#### CITY OF BEXLEY

JOHN M. BRENNAN, MAYOR

2242 E. MAIN STREET BEXLEY, OHIO 43209

614-559-4210

RECEIVED-DOCKETING DIV

PUCO

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LARRY A. HEISER, AUDITOR

May 1, 2009

Mrs. Betty McCauley
Acting Secretary
The Public Utilities Commission of Ohio
180 East Broad Street
13<sup>th</sup> Floor
Columbus, OH 43266-0573

Re:

In the Matter of the Application of the

City of Bexley, for

Re-Certification as a Governmental Aggregator

Case No. 03-1109-GA-GAG

Dear Mrs. McCauley:

Enclosed please find the City of Bexley's completed **RE-CERTIFICATION APPLICATION FOR GOVERNMENTAL AGGREGATORS**. We have enclosed an original application, notarized and signed by an authorized official and ten conformed copies, including all exhibits, and other attachments.

The material provided includes the following:

- 1) Authorizing ordinance reflecting voter authorization;
- 2) Plan of Operation and Governance;
- 3) Copy of Automatic Aggregation Disclosures;
- 4) Copy of Opt-out Notification;
- 5) Experience statement

Should you have any questions or need additional information, please contact our aggregation program manager, Terry Leach of AMPO, Inc., at tleach@amp-ohio.org.

Respectfully submitted,

Bill Harvey

Service Director

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### The Public Utilities Commission of Ohio

# RENEWAL CERTIFICATION FILING INSTRUCTIONS OHIO NATURAL GAS GOVERNMENTAL AGGREGATORS

- I. Where to File: Applications should be sent to: Public Utilities Commission of Ohio (PUCO or Commission), Docketing Division, 13th Floor, 180 East Broad Street, Columbus Ohio 43215-3793.
- II. What to File: Applicant must submit one original notarized application signed by a principal officer and ten copies, including all exhibits, affidavits, and other attachments. All attachments, affidavits, and exhibits should be clearly identified. For example, Exhibit B-1 should be marked "Exhibit B-1 Authorizing Ordinance." All pages should be numbered and attached in a sequential order.

IMPORTANT REQUIREMENT: The renewal application must be docketed in the applicant's original GA-GAG case number. Therefore, applicant should enter that number on the renewal application form when filing a renewal application.

- III. When to File: Pursuant to Rule 4901:1-27-09 of the Ohio Administrative Code, renewal applications shall be filed between 30 and 120 days from the prior certificate's expiration date.
- IV. Renewal Application Form: The renewal application form is available on the PUCO Web site, www.puco.Ohio.gov or directly from the Commission located at: Public Utilities Commission of Ohio, Docketing Division, 13th Floor, 180 East Broad Street, Columbus, Ohio 43215-3793.
- V. Confidentiality: If any of an applicant's answers require the applicant to disclose what the applicant believes to be privileged or confidential information not otherwise available to the public, the applicant should designate at each point in the application that the answer requires the applicant to disclose privileged and confidential information. Applicant must still provide that privileged and confidential information is (separately filed and appropriately marked). Applicant must fully support any request to maintain the confidentiality of the information it believes to be confidential or proprietary in a motion for protective order, filed pursuant to Rule 4901:1-1-24 of the Ohio Administrative Code.
- VI. Commission Process for Certification Renewal: An application for renewal shall be made on forms approved and supplied by the Commission. The applicant shall complete the appropriate renewal form in its entirety and supply all required attachments, affidavits, and evidence of capability specified by the form at the time an application is filed. The Commission renewal process begins when the Commission's Docketing Division receives and time/date stamps the application. An incomplete application may be suspended or rejected. An application that has been suspended as incomplete will cause delay in renewal.

The Commission may approve, suspend, or deny an application within 30 days. If the Commission does not act within 30 days, the renewal application is deemed automatically approved on the 31<sup>st</sup> day after the official filing date. If the Commission suspends the renewal application, the Commission shall notify the applicant of the reasons for such suspension and may direct the applicant to furnish additional information. The Commission shall act to approve or deny a suspended application within 90 days of the date that the renewal application was suspended. Upon Commission approval, the applicant shall receive notification of approval and a numbered, renewed certificate that specifies the service(s) for which the applicant is certified and the dates for which the certificate is valid. Unless otherwise warranted, the renewed certification designation will remain consistent with the previously granted certification. For example, a certified Ohio natural gas governmental aggregator will renew as a certified Ohio natural gas governmental aggregator.

Unless otherwise specified by the Commission, the natural gas governmental aggregator's renewed certificate is valid for an additional period of two years, beginning and ending on the dates specified on the certificate. The applicant may renew its certificate in accordance with Rule 4901:1-27-09 of the Ohio Administrative Code.

Ohio natural gas governmental aggregators shall inform the Commission of any material change to the information supplied in a renewal application within thirty (30) days of such material change in accordance with Rule 4901:1-27-10 of the Ohio Administrative Code.

- VII. Contractual Arrangements for Capability Standards: If the applicant is relying upon contractual arrangements with a third-party, to meet any of the certification requirements, the applicant must provide with its application all of the following:
  - The legal name of any contracted entity;
  - A statement that a valid contract exists between the applicant and the third-party;
  - A detailed summary of the contract(s), including all services provided thereunder; and
  - The documentation and evidence to demonstrate the contracting entity's capability to meet the requirements as if the contracting entity was the applicant.

VIII. Questions regarding filing procedures should be directed to:

Edith Binford at (614) 466-4821 or Edith.Binford@puc.state.oh.us

IX. Governing Law: The certification/renewal of Ohio natural gas governmental aggregators is governed by Chapters 4901:1-27 and 4901:1-28 of the Ohio Administrative Code, and Section 4929.20 of the Ohio Revised Code.



		03 - 1109 - GA-GAG
Date Received	Keneval Certification	ORIGINAL GAG

# RENEWAL CERTIFICATION APPLICATION OHIO NATURAL GAS GOVERNMENTAL AGGREGATORS

Please type or print all required information. Identify all attachments with an exhibit label and title (*Example: Exhibit B-1 – Authorizing Ordinance*). All attachments should bear the legal name of the Applicant. Applicants should file completed applications and all related correspondence with the Public Utilities Commission of Ohio, Docketing Division,  $13^{th}$  Floor, 180 East Broad Street, Columbus, Ohio 43215-3793.

This PDF form is designed so that you may directly input information onto the form. You may also download the form by saving it to your local disk.

#### SECTION A - APPLICANT INFORMATION

#### A-1 Renewal Applicant information:

Legal Name

City of Bexley

Address

2242 East Main Street, Bexley, Ohio 43209

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Telephone No.

