsibility of the City. The Mayor or his designee, subject to City Council approving this Plan, will have the authority to develop specifications for the Aggregation Program, to appoint an Aggregation Program Manager, and to select, hire and manage the CRNGS Provider. The City has entered into a contract with AMPO to be the City's Aggregation Program Manager. The CRNGS Provider and the Aggregation Program Manager will work under the direction of the Mayor or his designee with the advice and counsel of the City's Law Director.

Due to the complexity of the natural gas utility industry and the uncertainties of its associated restructuring activities, the City may contract with a consultant or consultants to provide the necessary expertise to represent the City's interest in legislative and regulatory matters and/or to serve as the Aggregation Program Manager. Such services may include, but are not limited to, facilitating consumer enrollment and opt-out, assisting with consumer education, addressing consumer questions and concerns, providing reports on program operation, enrollment and savings, negotiating future CRNGS Provider contracts, and representing the City in dealings with CRNGS Providers, COH, the Ohio Legislature, the PUCO and the Ohio Consumer's Counsel (OCC).

The City deems any and all information related to an eligible customer to be confidential and proprietary trade secret information. The CRNOS Provider shall keep all eligible customer information provided to it by the City or COH in supplying eligible customers within the City's corporation limit confidential and shall not disclose such information to any third party, unless such disclosure is required to serve any eligible customer, the third party agrees to keep such eligible customer information confidential, and the City consents to the disclosure of such information to the third party.

The City will require any CRNGS Provider to disclose any subcontractors that it uses in fulfillment of the services described herein.

The CRNOS Provider will provide a local or toll free telephone number for participant questions and concerns about entrollment, opt-out provisions, billing and other Aggregation Program issues.

The CRNGS Provider will develop internal controls and processes to help ensure that the City remains in good standing as a governmental aggregator that complies with all laws, rules and regulations regarding the same as they may be periodically amended.

Natural gas service reliability is essential to Aggregation Program participants. The City will strive to provide high-quality service and reliability through provisions of the CRNGS Provider contract, through traditional proceedings related to COH distribution

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services; and through direct discussions with COH concerning specific or general problems related to quality and reliability of its distribution system.

If for any reason a CRNGS Provider fails to provide uninterrupted service, the City's Aggregation Program Manager will attempt to acquire an alternative natural gas supply. If this attempt fails, participants will default to COH established tariff rates. In no case will participants be without natural gas as the result of the CRNGS Provider's failure to provide uninterrupted service. The City will seek to minimize this risk by contracting only with reputable CRNGS Providers that demonstrate reliable service. The City's contract with the CRNGS Provider will make it clear that the City is not responsible, financially or otherwise, for problems associated with natural gas supply and/or price.

All Aggregation Program participants shall enjoy the protections of law afforded to consumers as they currently exist or as they may be amended from time to time. These include rights to question billings or service quality or service practices. All program participants shall also enjoy the individual right to decline participation in the Aggregation Program subject to the terms and conditions contained herein.

All Aggregation Program participants will be treated equitably. They will be guaranteed the right to raise and resolve disputes with the CRNGS Provider, be provided all required notices and information; and always retain the right to opt-out of the Aggregation Program or switch suppliers subject to the terms and conditions contained herein.

All consumers within the City's corporation limits shall be eligible to participate in the series and Aggregation Program subject to the terms and conditions described herein. Ohio law, states and PUCO rules and regulation governing natural gas service, and COH approved tariffs.

Service under the Aggregation Program shall include all eligible customer classes in adherence with universal service principles and requirements, and the traditional nondiscriminatory practices of local government. CRNGS Provider contracts shall contain provisions to maintain these principles and equitable treatment of all customer classes.

Low-income consumers shall remain subject to all provisions of Ohio law and PUCO rules and regulations as they may be amended from time to time regarding their rights to return to COH General Service and participation in the Aggregation Program.

The City developed this Plan of Operation and Governance in compliance with Ohio law regarding municipal opt-out aggregation of natural gas consumers, including two public hearings, prior to its adoption.

The Hilliard City Council shall approve through resolution or ordinance the Aggregation Program's Plan of Operation and Governance in accordance with Ohio Revised Code Section 4929.26. Amendments to the Plan of Operation and Governance may be subject to Hilliard City Council approval and filing with the PUCO.

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After adoption of the Plan of Operation and Governance, the City will file with the PUCO for governmental aggregator certification and also register as a governmental aggregator with COH.

Aggregation Program participants are subject to the same standards and responsibilities as other natural gas consumers, including payment of billings and access to metering and other equipment necessary to carry out utility operations.

The Aggregation Program may be discontinued upon the termination or expiration of the CRNGS Provider contract without any extension, renewal or subsequent contract being executed. In the event of Aggregation Program termination, each participant will receive notification at least sixty (60) days prior to such program termination and may return to the COH General Service Rate or select another approved CRNGS Provider.

## 2. Determination of Rates

The City will not buy and resell natural gas to Aggregation Program participants. The City will aggregate natural gas loads within the City's corporation limits including municipal facilities. Through a competitive selection process, the City will develop and negotiate a contract with a CRNGS Provider or Providers for firm, all-requirements service. The contract will contain mutually agreeable price terms for affordable, reliable natural gas supplies and other related services. The City may pursue this purpose individually or in cooperation with other entities. Contracts will be monitored by the City on behalf of consumers.

CRNGS Providers will supply information on natural gas supply charges by COH customer rate classification or other appropriate pricing category as approved by the City. All natural gas supply charges will be fully and prominently disclosed in consumer enrollment materials and will be subject to approval by the Hilliard City Council.

