

February 9, 2011

In the Matter of the Application of )  
Columbus Southern Power Company and )  
Ohio Power Company, Individually and, if )  
Their Proposed Merger is Approve, as a )  
Merged company (collectively, AEP Ohio) )  
for an Increase in Electric Distribution Rates )

Case No. 11-351-EL-AIR  
Case No. 11-352-EL-AIR

In the Matter of the Application of )  
Columbus Southern Power Company and )  
Ohio Power Company, Individually and, if )  
Their proposed Merger is Approved, as a )  
Merged Company (collectively AEP Ohio) )  
For Tariff Approval )

Case No. 11-353-EL-ATA  
Case No. 11-354-EL-ATA

In the Matter of the Application of )  
Columbus Southern Power Company and )  
Ohio Power Company, individually and, if )  
Their Proposed Merger is Approved, as a )  
Merged Company (Collectively AEP Ohio) )  
for Approval to Change Accounting Methods) )

Case No. 11-356-EL-AAM  
Case No. 11-358-EL-AAM

Mr. Nourse, Counsel of Record  
American Electric Power Corporation  
1 Riverside Plaza, 29<sup>th</sup> floor  
Columbus, Ohio 43212:

To the Counsel of Record:

As part of an application to increase rates, the Ohio Administrative Code (OAC), requires that the applicant company include an executive summary of its management policies, practices and organization employed to meet the corporate goals determined by the board of directors and corporate officers. §4901-7, App.A, Ch. II (B) (9), OAC. In addition to this summary, the company must also address three staff-identified functional areas of management policies or practices. The staff must file a letter, within ten days of the pre-filing notice, setting forth the three functional areas that the utility must address.

This is to certify that the images appearing are an accurate and complete reproduction of a case file document delivered in the regular course of business. (614) 466-3016  
Technician IN Date Processed FEB 09 2011 www.PUCO.ohio.gov

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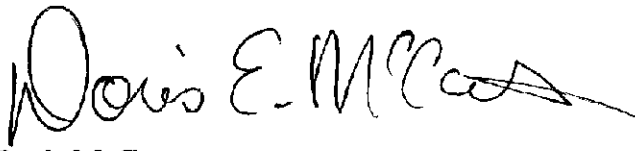
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Staff hereby selects the functional areas that Columbus Southern Power Company and Ohio Power Company (AEP-Ohio) must include in the applications to be filed in the above-referenced cases. AEP-Ohio shall provide the Standard Filing Requirements (SFR) information relating to Plant operations and construction; specifically, in the areas of plant productivity and performance evaluation (including the overall asset management program), as provided in §4901-7, App. A, Ch. II (B)(9)(a)(ii); construction project management and control, as provided in §4901-7, App. A, Ch. II (B)(9)(a)(viii); and also information associated with Finance and Accounting, specifically materials and inventory management, as stated in §4901-7, App. A, Ch. II (B)(9)(b)(v).

Respectfully submitted,

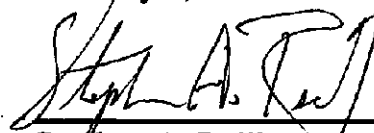
A handwritten signature in black ink, appearing to read "Doris E. McCarter". The signature is fluid and cursive, with a long horizontal stroke at the end.

Doris McCarter  
Division Chief, Capital Recovery and Financial Analysis  
Public Utilities Commission of Ohio

Cc: Parties of Record

## CERTIFICATE OF SERVICE

I certify that a copy of the foregoing was served upon the parties of record by regular U.S. mail, postage prepaid, or e-mail on February 9, 2010.



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