14-659-4200

Web site address

www.bexley.org

Current PUCO Certificate Number

.03-051 (3)≅

Effective Dates

June 3, 2007 through June 3, 2009

#### A-2 Contact person for regulatory or emergency matters:

Name Bill I	Harvey	Title Service Direc	NOT
Business Addres	2242 East Main Street, Bexley, Ohio 43209		
Telephone No.	614-559-4220 Fax No. 614-559-4201	Email Address	bharvey@bexlev.org

#### A-3 Contact person for Commission Staff use in investigating customer complaints:

Name Bill	Harvey	Title	Service Director	ing and a second se
Business address	2242 East Main Street, Bex	dey, Ohio 43209		
Telephone No.	614-559-4220 Fax No.	614-559-4201	Email Address	oharvey@bexley.org

#### A-4 Applicant's address and toll-free number for customer service and complaints:

Customer service address	2242 East Main Street, Bex	ley, Ohio 43209	
Toll-Free Telephone No.	614-559-4200 Fax No.	614-559-4201 Email Add	iress bharvey@bexley.org

(Ohio Natural Gas Governmental Aggregator Renewal) Page 1 of 3

#### SECTION B - APPLICANT AUTHORITY AND AGGREGATION PROGRAM INFORMATION

#### PROVIDE THE FOLLOWING AS SEPARATE ATTACHMENTS AND LABEL AS INDICATED

- Exhibit B-1 "Authorizing Ordinance," provide a copy of the adopted ordinance or resolution that reflects voter authorization to form a governmental aggregation program pursuant to Sections 4929.26 and 4929.27 of the Ohio Revised Code.
- Exhibit B-2 "Operation and Governance Plan," provide a copy of the applicant's plan for operation B-2 and governance of its aggregation program adopted pursuant to Sections 4929.26(C) or 4929.27(B) of the Revised Code. The Operation and Governance Plan should include all information pursuant to Rule 4901:1-28-03 of the Ohio Administrative Code.
- B-3 Exhibit B-3 "Automatic Aggregation Disclosure Notification," if the aggregation program provides for automatic aggregation in accordance with Section 4929.26(A) of the Revised Code, provide a copy of the disclosure notification required by Section 4929.26(D) of the Revised Code,
- Exhibit B-4 "Opt-Out Notice," provide a draft copy of the applicant's opt out notice that comports with the Opt-Out disclosure requirements pursuant to Rule 4901:1-28-04 of the Ohio Administrative Code. (Ten days prior to public dissemination, the applicant shall docket with the Commission, the finalized Opt-Out notice that provides or offers natural gas aggregation service.)
- B-5 **Exhibit B-5 "Experience,"** provide a detailed description of the applicant's experience and plan for: providing aggregation services (including contracting with consultants, broker/aggregators, retail natural gas suppliers); providing billing statements; responding to customer inquiries and complaints; and complying with all applicable provisions of Commission rules adopted pursuant to Section 4929.22 of the Ohio Revised Code and contained in Chapter 4901:1-29 of the Ohio Administrative Code.

**Applicant Signature and Title** 

Sworn and subscribed before me this 5th day of MAY

Signature of official administering oath

Deborah J. Maynara

Print Name and Title

My commission expires on

September 25, 2013



THEORAH J. MAYNARD **NOTARY PUBLIC** STATE OF OHIO Recorded in Franklin County My Comm. Exp. 9/25/13



# The Public Utilities Commission of Ohio

Ohio Natural Gas Governmental Aggregation Affidavit Form (Version 1.07)

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(4)			with all applicable io Revised Code.	rules and o	rders	adopted by the	Public Utilitie	es Commission of Ohio
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My Comm. Exp. 9/25/13

180 East Broad Street • Columbus, OH 43215-3793 • (614) 466-3016 • www.PUCO.ohio.gov

The Public Utilities Commission of Ohio is an Equal Opportunity Employer and Service Provider

# EXHIBIT B-1

# **AUTHORIZING ORDINANCE**

#### Ordinance No. 14 - 03

#### By: Mr. McClelland

An ordinance authorizing the approval of the Pian of Operation and Governance for the City of Bexley's municipal gas aggregation program and to declare an emergency.

Whereas, Ohio Revised Code 4929.26 permits a municipality to aggregate customers within their jurisdiction in order to facilitate "customer choice" in gas power suppliers and to promote lower cost gas utility services within the City; and

Whereas, on November 5, 2002, the electors of the City approved of the City's plan to create an aggregation program for customers located within the boundaries of the City; and

Whereas, Ohio Revised Code 4928.20 requires a governmental entity interested in the automatic registration of customers under governmental aggregation, subject to customer rights to "opt-out" of such an aggregation, to adopt a plan of operation and governance for its aggregation program; and

Whereas, this ordinance constitutes an emergency measure providing for the immediate preservation of the public peace, property, health or safety in that opportunities to coordinate aggregation activities with certain suppliers of generation services may become limited; NOW, THEREFORE,

#### BE IT ORDAINED BY THE COUNCIL OF THE CITY OF BEXLEY, OHIO:

Section 1. That this City Council hereby adopts the City of Bexley's Plan of Operation and Governance, (attached hereto and incorporated herein by reference as Exhibit A) for the implementation and administration of the City's Municipal Gas Aggregation Program in accordance with Ohio Revised Code 4928.20.

<u>Section 2.</u> That this ordinance is hereby declared to be an emergency measure and shall become effective immediately upon its adoption, and that the City's aggregation program shall thereafter commence in accordance with the adopted Plan of Operation and Governance that has been established pursuant to Ohio Revised Code Chapter 4928.

Passed: Manh 25, 2003

Attest: President of Council

Approved: 3/75, 2003

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David H. Madison

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## **EXHIBIT B-2**

# OPERATION AND GOVERNANCE PLAN

# CITY OF BEXLEY

# PLAN OF OPERATION AND GOVERNANCE FOR MUNICIPAL OPT-OUT NATURAL GAS, AGGREGATION

ADOPTED BY CITY COUNCIL (March 25, 2003)

#### **Overview**

At the November 5, 2002 general election, local residents authorized the City of Bexley (the City) to create a municipal opt-out natural gas aggregation program (the Aggregation Program) in compliance with Section 4929.26 of the Ohio Revised Code. Under the opt-out natural gas aggregation program, all eligible natural gas consumers within the City's corporation limits will be automatically included in the Aggregation Program initially. However, all consumers will also be given the opportunity to opt-out or decline participation in the Aggregation Program as detailed herein.

The City's purpose in creating the Aggregation Program is to represent local consumer interests in emerging competitive natural gas markets by aggregating natural gas loads within the City's corporation limits (including municipal facilities) and negotiating affordable, reliable natural gas supplies and other related services on behalf of local consumers. The City may pursue this purpose individually or in cooperation with other entities.

Many small commercial and residential natural gas consumers lack the leverage to effectively negotiate natural gas supply rates and services. A governmental aggregation program provides them with an option for professional representation and the bargaining power of a larger, more diverse consumer group that may be more attractive to suppliers, allowing them to effectively participate in the competitive process and achieve benefits.

#### 1. Description of Services

The Aggregation Program is designed to reduce the amount a consumer pays for natural gas energy, and to gain other favorable economic and non-economic terms in service contracts. The City will not buy and resell natural gas, but will represent collective consumer interests to set terms and conditions for service. Through a negotiation process, the City will develop a contract with a Competitive Retail Natural Gas Services Provider (CRNGS Provider) or Providers for firm all-requirements natural gas service. Once the contract has been finalized, it will be submitted to the Bexley City Council for approval.