The City will contract only with a CRNGS Provider or Providers that meet at a minimum the following criteria:

- 1. Certified CRNGS Provider by the PUCO
- 2. Registered with COH
- 3. Have a service agreement under COH Gas Transportation Service Tariff
- Successfully completed Electronic Data Interchange (EDI) computer system testing with COH and that CRNGS Provider's EDI computer system is capable of effectively processing Aggregation Program EDI transactions in a timely manner
- 5. Meet standards of creditworthiness established by the City
- 6. Have a customer call center capable of effectively handling participants' questions, concerns and disputes in a timely manner using a toll-free telephone number
- 7. Hold the City harmless from any financial obligations arising from offering natural gas and/or energy-related services to Aggregation Program participants

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The CRNGS Provider's contract will run for a fixed term (i.e., one to five years) and will contain all pricing, charges, early termination fees, etc. in clear and easily understood terms. The contract also will include a sales tax instead of a gross receipts tax.

The CRNGS Provider's rates may I include the provision of an administrative fee, which shall (if implemented) be collected on behalf of the City to fund the implementation and administration of the City's Aggregation Program. If implemented, the administrative fee will be adjusted annually to cover the City's cost of administering the program. The fee will be reviewed annually to ensure that the amounts collected do not exceed the cost of administering the aggregation program.

COH assigns customer rate classifications, character of service and associated regulated rates subject to PUCO approved tariffs. In addition to the CRNGS Provider's gas service charges, consumers will continue to be billed for COH service and delivery charges. Although the City may participate in regulatory proceedings and represent the interests of consumers regarding these regulated rates, it cannot assign or alter customer rate classifications.

## 3. Plan for Providing Opt-out Notice

Initially, each eligible consumer within the City's corporation limits will be automatically included in the Aggregation Program. However, prior to actual enrollment, each  $d_{1}$  consumer will receive a notice from the City detailing the Aggregation Program's rates, such terms and conditions. Cost of mailing the notices will be the responsibility of the  $d_{1}$  CRNGS Provider as part of its contract with the City.

Each consumer will then have a twenty-one (21) day period to opt-out of or decline to participate in the Aggregation Program without charge. Consumers opting out of the program will remain on Columbia Gas of Ohio's (COH) established tariff rates until such time as they select an approved CRNGS Provider. A similar opt-out period will be offered every two years during which time consumers can leave the Aggregation Program without paying an early termination fee.

## 4. Process for Determining the Pool of Customers

After contract approval by the Hilliard City Council, the CRNGS Provider will work with the City and COH to identify all eligible consumers within the City's corporation limits.

All eligible consumers will be notified of the rates, charges and other terms and conditions of participation in the Aggregation Program and that they will be automatically enrolled in the Aggregation Program unless they "opt out" or decline participation in the program. Consumers will be given a 21-day period in which to notify the City that they wish to opt out or decline participation in the Aggregation Program.

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After the initial 21-day opt-out period has elapsed, all eligible consumers who have not notified the City of their desire to opt out of the Aggregation Program will be enrolled by the CRNGS Provider at the earliest date practicable.

Consumers enrolled in the Aggregation Program by the CRNGS Provider will receive a letter from COH notifying them of their enrollment. Consumers will have seven calendar days to notify COH of any objection to their enrollment in the Aggregation Program. COH will notify the CRNGS Provider of consumer objections or any reason that a consumer was not enrolled in the Aggregation Program.

Customers who meet the following criteria are "eligible" and will become Members of the aggregation program, if they:

- Currently have service with COH;
- Are not currently buying gas from another supplier;
- Are up to date with their bill payments;
- Have not opted out of the program;
- Are classified as non-mercantile;
- Have not exercised their right of rescission, or;
- Are not on the Percentage of Income Payment Plan (PIPP).

New members may opt-in to the Program upon contract expiration with an alternate supplier. These members will need to contact the CRNGS Provider for enrollment information. The CRNG Provider has a right of refusal in accordance with criteria described in this plan, and may establish the terms for enrollment that are not inconsistent with Section 4929.26 of the Ohio Revised Code.

The CRNGS Provider will build and maintain a database of all Aggregation Program participants. The database will include the name, address and COH account number and may include other pertinent information as agreed upon by the City and the CRNGS Provider. Such information may include the CRNGS Provider's account number (if different from the COH account number), rate code, rider code (if applicable), most recent twelve (12) months of natural gas consumption, and meter reading cycle. The Aggregation Program database will be updated at least quarterly. The City will have the right to access information in the database for purposes of auditing.

The CRNGS Provider will report to the City the status of Aggregation Program enrollment on at least a monthly basis.

Participants who wish to leave the Aggregation Program may do so:

- During the initial 21-day opt-out period;
- During the seven day rescission period;
- During subsequent opt-out period offered by the City at least every two years;
- At any other time; however an early termination fee may be assessed by the CRNGS Provider.

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In addition to the initial 21-day opt-out period described above, each participant will be given an opportunity to opt out of the Aggregation Program every two years without paying an early termination fee. Consumers who choose to opt out of the Aggregation Program at any time other than during the initial 21-day opt-out period or during subsequent opt-out periods offered by the City may be subject to an early termination fee.

Any consumer who opts out of the Aggregation Program will be returned to COH established tariff rates until such time as the consumer selects another approved CRNGS Provider.