The Aggregation Program covers the natural gas supply portion only of a participant's natural gas bill. Columbia Gas of Ohio (COH) will continue to deliver natural gas to Aggregation Program participants' homes and businesses through its natural gas distribution system as a monopoly function regulated by the Public Utilities Commission of Ohio (PUCO). COH will also continue to install, operate and maintain its system of pipelines, Rights of Way, meters and other natural gas distribution components. Aggregation Program participants should continue to call COH if their natural gas is interrupted or if they have billing questions. The PUCO will continue to oversee COH natural gas safety and reliability service standards.

Oversight of the Aggregation Program will be the responsibility of the Service Director, who shall report to the Mayor. The Service Director, subject to City Council approval, will have the authority to develop specifications for the Aggregation Program, to appoint an Aggregation Program Manager, and to select, hire and manage the CRNGS Provider. The CRNGS Provider and the Aggregation Program Manager will work under the direction of the Service Director with the advice and counsel of the City Attorney.

Due to the complexity of the natural gas utility industry and the uncertainties of its associated restructuring activities, the Service Director may contract with a consultant or consultants to provide the necessary expertise to represent the City's interest in legislative and regulatory matters and/or to serve as the Aggregation Program Manager. Such services may include, but are not limited to, facilitating consumer enrollment and opt-out, assisting with consumer education, addressing consumer questions and concerns, providing reports on program operation, enrollment and savings, negotiating future CRNGS Provider contracts, and representing the City in dealings with CRNGS Providers, COH, the Ohio Legislature, the PUCO and the Ohio Consumer's Counsel (OCC).

The City deems any and all information related to an eligible customer to be confidential and proprietary trade secret information. The CRNGS Provider shall keep all eligible customer information provided to it by the City or COH in supplying eligible customers within the City's corporation limit confidential and shall not disclose such information to any third party, unless such disclosure is required to serve any eligible customer, the third party agrees to keep such eligible customer information confidential, and the City consents to the disclosure of such information to the third party.

The City will require any CRNGS Provider to disclose any subcontractors that it uses in fulfillment of the services described herein.

The CRNGS Provider will provide a local or toll free telephone number for participant questions and concerns about enrollment, opt-out provisions, billing and other Aggregation Program issues.

The CRNGS Provider will develop internal controls and processes to help ensure that the City remains in good standing as a governmental aggregator that complies with all laws, rules and regulations regarding the same as they may be periodically amended.

Natural gas service reliability is an essential to Aggregation Program participants. The City will strive to provide high-quality service and reliability through provisions of the CRNGS Provider contract, through traditional proceedings related to COH distribution services; and through direct discussions with COH concerning specific or general problems related to quality and reliability of its distribution system.

If for any reason a CRNGS Provider fails to provide uninterrupted service, the City will attempt to acquire an alternative natural gas supply. If this attempt fails, participants will

default to COH established tariff rates. In no case will participants be without natural gas as the result of the CRNGS Provider's failure to provide uninterrupted service. The City will seek to minimize this risk by contracting only with reputable CRNGS Providers that demonstrate reliable service. The City also intends to include conditions in its CRNGS Provider contract that will indemnify participants against risks or problems with natural gas supply service and price.

All Aggregation Program participants shall enjoy the protections of law afforded to consumers as they currently exist or as they may be amended from time to time. These include rights to question billings or service quality or service practices. All program participants shall also enjoy the individual right to decline participation in the Aggregation Program subject to the terms and conditions contained herein.

All Aggregation Program participants will be treated equitably. They will be guaranteed the right to raise and resolve disputes with the CRNGS Provider, be provided all required notices and information; and always retain the right to opt-out of the Aggregation Program or switch suppliers subject to the terms and conditions contained herein.

All consumers within the City's corporation limits shall be eligible to participate in the Aggregation Program subject to the terms and conditions described herein, Ohio law, PUCO rules and regulation governing natural gas service, and COH approved tariffs.

Service under the Aggregation Program shall include all eligible customer classes in adherence with universal service principles and requirements, and the traditional non-discriminatory practices of local government. CRNGS Provider contracts shall contain provisions to maintain these principles and equitable treatment of all customer classes.

Low-income consumers shall remain subject to all provisions of Ohio law and PUCO rules and regulations as they may be amended from time to time regarding their rights to return to COH General Service and participation in the Aggregation Program.

The City developed this Plan of Operation and Governance in compliance with Ohio law regarding municipal opt-out aggregation of natural gas consumers, including two public hearings prior to its adoption.

The Bexley City Council shall approve through resolution or ordinance the Aggregation Program's Plan of Operation and Governance in accordance with Ohio Revised Code Section 4929.26. Amendments to the Plan of Operation and Governance may be subject to Bexley City Council approval and filing with the PUCO.

After adoption of the Plan of Operation and Governance, the City will file with the PUCO for governmental aggregator certification and also register as a governmental aggregator with COH.

Aggregation Program participants are subject to the same standards and responsibilities as other natural gas consumers, including payment of billings and access to metering and other equipment necessary to carry out utility operations.

The Aggregation Program may be discontinued upon the termination or expiration of the CRNGS Provider contract without any extension, renewal or subsequent contract being executed. In the event of Aggregation Program termination, each participant will receive notification at least 60 days prior to such program termination and could return to COH General Service Rate or select another approved CRNGS Provider.

#### 2. Determination of Rates

The City will not buy and resell natural gas to Aggregation Program participants. The City will aggregate natural gas loads within the City's corporation limits including municipal facilities. Through a competitive selection process, the City will develop and negotiate a contract with a CRNGS Provider or Providers for firm, all-requirements service. The contract will contain mutually agreeable price terms for affordable, reliable natural gas supplies and other related services. The City may pursue this purpose individually or in cooperation with other entities. Contracts will be monitored by the City on behalf of consumers.

CRNGS Providers will supply information on natural gas supply charges by COH customer rate classification or other appropriate pricing category as approved by the City. All natural gas supply charges will be fully and prominently disclosed in consumer enrollment materials and will be subject to approval by the Bexley City Council.

The City will contract only with a CRNGS Provider or Providers that meet at a minimum the following criteria:

- 1. Certified CRNGS Provider by the PUCO
- 2. Registered with COH
- 3. Have a service agreement under COH Gas Transportation Service Tariff
- 4. Successfully completed Electronic Data Interchange (EDI) computer system testing with COH and that CRNGS Provider's EDI computer system is capable of effectively processing Aggregation Program EDI transactions in a timely manner
- 5. Meet standards of creditworthiness established by the City
- 6. Have a customer call center capable of effectively handling participants' questions, concerns and disputes in a timely manner using a toll-free telephone number
- 7. Hold the City harmless from any financial obligations arising from offering natural gas and/or energy-related services to Aggregation Program participants

The CRNGS Provider's contract will run for a fixed term (i.e., one to five years) and contain all pricing, charges, early termination fees, etc. in clear and easily understood terms, and it will include a sales tax instead of a gross receipts tax.