## 5. Customer Billing Procedures

The City plans to utilize COH consolidated billing service in which each consumer account receives one bill itemizing the CRNGS Provider's natural gas supply charges and COH delivery, transition and other PUCO-approved charges. The billing statement will be consistent with applicable PUCO rules and regulations. The City will consider other billing options, including CRNGS Provider consolidated billing, if and when they become available and if it appears advantageous to do so.

## 6. Credit and Deposit Policies

Collection: credit and deposit procedures remain the responsibility of the COH, the selected supplier and the individual member. Members are required to remit and comply with the payment terms of COH. The City will not be responsible for late or no payment on the part of any of its members. The Municipality will have no separate credit or deposit policy. The selected supplier shall not charge more than 1 ½ percent per month for overdue balances owed to the selected supplier.

## 7. Governmental Aggregator's Customer Service Procedures and Dispute Resolution

The Aggregation Program only impacts the source of natural gas supply. COH will continue to deliver the natural gas purchased through the Aggregation Program to participants' homes and businesses through its natural gas distribution system. Participants with questions or concerns regarding service delivery or safety, such as a natural gas outage or odor of gas should continue to contact COH at 800-227-1376. Meter reading or other billing questions should also be directed to COH at the same number. Questions regarding Aggregation Program enrollment or opting out should be directed to the CRNGS Provider. General questions and concerns should be directed to the CRNGS Provider. Disputes unresolved by the aforementioned parties, should be directed to either the Ohio Consumer's Counsel or the Public Utilities Commission of Ohio. The following table gives toll-free telephone numbers for use by consumers.

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uestion or Concern	ontact	elephone Number
Natural gas outage or interruption	СОН	800-227-1376
Turn natural gas on or off	СОН	800-227-1376
Meter reading/billing	COH	800-227-1376
To enroll in or opt-out of the Aggregation Program	CRNS Provider – xxxxxx Hours: Mon – Fri: 8:00 AM – 5:00 PM	800-xxx-xxxx
Aggregation Program Questions or concerns	AMPO Inc., General Manager	614-337-6222
Unresolved disputes (residential customers)	Ohio Consumer's Counsel	877-742-5622
Unresolved disputes (all customers)	Public Utilities Commission of Ohio	(800)-686-7826 (voice) (800)-686-1570 (TDD)

## 8. Members Moving Into/Within the Aggregation (New Account Number)

Consumers who move into the City after the initial opt-out period will be not be automatically included in the Program, but will be afforded an opportunity to enroll. However, the City cannot guarantee that the rates, terms and conditions to consumers enrolling in the Aggregation Program after the initial 21-day opt-out period will match those of the initial enrollees.

The same rule will apply to participants who move within the City after the initial opt-out period, if they are given a new account number by COH. That is, they will not be <u>automatically</u> include in the Program, but will be given an opportunity to re-enroll under a new set of rates, terms and conditions.

## 9. Members Moving Within the Aggregation (Same Account Number)

Participants who relocate within the City limits and retain the same COH account number, will be allowed to continue in the Aggregation Program at their new location under the same terms and conditions as at their former location, subject to any switching fees imposed by COH.

10. Participants moving out of the City.

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Participants moving out of the City limits terminate their natural gas service with the CRNGS Provider (just as they would with COH) and are not charged an early termination fee.

## 11. Joining the Program at a Later Date (Opting-In)

Residents of the City who initially choose to opt-out of the Program, and wish to enroll at a later date, will be treated the same as a new resident. That is, they will not <u>automatically</u> become part of the existing program, but will be given an opportunity to enroll. However, the City cannot guarantee that rates, terms and conditions to consumers enrolling in the Aggregation Program after the initial 21-day opt-out period will match those of the initial enrollees.

## DEFINITIONS

## Aggregation

Combining the natural gas loads of multiple customers for the purposes of supplying or arranging for the supply of competitive retail natural gas service to those customers.

## Aggregation Program Manager

The person or entity designated by the City to oversee the operation and management of the City of Hilliard's Municipal Natural Gas Aggregation Program.

## Competitive Retail Natural Gas Service (CRNGS)

A component of retail natural gas service deemed competitive under the Ohio Revised Code or pursuant to an order of the PUCO. This includes but is not limited to the services provided by competitive retail natural gas service providers, natural gas marketers, aggregators and governmental aggregators.

## Competitive Retail Natural gas Service Provider (CRNGS Provider)

A person or entity certified by the PUCO and registered with COH who supplies or offers to supply a competitive retail natural gas service over the COH natural gas distribution system. This term does not apply to COH in its provision of standard offer natural gas service.

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## Consumer

Any person or entity that is an end user of natural gas and is connected to any part of COH natural gas distribution system within the City of Hilliard's corporation limits.

## Delivery Charge

Charge imposed by COH for delivering natural gas to a consumer's home or business. The charge includes meter reading, billing, transition costs, maintaining natural gas system reliability and responding during emergencies and outages (also called the distribution charge).

## Distribution

Delivery of natural gas to a home or business through COH owned pipelines, meters and other equipment. COH distribution system operations will remain regulated by the PUCO.

## Governmental Aggregator

An incorporated city, township or county acting as an aggregator for the provision of a CRNGS under authority conferred under Section 4929.26 of the Ohio Revised Code.

## Mercantile Customer

A customer that consumes, other than for residential use, more than five hundred thousand cubic feet of natural gas per year at a single location within the state; or a customer that has three or more locations within the state that consume natural gas, other than for residential use.