The CRNGS Provider's rates will include an administrative fee, which shall (if implemented) be collected on behalf of the City to fund the implementation and administration of the City's Aggregation Program. The administrative fee will be adjusted annually to cover the City's cost of administering the program. The fee will be reviewed annually to ensure that the amounts collected do not exceed the cost of administering the aggregation program.

COH assigns customer rate classifications, character of service and associated regulated rates subject to PUCO approved tariffs. In addition to the CRNGS Provider's gas service charges, consumers will continue to be billed for COH service and delivery charges. Although the City may participate in regulatory proceedings and represent the interests of consumers regarding these regulated rates, it cannot assign or alter customer rate classifications.

#### 3. Plan for Providing Opt-out Notice

Initially, each eligible consumer within the City's corporation limits will be automatically included in the Aggregation Program. However, prior to actual enrollment, each consumer will receive a notice from the City detailing the Aggregation Program's rates, terms and conditions.

Each consumer will then have a 21-day period to opt-out of or decline to participate in the Aggregation Program without charge. Consumers opting out of the program will remain on Columbia Gas of Ohio's (COH) established tariff rates until such time as they select an approved CRNGS Provider. A similar opt-out period will be offered every two years during which time consumers can leave the Aggregation Program without paying an early termination fee.

#### 4. Process for Determining the Pool of Customers

After contract approval by the Bexley City Council, the CRNGS Provider will work with the City and COH to identify all eligible consumers within the City's corporation limits.

All eligible consumers will be notified of the rates, charges and other terms and conditions of participation in the Aggregation Program and that they will be automatically enrolled in the Aggregation Program unless they "opt out" or decline participation in the program. Consumers will be given a 21-day period in which to notify the City that they wish to opt out or decline participation in the Aggregation Program.

After the initial 21-day opt-out period has elapsed, all eligible consumers who have not notified the City of their desire to opt out of the Aggregation Program will be enrolled by the CRNGS Provider at the earliest date practicable.

Consumers enrolled in the Aggregation Program by the CRNGS Provider will receive a letter from COH notifying them of their enrollment. Consumers will have seven calendar days to notify COH of any objection to their enrollment in the Aggregation Program. COH will notify the CRNGS Provider of consumer objections or any reason that a consumer was not enrolled in the Aggregation Program.

Customers who meet the following criteria will become Members of the aggregation program:

- Are not currently buying gas from another supplier;
- Are up to date with their bill payments;
- Have not opted out of the program;
- Currently have service with COH;
- Are classified as non-mercantile:
- Have not exercised their right of rescission, or;
- Are not on the Percentage of Income Payment Plan (PIPP).

New members may opt into the Program upon contract expiration with an alternate supplier. These members will need to contact the CRNGS Provider for enrollment information. The CRNG Provider has a right of refusal in accordance with criteria described in this plan.

The CRNGS Provider will build and maintain a database of all Aggregation Program participants. The database will include the name, address and COH account number and may include other pertinent information as agreed upon by the City and the CRNGS Provider. Such information may include the CRNGS Provider's account number (if different from COH account number), rate code, rider code (if applicable), most recent 12 months of natural gas consumption, and meter reading cycle. The Aggregation Program database will be updated at least quarterly. The City will have the right to access information in the database for purposes of auditing.

The CRNGS Provider will report to the City the status of Aggregation Program enrollment on at least a monthly basis.

Participants who wish to leave the Aggregation Program may do so:

- During the initial 21-day opt-out period;
- During the seven day rescission period;
- During subsequent opt-out period offered by the City at least every two years;
- At any other time; however an early termination fee may be assessed.

In addition to the initial 21-day opt-out period described above, each participant will be given an opportunity to opt out of the Aggregation Program every two years without paying an early termination fee. Consumers who choose to opt out of the Aggregation Program at any time other than during the initial 21-day opt-out period or during

subsequent opt-out periods offered by the City may be subject to an early termination fee.

Any consumer who opts out of the Aggregation Program will be returned to COH established tariff rates until such time as the consumer selects another approved CRNGS Provider.

#### 5. Customer Billing Procedures

The City plans to utilize COH consolidated billing service in which each consumer account receives one bill itemizing the CRNGS Provider's natural gas supply charges and COH delivery, transition and other PUCO-approved charges. The billing statement will be consistent with applicable PUCO rules and regulations. The City will consider other billing options, including CRNGS Provider consolidated billing, if and when they become available and if it appears advantageous to do so.

#### 6. Credit and Deposit Policies

Collection, credit and deposit procedures remain the responsibility of the Local Utility, the selected supplier and the individual member. Members are required to remit and comply with the payment terms of the local utility. This program will not be responsible for late or no payment on the part of any of its members. The Municipality will have no separate credit or deposit policy. The selected supplier shall not charge more than 1 ½ percent per month for overdue balances owed to the selected supplier.

# 7. Governmental Aggregator's Customer Service Procedures and Dispute Resolution

The Aggregation Program only impacts the source of natural gas supply. COH will continue to deliver the natural gas purchased through the Aggregation Program to participants' homes and businesses through its natural gas distribution system. Participants with question or concerns regarding service delivery or safety, such as a natural gas outage or odor of gas should continue to contact COH at 800-344-4077. Meter reading or other billing questions should also be directed to COH at the same number. Questions regarding Aggregation Program enrollment or opting out should be directed to the CRNGS Provider. General questions and concerns should be directed to either the office of the Development Director, City of Bexley, or Robert Simmers at AMPO, Inc. Disputes unresolved by the aforementioned parties, should be directed to either the Ohio Consumer's Counsel or the Public Utilities Commission of Ohio. The following table gives toll-free telephone numbers for use by consumers.

Question or Concern	contact	Telephone Number
Natural gas outage or interruption	СОН	800-344-4077
Turn natural gas on or off	COH	800-344-4077
Meter reading/billing	COH	800-344-4077
To enroll in or opt-out of the Aggregation Program	CRNS Provider – Interstate Gas Supply Hours: Mon – Fri: 8:00 AM – 5:00 PM CRNS Provider	800 280-4474
Aggregation Program Questions or concerns	AMPO, Inc.	614 337-6222 gslone@amp-ohio.org
Unresolved disputes (residential customers)	Ohio Consumer's Counsel	877-742-5622 occ@occ.state.oh.us
Unresolved disputes (all customers)	Public Utilities Commission of Ohio	(800)-686-7826 (voice) (800)-686-1570 (TDD)

#### 8. Members Moving Into/Within the Aggregation (New Account Number)

Consumers who move into the City after the initial opt-out period will be not be <u>automatically</u> included in the Program, but will be afforded an opportunity to enroll. However, the City cannot guarantee that the rates, terms and conditions to consumers enrolling in the Aggregation Program after the initial 21-day opt-out period will match those of the initial enrollees.

The same rule will apply to participants who move within the City after the initial opt-out period, if they are given a new account number by COH. That is, they will not be <u>automatically</u> include in the Program, but will be given an opportunity to re-enroll under a new set of rates, terms and conditions.

#### 9. Members Moving Within the Aggregation (Same Account Number)

Participants who relocate within the City limits and retain the same COH account number, will be allowed to continue in the Aggregation Program at their new location under the same terms and conditions as at their former location, subject to any switching fees imposed by COH.

#### 10. Joining the Program at a Later Date (Opting-In)

Residents of the City who initially choose to opt-out of the Program, for whatever reason, and wish to enroll at a later date, will be treated the same as a new resident. That is, they will not <u>automatically</u> become part of the existing program, but will be given an opportunity to enroll. However, the City cannot guarantee that rates, terms and conditions to consumers enrolling in the Aggregation Program after the initial 21-day opt-out period will match those of the initial enrollees.

#### DEFINITIONS

Aggregation

Combining the natural gas loads of multiple customers for the purposes of supplying or arranging for the supply of competitive retail natural gas service to those customers.

Aggregation Program Manager

The person or entity designated by the City to oversee the operation and management of the City of Bexley's Municipal Natural gas Aggregation Program.

Competitive Retail Natural Gas Service (CRNGS)

A component of retail natural gas service deemed competitive under the Ohio Revised Code or pursuant to an order of the PUCO. This includes but is not limited to the services provided by competitive retail natural gas service providers, natural gas marketers, aggregators and governmental aggregators.

Competitive Retail Natural gas Service Provider (CRNGS Provider)

A person or entity certified by the PUCO and registered with COH who supplies or offers to supply a competitive retail natural gas service over the COH natural gas distribution system. This term does not apply to COH in its provision of standard offer natural gas service.

Consumer

Any person or entity that is an end user of natural gas and is connected to any part of COH natural gas distribution system within the City of Bexley's corporation limits.

#### Delivery Charge

Charge imposed by COH for delivering natural gas to a consumer's home or business. The charge includes meter reading, billing, transition costs, maintaining natural gas system reliability and responding during emergencies and outages (also called the distribution charge).

#### Distribution

Delivery of natural gas to a home or business through COH owned pipelines, meters and other equipment. COH distribution system operations will remain regulated by the PUCO.

#### Governmental Aggregator

An incorporated village or city, township or county acting as an aggregator for the provision of a CRNGS under authority conferred under Section 4928.20 of the Ohio Revised Code.

#### Mercantile Customer

A customer that consumes, other than for residential use, more than five hundred thousand cubic feet of natural gas per year at a single location within the state; or a customer that has three or more location within the state that consume natural gas, other than for residential use.

#### Natural Gas Related Service

Service directly related to the consumption of natural gas at a consumer's home or business. This may include, but is not limited to, the installation of metering, remote reading indices, regulation; the maintenance, repair or replacement of appliances and other energy-consuming devices at a consumer's premises, and the provision of energy consumption measurement and billing services.

#### Natural gas Supply Charge

All charges related to the acquisition of natural gas by the CRNGS Provider, and its delivery to the City's distribution system.

#### Ohio Consumers' Counsel (OCC)

The Ohio Consumers' Counsel (OCC), established by the Ohio Legislature in 1976, represents the interests of Ohio's four million residential utility customers served by investor-owned utilities in proceedings before the PUCO, other regulatory agencies and in the courts. The OCC also educates consumers about utility issues and resolves complaints individuals have with investor-owned utility companies.

#### Participant

A consumer enrolled in the City of Bexley's Municipal Natural gas Aggregation Program.

#### Public Utilities Commission of Ohio (PUCO)

The state agency charged with assuring all consumers (residential commercial and industrial) served by investor-owned utilities have access to adequate, safe, and reliable utility services at fair prices. The PUCO regulates a wide variety of investor-owned utilities, including natural gas, electricity, pipeline, heating/cooling, local telephone, long distance telephone, waterworks, wastewater, railroad, household goods carriers, water transportation, hazardous materials carriers, and commercial transportation carriers.

# EXHIBIT B-3

# AUTOMATIC AGGREGATION DISCLOSURE

# EXHIBIT B-4

# **OPT-OUT NOTICE**



P.O. Box 9060 Dublin, OH 43017 | www.igsenergy.com | Fax: 1-800-584-4839

October 15, 2008



Dear City of Bexley Resident,

You currently participate in the City of Bexley Natural Gas Aggregation Program with IGS Energy of Dublin, Ohio as your supplier.

Your current rate for natural gas, through this program, is set to expire with your December 2008 billing period.

IGS Energy and your community are pleased to announce that a new fixed stable rate has now been secured for you.

Effective with your January 2009 billing period, your new rate for natural gas will be **\$1.12 per CCF**, plus applicable taxes and Columbia Gas of Ohio charges. Your new rate will remain in effect through your December 2009 billing period.

Your new stable rate of \$1.12 is the lowest fixed price available in the marketplace according to the Public Utilities Commission of Ohio "Apples to Apples" rate comparison chart of competitive suppliers as of October 1, 2008.

If you would like to discontinue your participation in the City of Bexley Natural Gas Aggregation Program you may cancel your service by providing notice to IGS Energy within 30 days of the date of this letter. If you do nothing you will continue your service with IGS Energy at \$1.12 per CCF through your December 2009 billing period.

If you have any questions regarding this letter or would like to be removed from the aggregation program, please contact IGS Energy at 1-800-280-4474. You may also visit the IGS Energy website at www.igsenergy.com.

Thank you once again for participating in the City of Bexley Natural Gas Aggregation Program.

Sincerely,

The City of Bexley and IGS Energy

IGS Energy Customer ID:



#### Dear City of Bexley Resident:

The City of Bexley is providing you with the opportunity to participate with other City of Bexley residents in a natural gas governmental aggregation program, with IGS Energy of Dublin, Ohio as your supplier of gas.

Under governmental aggregation, the City of Bexley acts on behalf of natural gas consumers in the community to negotiate a gas supply contract with eligible suppliers. Both Bexley and eligible retail natural gas suppliers have to be certified by the Public Utilities Commission of Ohio. Bexley City Council passed an ordinance adopting this program and Bexley voters approved the implementation of the program. Accordingly, the City of Bexley has chosen IGS to supply natural gas to Bexley residents.

Your new rate will be \$1.12 per CCF, plus applicable taxes and Columbia Gas of Ohio (Columbia) gas charges. Unlike Columbia's rate which changes with the market price of gas each month, your rate will remain fixed at \$1.12 per CCF through your December 2009 billing period. By way of comparison, Columbia's current market price for its November 2008 billing cycle is \$1.1934 per CCF. Please refer to the attached Terms and Conditions for full details of this offer.

#### IN ORDER TO TAKE ADVANTAGE OF THIS PROGRAM YOU MUST CONTACT IGS ENERGY.

#### There are three easy ways to enroll:

- 1. Mail: Please mail the attached enrollment form to IGS at the address shown.
- 2. Fax: Please fax the attached enrollment form to IGS at 1-800-584-4839.
- 3. Phone: Please call IGS toll free at 1-800-280-4474.
- Please note that if you are already enrolled with another natural gas supplier, a cancellation fee may apply if you
  terminate your agreement with that supplier. Please check the terms and conditions of any existing agreement before
  you enroll in the Bexley natural gas aggregation program.