## Natural Gas Related Service

Service directly related to the consumption of natural gas at a consumer's home or business. This may include, but is not limited to, the installation of metering, remote reading indices, regulation; the maintenance, repair or replacement of appliances and other energy-consuming devices at a consumer's premises, and the provision of energy consumption measurement and billing services.

## Natural gas Supply Charge

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All charges related to the acquisition of natural gas by the CRNGS Provider, and its delivery to the City's distribution system.

## Ohio Consumers' Counsel (OCC)

The Ohio Consumers' Counsel (OCC), established by the Ohio Legislature in 1976, represents the interests of Ohio's four million residential utility customers served by investor-owned utilities in proceedings before the PUCO, other regulatory agencies and in the courts. The OCC also educates consumers about utility issues and resolves complaints individuals have with investor-owned utility companies.

## Participant

A consumer enrolled in the City of Hilliard's Municipal Natural Gas Aggregation Program.

## Public Utilities Commission of Ohio (PUCO)

The state agency charged with assuring all consumers (residential, commercial and industrial) served by investor-owned utilities have access to adequate, safe, and reliable utility services at fair prices. The PUCO regulates a wide variety of investor-owned utilities, including natural gas, electricity, pipeline, heating/cooling, local telephone, long distance telephone, waterworks, wastewater, railroad, household goods carriers, water transportation, hazardous materials carriers, and commercial transportation carriers.

January 25, 2006 HILLIARD NORTHWEST NEWS 28A

# Joes a career in real estate really interest you?

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make Coldwell Banker The Quality Choice. unlimited earnings potential, and the tools, systems and training that help King Thompson... about ficensing requirements, Learn more



# Saturday, January 28, 9:00-10:30am The Fawcett Center

1400 Olentangy River Road, Columbus

Our real estate career seminar is open to everyone interested in learning about the real estate profession. There is no charge to attend

Seating is limited. Make your reservation today by calling Sean Carpenter at 614/526-0170 or bý email: carecrs@kingthompson.com.



KING THOMPSON

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FREE COMMUNITY SERVICE FOR FIRST TIME HOMEBUATERS

Bear local experts explain the step-by-step process of

how easy it is to own a piece of the

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Cooks, Servers & Dishmashers Needed Apply at Met's Diner. AD51 Main S1., Hilkard Must be 19 yrs. old.

For apartment community near Played to work as neaded basis. Wat be malable www.daye plus 1 weatand per month galanteed. Must be dispendial a mad pacidit

**PIT LEASING** 

## Help Wanted

## HANPTON INN - DUBLIN

FJT houblevieldening supervisor Angrechnes meeded Call 880-6573, or served heraune to: 2000 Tylaier Red Dubline, OH 43019 of Feer to, (614, 1725-0552

Vorthington law office has immediate opening for a FT, qualified and motivated legal secretary. Excellent communication and interpersonal LEGAL SECRETARY

Please to advised that the City of Hilliard with hold two public hearings on the City's municipal matural gas appropriation program Plan of Operation and Governance. The hearings with the healt of FERH LATT BITL, 2005, and Governance. The hearings with the healt of FERH LATT BITL, 2005, and Governance. The hearings with the healt of FERH LATT BITL, 2005, and Governance with a the city's and an an advised and inturned ther of Operation and Governance with the plan can be wheread on the Opy Coverdia to Kayhura City Sitter City Sitter and advisor the plan can be wheread on the Opy Coverdia to the support and advisor. The plan can be wheread on the Opy's website at <u>whytech0000</u>.

NOTICE OF PUBLIC HEARINGS

CITY OF HILLIARD MUNICEPAL PUBLIC NOTICE NATURAL QAS AGOREGATION PROGRAM PLAN OF OPERATION AND GOVERNIAMCE

The following summarizes the City's initial Plan of Operation and Governance:

Oversight of the Aggregation Program will be the responsibility of the Mayor or this designee. Through a negotiation process, the City will develop a connex with a Compatible Facial Natural Gas Services Provider (CFINGS Provider) for firm natural gas savice. The contract will not for a lited ferm.

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## **Office Assistant**

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Each consumer will then have a 21-day period to opt evil of the Aggregation Program without change. Comanners opting and the program with remain on COH Standard General Service Rate until remain on COH Standard General CRNSS Provider. A similar 21-day apt-aut period will be offend at seast period to the consumers and each the Aggregation Program without priving an each tamination ho.

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Participants who have the Aggregation Propern and wigh in return, as well as consumers who more into the Cây after the billed opticul partici, may avroi in the Aggregation Program. However, the City commany guerance magnetizer, terms and conditions to consumers extrating in the Aggregation Program after the Initial 23-day opticul period.

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OPTICAL OFFICE POSITION

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HIRING Northwest News January 26, February 1, 2005

## HILLIAND CITY COUNCIL NOTICE OF PUBLIC HEAPING

There will be a SECOND READING/PUBLIC HEATING on the failtmanks outhing an MARCH 13, 8006, beginning at 700 P.M., Hillerd (Council Chambers, \$500 Municipe) Way.

REZONING THE DARGE ACRE OF LAND LOCATED ON THE SOUTH SIDE OF CELLETERY ROAD APPROVIMENT SO FEET RAST OF LACCH ROUD PHORE "H-OF" PLANNED MUNDETHAL PARK TO "B-2" COMMONENT SHOPPING CENTER. j

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## THE COLUMBUS DISPATCH PROOF OF PUBLICATION

## STATE OF OHIO, FRANKLIN COUNTY. SS:

Kris Allbright Classified Training Supervisor

The Columbus Dispatch, a newspaper published at Columbus, Franklin County, Ohio, with a daily paid circulation of more than 25,000 copies, personally appeared and made oath that the notice of which a true copy is hereunto attached was published in The Columbus Dispatch for I. Time(s) on

Pebmary 3, 2006

and that the rate charged therefore is the same as that charged for commercial advertising for like services.

subscribed and Swom on this 9th day February 2006 as witness my hand and seal of office.

NOTARY PUPER STATE OF OHIO

VERONICA H. HILL NGTARY PUBLIC, STATE OF OHIO NY COMMISSION EXPIRES MOMEMBER 6, 2008

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## EXHIBIT A-4

## AUTOMATIC AGGREGATION DISCLOSURE

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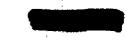
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## STATEMENT REGARDING OPT-OUT NOTICE

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The City of Hilliard Municipal Gas Aggregation Program provides for automatic aggregation for the provision of competitive retail natural gas services in accordance with Ohio Revised Code Section 4929.26(A). The City of Hilliard will file, or will cause to have filed, with the Commission a copy of the Opt-out Notice that comports with the opt-out disclosure requirements of Rule 4901:1-28-04, Ohio Administrative Code, at least ten business days prior to offering or providing competitive retail natural gas service to a customer in the City of Hilliard. The City is not able to provide such Notice at this time because it has not entered into a final contract with a supplier.





Dear City of Hilliard Resident:

SAMPLE

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The City of Hilliard is providing you with the opportunity to participate with other City of Hilliard residents in a natural gas governmental aggregation program, with IGS Energy of Dublin, Ohio as your supplier of gas.

Hillard City Council passed ordinance 05-36 on July 11, 2005 adopting this program after Hillard volens approved the implementation of the program. The aggregation program for Hillard will begin within your December 2006 Columbia Ges of Ohio (Columbia) billing period and and with your December 2009 billing period.

You will be automatically enrolled in Hilliard's Natural Gas Aggregation Program unless you choose to "opt out" - that is, affirmatively choose to <u>not</u> participate. If you want to be excluded from the City of Hilliard Natural Gas Aggregation Program, you must return the enclosed "Opt-Out" Form or contact IGS Energy at 1-800-280-4474 by November 10, 2008. If you do not cancel or opt-out at this time, you will be enrolled in the program until it expires with your December 2009 billing period.

Your new price under this program will be \$1.12 per CCF through your December 2009 billing partod. This new rate of \$1.12 per CCF is the lowest fixed rate available in the marketplace according to the Public Utilities Commission of Chio "Apples to Apples" rate comparison sheet of competitive supplices as of September 22, 2008. Please refer to the elitiched Terms and Conditions for full details of this offer.

Under this aggregation, Columbia will continue to maintain the pipeline system that delivers natural gas to your home or business. You will continue to receive a single bill from Columbia for your natural gas service and it will include your nam gas supply charge from IGS Energy. You will still contact Columbia regarding loss of gas service, odor of gas, or for any other concerns or issues having to do with your local service. Budget billing and automatic billing options will continue to be available through Columbia.

If you have any questions please call IGS Energy at 1-800-290-4474, weekdays, from 8:00 a.m. to 8:00 p.m. EST. For general information on natural gas deregulation in Ohio, you can also visit the Web Site of the Public Utilities Commission of Ohio <u>(www.PUCO.ohio.gov)</u>.

Sincerely, The City of Hilliard and IGS Energy

P.S. Remember to return the "Opt-Out" form only if you do not went to participate in the City of Hilliard Natural Gas Aggregation Program.

If the home or small business for which you have received this latter is not located within the City limits of Hillard, you have received this latter in error. Please contact IGS Energy at 1-800-280-4474 to be removed from the aggregation list.

You are not eligible to participate in this program if you are summity envolted in the PIPP program.

I wish to opt out of the City of Hillard Natural Gas Gevenimental Aggregation Program OPT-OUT Form; <u>ANPOCCH-HILLARD-1120-1208</u>

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## AMPOCON-HILLIARD-1120-1209

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Term: The term of this powersmark appropriaten program (Program) will begin with my fluct billing cycle wher my rate change is continued with my utility company and will continue through my December 2009 billing cycle. Idia linungy (IGI) will supply the connectity portice of my agents gas and Columbia Gas of Chin (CCH) will continue to be my Haberd Gas Distribution Company (HGDC). I can context the IGB choice department by phone at 1-800-2004 4474, by fax at 614-923-0470, in writing at P.O. Bost 9050, Duble, CH 43017, ar through their web alle at Next/Www.igammergy.com.

Regulatory: The NGDC's choice program and my governmental appaquior (e.g., municipality) are subject to organing Public Utilities Commission of Otion (PUCO) jurisdiction, and I understand that it the choice program or this Program is terrainated, this Agreement arey be terrainated, which it presity to either party.