Under this aggregation program, Columbia will continue to maintain the pipeline system that delivers natural gas to your home or business. You will continue to receive a single bill from Columbia for your natural gas service but it will now include a gas supply charge from IGS and sales tax in place of the GCR charge plus gross receipts tax you have been paying to Columbia. You will still contact Columbia regarding loss of gas service, odor of gas, or for any other concerns or issues having to do with your local service. Budget billing and automatic billing options will continue to be available through Columbia.

If you have any questions please call IGS at 1-800-280-4474, weekdays, from 8:00 a.m. to 8:00 p.m. EST. For general information on natural gas deregulation in Ohio, you can also visit the Web Site of the Public Utilities Commission of Ohio at (www.PUCO.ohio.gov).

Sincerely,

The City of Bexley and IGS

P.S. Remember you must contact IGS to participate in the City of Bexley's Natural Gas Aggregation Program. To begin with your <u>January</u> billing cycle we must receive the opt-in form by <u>December 11, 2008.</u>

If the home or small business for which you have received this letter is not located within the *City* limits of *Bexley*, you have received this letter in error.

You are not eligible to participate in this program if you are currently enrolled in the PIPP program.

Please detach here

I wish to join the City of Bexley Natural Gas Governmental Aggregation Program

OPT-IN Form: AMPOCOH-BEXLEYIGS-1.120-1209

12-digit account number as it appears on your current natural gas bill:					

jurisdiction, and I understand that if the choice program or this Program is terminated, this Agreement may be terminated, without penalty to either party.

Price: My price through my December, 2009 billing cycle will be \$1.120 per CCF. I am responsible for applicable taxes and all charges assessed by the NGDC for gas transportation and all other applicable charges and adjustments by the NGDC for delivery of gas. IGS may at its option at any time lower the price effective for a portion of or the remainder of the term of this agreement without notice to me

Renewal: If my governmental aggregation program continues beyond the Primary Term with IGS as the supplier, IGS will send me notice of renewal along with any changes to this Agreement, including but not limited to notice of my pricing, and any other changes. If for any reason I do not wish to continue, I may cancel this Agreement as provided below. If I do not cancel, the Agreement will renew, and any changes to the terms and conditions will become effective for my Secondary Term. If my governmental aggregation program does not continue beyond the Primary Term then this Agreement will automatically renew on a month-to-month basis at the Variable Rate Formula.

Variable Rate Formula: If I am renewed at a Variable Rate, my price will be calculated each month by taking the applicable NYMEX monthly settlement price and adding an amount not to exceed \$.590 per CCF plus all applicable taxes at the delivery point. I am responsible for all charges assessed by the NGDC for gas transportation and all other applicable NGDC charges, which are not included in my price.

Rescission Period: If I am an existing customer I will not receive a confirmation notice from the NGDC regarding this enrollment, but regardless I have 7 calendar days from enrollment on this Agreement to cancel this enrollment and I will be returned to my previous agreement with IGS, without penalty under this Agreement. If I am a new customer to IGS this Agreement may be rescinded by me with no cancellation fee by: (1) contacting the NGDC in writing or by telephone at the number provided on the confirmation notice within 7 business days from the post-mark date of the confirmation notice sent by the NGDC ("Rescission Period"), or (2) cancelled by contacting IGS in writing or by telephone within 30 days of enrollment with IGS.

Cancellation: Either party can cancel this Agreement within the first 30 days of enrollment with IGS by providing the other with notice of cancellation, with no cancellation fee. At any time during my Primary or any renewal period, either party can cancel this agreement with notice to the other, without a cancellation fee. Cancellation notices provided after the NGDC deadline may result in additional month(s) of service beyond the cancellation notice date, as the effective date of all cancellations are subject to NGDC guidelines and I agree to continue to pay for my service with IGS. I understand that if I switch my service to another supplier or back to the NGDC an NGDC switching fee may apply under the NGDC's tariff and the NGDC may charge a price other than the GCR rate.

Assignment: This contract is assignable by IGS without my consent subject only to required regulatory approvals. IGS will use its best efforts to give the NGDC and me thirty (30) days written notice prior to any assignment.

Billing: For my convenience I will receive only one bill, which will be issued by the NGDC each month and will contain IGS' gas price plus applicable taxes and all of the NGDC's transportation and other applicable charges, including any late fees assessed by the NGDC. I agree to continue to pay the NGDC for the entire gas bill under the NGDC's payment terms and conditions. If I pay under the budget bill payment plan, I understand that this service is available and will remain available. IGS reserves the right to issue an invoice to me directly, such invoice would contain IGS' gas price and may also contain applicable taxes and all of the NGDC's transportation and other applicable charges. If IGS invoices me directly and I fail to pay within the terms specified on the invoice(s) a late fees of 1.5% per month on all past-due amounts will apply. If IGS bills me directly for services provided, IGS may terminate this Agreement with fourteen (14) days written notice should I fail to pay the bill or meet any agreed-upon payment arrangements. If I fail to pay my invoices timely which include IGS charges, the NGDC may disconnect my service, according to tariff guidelines. I may request, at no charge, up to 24 months of my payment history for services rendered by IGS. Other than for operation, maintenance, assignment and transfer of my account or, where IGS is performing billing services, or for commercial collections, IGS will not disclose my account number to any other third party without my affirmative written consent or electronic authorization or pursuant to a court or Commission order and that, other than for credit checking and credit reporting, if IGS is performing billing services, IGS will not disclose my social security number without my affirmative written consent or pursuant to court order. I authorize IGS to obtain my billing payment and usage history from the NGDC.

Contact and Dispute Resolutions: In the event of a billing dispute or issues regarding volume or metering, I should contact the NGDC at the number listed on their bill. For other questions or concerns about pricing, I can contact the IGS choice department by phone weekdays from 8:00 a.m. to 5:00 p.m. EST at 1-800-280-4474, by fax 614-923-0470, in writing at P.O. Box 9060, Dublin, OH 43017, or through their web site at www.igsenergy.com. Also, I can contact IGS through e-mail at choice@igsenergy.com. If my questions or concerns are not resolved after I have called IGS, or for general utility information, residential and business customers may call the Public Utilities Commission of Ohio (PUCO) toll free at 1-800-686-7826 or for TDD/TTY toll free at 1-800-686-1570, from 8:00 a.m. to 5:30 p.m. weekdays, or visit the PUCO website at www.puco.ohio.gov. The Ohio Consumers Counsel (OCC) represents residential utility customers in matters before the PUCO. The OCC can be contacted toll free at 1-877-742-5622 from 8:00 a.m. to 5:00 p.m. weekdays or visit www.pickocc.org.