Billing: For my convenience t will receive only one bill, which will be issued by the MGCG each month and will contain IGB\* get price, give applicable image and all of the MGCC's transportation and other applicable charges, including any lass field deterand by the NGCG. I agree is somework to make the MGCC and will reach a somework to the MGCC's transportation and other applicable will be referring any lass field deterand by the NGCC. It is an an an and will contain a somework to make the test of the MGCC's transportation and other applicable will be the match and will reach a somework to the test to be the test of test of the test of tes

Contract and Dispute Reholation: In the event of a billing depute or immun argunding volume or matering, I standed contract the HODC at the number field on their bill. For other questions or concerns about piloing, I can contact the HOB choice department by phone weekdays from 800 a.m. to 800 p.m. EST at 1-800-280-4474, by fax 514-923-0470, in writing at P.O. Box 6050, Dublin, CH 43017, or through their web else at weak generating, I can contact the HOBC at the source of KSB through e-mail at choice@generative.com. It is y quintizes at concerns are not needed under their 4000, by for generative differ intermation, rescionate and business customes may call the PUCO bill new at 1-800-806-7826 or the TOPTTY foll free et 1-800-806-1870, lines BOD a.m. to 5200 p.m. weekdays, or visit the PUCO website at www.puzathio.gov. The Chits Concerns are 200 p.m. veekdays, or visit the PUCO. The OCC can be portacted to if new at 1-807-742-5822 from 8:00 a.m. in 8:00 p.m. weekdays, or visit town, picked and the source in mediant before the PUCO. The OCC can be portacted to if new at 1-807-742-5822 from 8:00 a.m. in 8:00 p.m. veekdays, or visit town, picked and the source in mediant

Jurindiction: The parties agree that if the customer is utable to reache its issues through the PUCO as detailed under "Carinack and Dispute Resetution" above, or if suit is find, any legal action twolving this Agreement will be biologic only to the PUCO, a count of the Sade of Onio etting its Franklin County, Onio, or the United States District Court sating in Franklin County, Onio, is adving to the pandral jurindiction in such counts and proceeding while any objections that i may or might have in the function counts at the paper form for all year and actions anting under this Agreement. The parties agree that this Agreement will be imported under the level of the State of Onio, regardlese of Onio's choice of law provisions.

Price: My price through my December 2009 billing cycle will be 1.120 per CCF, which does not include applicable calles tex or NGDC transportation and other charges.

Renowal. The Program current period continues through the Casember 2009 NOCC billing period. The governmental appropriat will provide no an esportunity not less trequently then every two years, beginning with the continencement date of the program, to appear to the Program without penalty, at long as the Program continues.

Resclosion Period: I understand that the MGCC will send me a confirmation notice of transity of service and that I will have served days from the confirmation positrank date to reached my envolutions with KSS. If I want to reached, I should conjust the NGCC in writing or by calling them at the transitor label on the confirmation notice. Otherwise, I understand that are plot of a government opioust appropriate, I will be included in the posterior unlase I notify IGS within 21 days of the posterior, is understand that are plot of a government opioust appropriate, if or mality in the posterior of its roles and it is not in the transit of the found of the posterior of the roles are plot of the found of the posterior of the roles are plot of the posterior of the roles are plot on the laboration of the role of the role are plot of the role of the ro

Cannalization: I may cancel this Agreement, with no charge to no. It any time during the 7-day reactation period or which 21 days of the initial motion date of the Program, I will also be permitted to cancel my encollment in the Program with no fee, during each 24-restell neuronal period as described above. At any other time, either only may cancel this Agreement during the terms of this Program by giving thirty days notice to the other. It i switch any pervice back to the MSDC or another supplier, this Agreement will be terminated. I acknowing that if I within to the NBDC, I and be charged a price other time the GCR rate and a switching fee may cancel of the terminated.

Assignment: This contract is assignable by KGS without my consent, subject only to any regulatory approvals. KGS will use its boot efforts to give the NGDC and me thirty days written notice prior to any designment.

Moving: If ) move to another address outside of the NGDC's service tentiony, this Agroement will automatically seminate will no penalty to their party. If 1 move to another address within the NGDC service tentiony, this Agroement will no penalty. However, if 1 volcous willing the NGDC service tention will no penalty to the end willing the NGDC service tention of t

Eligibility: This Agreement is for residential and small concentration conformers eligible to participate in the Program. IGS reserves the right, at any time and in its sole discretion, to terminate spivite to containwer locations that are excepted but were or are not eligible to participate, with ne participate, to the many to effect party. Furthermore, participation is the program is subject to the value of the HOCC, your governmental appropriat, and the PLCCs. Additionally, contenents are sometimes terminated effort in any or to being in annuals. In such indenent, I and contain the HOCC to context the problem and be reinstabled to the program. Regardless of the reason for transmission, in no case will the engine torse extended for months and it was usable to participate, nor will IGE have any tability for any only termination of for any months that I was unable to participate. In the program.

Limitation of Linbüty: ISS staumes no lability of separability for leaves or consequential dataspec asking from lance associated with the NGOC including, but not limited to: operations and maintenance of their system, any interruption of service, termination of service, or characterilier of service, and to be reported in the service, and to be reported in the service, and to be reported in the service, consequential, special, or punitive camages, whether stategy other and to be reported in the service, consequential, special, or punitive camages, whether stategy other and to be reported in the service, consequential, special, or punitive camages, whether stategy each distribution (including regiligence or strict lability), or any other lagel theory.

## NOTICE

Return the "Opt-Out" Form only N you do not want to participate in the City of Hilliard Natural Gas Aggregation Program

## ANPOCOH-HILLIARD-1120-1209

Must Be Received by November 19, 2008

ka: Natural Gas Governmania: Aggregation Program PO Box 9060 Dublin, Ohio 43017-0980

## IGS Energy

P.O. Bas 6000 Dublin, OH 43017 | www.igeonergs.comt ( Fax: 1-800-864-1839



Dear City of Hilliard Resident:

Thesh you for your participation in The City of HEBerd means gas governmental appropriate program. We use pleased to ensure that The City of Hillind has again obsets intenting Gas Supply, Iso. (RGS) as your supplier of gas for the same 12 socials period.