Moving/Termination: I understand that this contract will automatically terminate, without penalty, if I relocate outside the NGDC service territory, or if the requested service location is not served by the NGDC. Also, I understand that I have the right to terminate this Agreement, without penalty, if I relocate inside the NGDC service territory. If I relocate within the NGDC service territory and do not exercise my right to cancel this Agreement, at IGS' option, this Agreement may continue for service at my new location. I agree that if I do not terminate this Agreement as provided in this paragraph, I grant the NGDC the right to provide IGS with my account and meter number(s) for my new location and to transfer my contract to my new location. If requested by IGS, I will also provide IGS with this information. If IGS does not transfer this Agreement for service at my new location within 90 days of relocation, this Agreement will automatically terminate. I understand that I am not entitled to the pricing or service from IGS hereunder at my new location until such time as the NGDC accepts my enrollment with IGS at my new location and/or transfers my contract to my new location and that the pricing hereunder will not be extended for additional months that I was not with IGS, unless agreed to in writing by IGS. Except as provided in this Agreement, If IGS returns me to the NGDC's sales service, this Agreement will terminate without penalty to me.

Eligibility / Limitation of Liability / Jurisdiction: This Agreement is for residential and small commercial customers. By entering this Agreement, ! represent and agree that the account(s) served by IGS under this Agreement is (are) residential or small commercial account(s) which include related customers or accounts and aggregate consumption. IGS reserves the exclusive right, at any time, to not enroll or to terminate service to customer locations that consume more than 5000 CCF per year and return the customer to the NGDC with no penalty to IGS. Furthermore, participation in the program is subject to the rules of the NGDC and customers are sometimes terminated from the residential program either in error or for being in arrears. In such instances, I can contact the NGDC to correct the problem and be reinstated in the residential program. Regardless of the reason for termination, in no case will the original term be extended for months that I was unable to participate nor will IGS have any liability for any early termination or for any months that I was unable to participate in the program. IGS assumes no liability or responsibility for losses or consequential damages arising from items associated with the NGDC including, but not limited to: operations and maintenance of their system; any interruption of service; termination of service; or deterioration of service, nor does IGS assume responsibility or liability for damages arising from any inhome or building damages and in addition shall not be responsible for any Indirect, consequential, special or punitive damages whether arising under contract, tort (Including negligence or strict liability) or any other legal theory. The parties agree that if the customer is unable to resolve its issues through the PUCO as detailed under "Contract and Dispute Resolution" above or if suit is filed, any legal action involving this Agreement shall be brought only in a court of the State of Ohio sitting in Franklin County, Ohio or the United States District Court sitting in

#### NOTICE



#### Dear Bexley Resident:

The City of Bexley is providing you with the opportunity to participate with other Bexley residents in a natural gas governmental aggregation program.

Under governmental aggregation, the City of Bexley acts on behalf of natural gas consumers who are participating in the program, to negotiate a gas supply contract with eligible suppliers. Both Bexley and eligible retail natural gas suppliers have to be certified by the Public Utilities Commission of Ohio. Bexley City Council passed an ordinance adopting this program and Bexley voters approved the implementation of the program on November 5<sup>th</sup>, 2002. The aggregation program for Bexley will begin with your January 2004 billing cycle and end with your December 2005 billing cycle.

You will be automatically enrolled in Bexley's Natural Gas Aggregation Program unless you choose to "opt out" – that is, to <u>not</u> participate. There is no cost for enrollment. You do not need to do anything to be included. If you choose to opt-out of this program, you will continue to be served by Columbia Gas of Ohio (Columbia), unless and until you choose another supplier.

Your price through your December 2004 billing cycle will remain stable at \$.706 per ccf. Each year before the anniversary of your agreement, the government aggregating body will renegotiate your price on your behalf. Once the price for the second year has been established, the City's gas supplier, Interstate Gas Supply (IGS), will notify you of the new rate. If for any reason you do not wish to continue in the program, you may cancel the agreement as provided in the enclosed terms and conditions.

If you want to be excluded from the Bexley Natural Gas Aggregation Program you must return the enclosed "Opt-Out" form by December 3, 2003. If you do not opt out at this time, you will be enrolled in the program until it expires in December 2005. At that time, you will again have the chance to opt out of the program with no penalty. Every participant will be allowed to leave the program at least every 24 months without incurring any penalty. Please note that if you remain in the aggregation group, you will receive a letter from Columbia advising you of your impending transfer to Interstate Gas Supply, and advising you to contact them if you don't want to be in the Program. If you still wish to remain in the Program, you do not have to do anything with that letter.

In Ohio's deregulated natural gas environment, your local natural gas utility, Columbia Gas of Ohio, will continue to maintain the pipeline system that delivers natural gas to your home or business. You will continue to receive a single bill from Columbia for your natural gas service, but it will now include a gas supply charge from Interstate Gas Supply and sales tax charge on the

cost of the gas supply in place of the GCR charge you have been paying Columbia. You will still contact Columbia regarding loss of gas service, odor of gas, or for any other concerns or issues having to do with your local service. Budget billing and automatic billing options will continue to be available through Columbia Gas of Ohio.

If you have any questions, call Interstate Gas Supply at 1-877-444-7427, 24 hours, 7 days a week. For general information on natural gas deregulation in Ohio, you can also visit the Web Sites of the Ohio Consumer's Counsel (www.pickocc.org) or the Public Utilities Commission of Ohio (www.PUCO.ohio.gov).

Sincerely,

The City of Bexley

P.S. Remember to return the "Opt-Out" form only if you do <u>not</u> want to participate in the City of Bexley Natural Gas Aggregation Program.

If the home or small business for which you have received this letter is not located within the city limits of Bexley, you have received this letter in error. Please contact Interstate Gas Supply at 800-280-4474 to be removed from the aggregation list.

You are not eligible to participate in this program if you are not current on your Columbia Gas of Ohio account, or if you are enrolled in the PIPP program.

One-Out Figure Duy of Backly Natural Gris Governmental Appregation Program
By returning this signed form, you will be excluded from the opportunity join other residents in the City of Bexley Natural Gas Governmental Aggregation Program.
i wish to opt out of the City of Bexley Natural Gas  Governmental Aggregation Program. (Check box to opt out.)
Columbia Gas of Ohio account holder name (please print clearly):
12-digit account number as it appears on your natural gas bill:
Service address (city, state and zip):
Phone number: ()Date:
Account holder's signature:
Mail by December 3rd, 2003 to: Natural Gas Governmental Aggregation Program, PO Box 9060, Dublin, Ohio 43017-0960

Parties: Interstate Gas Supply, Inc. (IGS) will supply the commodity portion of my natural gas as part of my community's Government Aggregation. AMP-Ohio is the Agent for the Government Aggregation and Columbia Gas of Ohio (COH) will be my Natural Gas Distribution Company (NGDC). I can contact the IGS choice department by phone 1-800-280-4474, by fax 614-923-0470, in writing at P.O. Box 9060, Dublin, OH 43017, or through their web site at <a href="http://www.igsenergy.com">http://www.igsenergy.com</a>

Term: The term of this agreement will begin with initial gas deliveries and will continue through the December 2005 billing cycle ("Primary Term") and unless the endorsement agreement between your community and IGS terminates, service will continue for subsequent two year optout period(s) thereafter ("Secondary Term(s)") until cancelled by either party as provided for under this agreement

Enrollment: My service will commence upon completion of the enrollment process and the transfer of my account by the NGDC, which is expected to commence within one or two billing cycles following completion of the opt-out period

Regulatory: The COH Customer Choice Program is subject to ongoing Public Utilities Commission of Ohio (PUCO) jurisdiction and I understand that if the COH Customer Choice Program is terminated this agreement will be terminated without penalty to either party.