As you say recall, Hilling City Council parent estimators No. 95-36 on 7/11/05 adopting this program after Hilling vetors approach the implementation of the program. The appropriate program for Hilling will source again with your Jammery 2008 billing period and well with your December 2008 billing period.

You will be automatically anrelled in Silliard's Natural Gas Aggregation Program unless you choose in "opt out" - that is, affirmatively choose is and participate. If you want to be excluded from the Chy of Hilliant Natural Che Aggregation Program, you must return the exclused "Opt-Out" Form or control IOS at 3-800-280-4474 by December 12, 2007. If you do not cancel or opt-out or this time, you will be re-control on the strongenus unif it expires with your December, 2006 billing period.

Your new price under this program will be <u>21,030 ner CCF</u> starting with your learney, 2000 Colorshin Gas of Chie (Columbis) billing paried and will continue flowingly your December 2008. billing paried This new rate of \$1.039 per CCF represents more than a <u>14%</u> <u>decrement</u> computed to your extremit rate.

After your Descender, 2008 billing period, if this program continues, NRI will notify you of your new sub far the period January, 2009 through Descender, 2009 and you will asternationly business at the rate makes you shoets to encol. There is no cost to encol. There is no cost to cancel. You will anternationly be included unless you contact Rifs to out of the program. Plane rate to the asternational Feature and Combiness for full details of this after.

Under this aggregation. Columbia will continue to maintain the pipeline system that delivers means by your house or buildent. You will continue to monive a single bill from Columbia for your nearest gas survice and it will being the set of a will your local for a single bill from Columbia for your nearest gas any other concerns or instant having to do with your local particle. Builder the state of gas, or for any other concerns or instant having to do with your local particle. Builder the state of billing and automate billing options will continue to be available through Columbia.

If you have any questions plasme call E36 at 1-800-288-4474, weaking, from \$400 a.m. to \$400 p.m. EST. For general information on patenti gas desegulation in Ohio, you can also whit the Web Site of the Public Utilities Commission of Ohio (<u>www.FUC).abio.gov</u>):

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P.S. Remember to retarn the "Opt-Out" form only I you do gay want to participate in the City of Hilliard Matural Gan Appropriates. Program.

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P.O. Box 9060 Dublin, OH 43017 | www.igsenergy.com | Fax: 1-800-584-4839

## What is Governmental Natural Gas Aggregation?

Simply put, it's the entire community joining together to form one large buying group. By voting to allow an aggregation, residents allow their community to shop for natural gas on their behalf.

## What are the Benefits of Gas Aggregation?

When residents form one large buying group they have more buying power. The aggregation can better negotiate favorable pricing and supply terms than what could be achieved by any one individual resident.

## How does a community become an Aggregator?

The community must first get the approval of voters within the community to form a natural gas aggregation program. Upon a majority vote, community leaders will proceed through a series of steps to become certified as a Governmental Natural Gas Aggregator by the Public Utilities Commission of Ohio.

## Are there different types of Aggregations?

Yes. A community may conduct an "Opt-Out" program or an "Opt-In" program. With Opt- Out programs, each eligible resident is automatically enrolled in the program unless they notify the supplier that they DO NOT wish to participate. With Opt-In programs, each resident must notify the supplier to actively enroll in the program. Opt-Out Aggregations are the most common types of aggregation programs.

## How do Opt-Out Aggregations work?

The community seeks bids from Certified Retail Natural Gas Service Providers, such as IGS Energy. A qualified bidder is selected to supply the aggregation with its gas for a set period of time. An "Opt-out" notice is sent to each eligible community resident prior to the start of the aggregation. Each resident has 21 days from the postmarked date on the notice to contact the supplier to withdraw or "Opt-Out" of the program. After the 21 day period, any resident not opting out will be submitted to the utility company for enrollment in the program. The utility company will send notice of the pending enrollment to each participating resident. Each resident will then have 7 days to rescind their enrollment in the program by contacting the utility company. After the 7 day rescission period, all participating customers are officially enrolled in the program. IGS Energy will appear as your supplier on your natural gas bill within one to two billing cycles after enrollment is verified by the utility.

## Are all residents of the community automatically included in Opt-Out Aggregations?

No. In order to be included you must purchase your natural gas directly from the natural gas utility company. You must also be current on your utility bill payments. Commercial users in the community that consume more that 5,000 CCF per year do not qualify. PIPP customers also do not qualify.

## Can I enroll if I do not receive an Opt-Out notice?

Yes. During the initial enrollment, any eligible resident that does not receive an Opt-Out notice may contact IGS directly to enroll in the program.

## Can I enroll after the Initial enrollment period?

IGS Energy will always try to accommodate residents should they wish to enroll after the initial enrollment period. However, IGS reserves the right to decline late enrollments depending on market conditions.

## Can I enroll even if I currently purchase my gas from another supplier?

Yes, however your supplier may charge an early termination fee. All residents should check the terms and conditions of their current contract for more information.

## What happens if I'm part of the program and I move?

A resident moving within the same community can stay in the aggregation by providing IGS with their new address. If a resident moves out of the community or does not provide IGS their new address, their participation will end and no early termination fee will apply.

## Can I leave the program and return to the utility or enroll with a different supplier?

Yes. Residents may leave the program at any time but are subject to a \$25 early termination fee. If you leave the program it may take one to two utility billing cycles before the switch appears on your utility bill.

## Does my utility still send my monthly bill?

Yes. Your current service will not change. Your utility will still send you your monthly bill, read your meter and respond to all service calls. IGS Energy will appear on your bill as your natural gas supplier.

## My friend lives in a nearby community and has a different rate from IGS than mine. Why?

Natural gas prices are highly volatile. Market rates change often and quickly. Price differences between communities will vary based primarily on the contract term and the dates on which pricing was secured for the community.

## How do I contact IGS Energy?

Our customer service department is open from 8:00 am to 8:00 pm EST Monday through Friday. You may call us toll free at 1-800-280-4474.

Contact us via our website at: www.igsenergy.com/

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## EXPERIENCE

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## EXPERIENCE

The City of Hilliard, Ohio has experience in negotiating, contracting and providing for common services for its residents, including water and sewer service, police, parks and recreation, solid waste removal and has experience in negotiating union contracts. The City routinely negotiates for services and supplies that benefit the residents of Hilliard. However, due to the specialized area of natural gas aggregation and the pricing of natural gas, the City has chosen to retain the services of a consultant to assist it in designing, implementing and maintaining its natural gas aggregation program.

## Contractual Arrangements for Capability Standards

The City of Hilliard has a valid contract with AMPO, Inc., a subsidiary of AMP-Ohio, 2600 Airport Drive, Columbus, OH 43219, for the purpose of providing consultant services on municipal opt-out gas aggregation. Below is a detailed summary of services being provided:

- Coordinate and work with municipal local officials and staff to develop a procurement strategy for reliable and competitive natural gas supplies and related services for the natural gas aggregation program.
- Assist with the preparation of a Plan of Operation and Governance for the natural gas aggregation program.
- Coordinate and assist with the preparation and filing of the required aggregation certification documents with the PUCO and assist with performing the PUCO requirements for governmental aggregation programs.
- Provide consulting services and administer the process of negotiating with certified natural gas suppliers, developing and soliciting requests for quotations ("RFQ") or requests for proposals ("RFP").
- Evaluate and manage the ongoing negotiations and/or RFP or RFQ.
- Analyze the negotiations and/or RFQ or RFP's from certified retail natural gas suppliers and make recommendations to local officials and staff.
- Assist with developing and negotiating the contract with the certified natural gas supplier to serve the aggregation program.
- Assist the municipality in executing and administering agreements with the selected certified retail natural gas supplier.
- Coordinate the PUCO customer notifications and other requirements for enrolling residents in the municipal natural gas aggregation program.
- Facilitate the enrollment of residents in the program.
- Assist the municipality in developing effective consumer education materials to explain the aggregation program and make community presentations as needed.
- Represent the City at meetings with the certified retail natural gas supplier and the local distribution company concerning the municipal natural gas aggregation program rates, terms and conditions of service, customer concerns, etc.
- Assist and work with the municipality to prepare and file annual reports required by the PUCO and Section 4905.10(A) and Section 4911.18(A) of the Ohio Revised Code.

## **Organization Background**

## AMP-Ohio

Founded in 1971, Columbus based American Municipal Power-Ohio (AMP-Ohio) was organized as a nonprofit corporation for the purpose of owning and operating electric facilities or otherwise providing for the generation, transmission and/or distribution of electric power and energy to its member communities. Members include 80 of Ohio's 86 municipally owned electric systems, 2 West Virginia public power communities, 1 Michigan municipality and 24 in Pennsylvania, ranging in size from 116 customers to more than 80,000 customers. Collectively, AMP-Ohio member communities serve approximately 400,000 customers.

AMP-Ohio coordinates, negotiates and develops power supply options and interchange agreements on behalf of its members. AMP-Ohio also owns and operates the Richard H. Gorsuch Generating Station, a 213-megawatt coal-fired facility located in Marietta, Ohio, that provides power to 48 participating communities, and has undertaken an ambitious program of siting distributed generation in member communities throughout Ohio. In addition, AMP-Ohio serves as an independent project manager for Ohio members participating in joint ventures to share ownership of power generation and transmission facilities, including the OMEGA JV5 project, a 42 MW run-of-the-river hydroclectric power station completed on the Ohio River in 1999.

AMP-Ohio also operates a sophisticated 24-hour energy control center that monitors electric a Control center that monitors ele loads and transmission availability, dispatches, buys and sells power and energy and controls . and the sec AMP-Ohio and member-owned generation. A competent in-house engineering, operations, safety, power supply, key accounts, economic development, rate and environmental staff is available at AMP-Ohio's headquarters to assist member communities in addition to performing AMP-Ohio duties and providing support to the joint ventures. · . .

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AMP-Ohio's knowledgeable, experienced staff understands the unique challenges faced by local government staff and elected officials. AMP-Ohio is governed by a 16-member Board of Trustees, all of who are local government representatives, and a number of AMP-Ohio staff members-including its president-once worked for local governments.

## AMPO, Inc. ("AMPO")

Formed in 1998, AMPO, Inc. is a wholly owned, taxable subsidiary of AMP-Ohio whose purpose is to provide direction and service to local governments and other energy consumers in evolving energy markets. This includes the development and implementation of local electric and natural gas aggregation programs, review and negotiation of energy contracts, and the evaluation and implementation of energy supply alternatives for local business, industry and government. AMPO, Inc. has been an approved supplier in the Columbia Gas of Ohio CHOICE<sup>SM</sup> and Dominion East Ohio Energy Choice programs and currently works with over 40 Obio communities to offer natural gas and/or electric aggregation programs to residential and small commercial customers.