First Year Stable Rate: My price will remain stable through the December 2004 billing cycle at \$.706 per ccf plus sales tax at the delivery point. I will be responsible for all charges assessed by the NGDC for gas transportation and all other applicable charges by the NGDC. IGS may at its option at any time lower the price effective for a portion of or the remainder of the term of this agreement.

Second Year Adjustment: My price will be re-determined each year for the following 12 month period starting with the January billing cycle and ending with the December billing cycle. The price will be determined by AMP-Ohio at some point in time prior to November 1<sup>st</sup>, based on a formula tied to the weighted average NYMEX price plus \$0.190 per ccf. IGS will notify me of the new Stable Rate for the upcoming secondary year and if for any reason I do not wish to continue I may cancel this agreement as provided below. If for whatever reason AMP-Ohio does not determine a new stable rate for any subsequent year, then my price will be determined monthly based on the most recent available closing NYMEX price plus \$0.212 per ccf.

Cancellation: This agreement may be cancelled with no cancellation fee within the first thirty days of service or by sending written notice between November 10 and December 10 of each year. At any other time either party may cancel this agreement by giving thirty days written notice and paying a twenty-five dollar cancellation fee. If I discontinue service with IGS for any reason, including enrollment with another supplier or being switched back to the NGDC including as a result of late payments, this agreement may automatically be terminated with no notice and I agree to pay IGS the twenty-five dollar cancellation fee. I understand that if I switch my service back to the NGDC then I may be charged a price other than the GCR rate.

Assignment: This contract is assignable by IGS without my consent subject only to any regulatory approvals. IGS will use its best efforts to give the NGDC and me thirty days written notice prior to any assignment.

Billing: For my convenience I will receive only one bill, which will be issued by the NGDC and will contain IGS' gas price plus sales tax and all of the NGDC's transportation and other applicable charges. I agree to continue to pay the NGDC for the entire gas bill under the NGDC's payment terms and conditions. If I pay under the budget bill payment plan I understand that this service is available and will remain the same. IGS reserves the right to issue an invoice to me directly and if so this invoice will contain IGS' gas price plus sales tax and may also include all of the NGDC's transportation and other applicable charges. IGS may terminate this agreement with fourteen days written notice should I fail to pay the bill or meet any agreed-upon payment arrangements. I may request, at no charge, up to 24 months of my payment history for services rendered by IGS. IGS will not release my social security number or account number to any other third party without my consent except for the purpose of enrolling my account or obtaining payment history. I authorize IGS to obtain my billing payment and usage history from the NGDC.

Dispute Resolutions: In the event of a billing dispute I should contact the NGDC at the number listed on their bill for issues regarding volume or metering. For other questions about pricing I should contact IGS at 1-800-280-4474. If my questions are not resolved after I have called IGS, I may call the PUCO toll free at 1-800-686-7826 or 1-614-466-3292, or for TDD/TYY toll free at 1-800-686-1570 or 1-614-466-8180, from 8:00 a.m. to 5:00 p.m. weekdays, or visit the PUCO website at <a href="https://www.puco.ohio.gov">www.puco.ohio.gov</a>. Residential customers may also contact the Office of the Ohio Consumer's Counsel (OCC) toll free at 1-877-742-5622 from 8:30 a.m. to 5:30 p.m. weekdays or visit the OCC website at <a href="https://www.pickocc.org">www.pickocc.org</a>.

Jurisdiction: If a dispute cannot be resolved in the above fashion I agree that any legal action involving any and all disputes arising under or relating to this agreement shall be brought in a court of the State of Ohio sitting in Franklin County, Ohio or in the United States District Court for the Southern District of Ohio sitting in Columbus, Ohio. I submit to the personal jurisdiction of such courts and irrevocably waive any and all objections that I now have or might in the future have to any and all such courts as the proper forum for any and all actions arising under or related to this agreement. This agreement shall be interpreted and enforced according to the laws of the State of Ohio, without giving effect to its choice of law principles.

Rescission Period: I understand that the NGDC will send me a confirmation notice of transfer of service and that I will have seven business days from the confirmation postmark date to rescind my enrollment with IGS. If I want to rescind I should contact the NGDC in writing or by calling them at the number listed on the confirmation notice.

Moving: If I move to another address this agreement will automatically terminate with no penalty to either party.

Eligibility: This agreement is for residential and small commercial customers and IGS reserves the right at any time to terminate service to customer locations that consume more than 2000 MCF per year and return the customer to the NGDC with no penalty to either party. Furthermore, participation in the program is subject to the rules of the NGDC and customers are sometimes terminated from the choice program either in error or for being in arrears. In such instances I can contact the NGDC to correct the problem and be reinstated in the program. Regardless of the reason for termination, in no case will the original term be extended for months that I was unable to participate nor will IGS have any liability for any early termination or for any months that I was unable to participate in the program.

Limitation of Liability: IGS assumes no liability or responsibility for losses or consequential damages arising from items associated with the NGDC including, but not limited to: operations and maintenance of their system; any interruption of service; termination of service; or deterioration of service, nor does IGS assume responsibility or liability for damages arising from any in-home or building damages and in addition shall not be responsible for any indirect, consequential, special or punitive damages whether arising under contract, tort (including negligence or strict liability) or any other legal theory.

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# EXHIBIT B-5

# **EXPERIENCE**

The City of Bexley has experience in negotiating, contracting and providing for common services for residents of the City. Some examples of experience as a service provider are:

- Municipal Opt-Out Electric Aggregation
- Water and Sewer Service
- Police and Fire Service
- Parks and Recreation

The Mayor, City Council and City Staff routinely negotiate for services and supplies that benefit the residents of Bexley.

However, due to the complexity of municipal opt-out aggregation, the City has chosen to retain the services of a consultant to assist them in designing, implementing and maintaining their gas aggregation program.

#### **Contractual Arrangements for Capability Standards**

The City of Bexley states that a valid contract exists with:

AMPO, Inc., A Subsidiary of AMP-Ohio 2600 Airport Drive Columbus, Ohio 43219

for the purpose of providing consulting services on municipal opt-out gas aggregation.

#### Detailed summary of the services being provided:

- Provide and assist with developing model ordinances to create opt-in or opt-out natural gas aggregation programs.
- Coordinate and work with municipal local officials and staff to develop a
  procurement strategy for reliable and competitive natural gas supplies and related
  services for the natural gas aggregation program.
- Assist with the preparation of a Plan of Operation and Governance for the natural gas aggregation program.
- Coordinate and assist with the preparation and filing of the required aggregation certification documents with the Public Utilities Commission of Ohio ("PUCO").
- Assist with performing the PUCO requirements for governmental aggregation programs.
- Provide consulting services and administer the process of negotiating with certified natural gas suppliers, developing and soliciting requests for quotations ("RFQ") or requests for proposals ("RFP").
- Evaluate and manage the ongoing negotiations and/or RFQ or RFP.
- Analyze the negotiations and/or RFQ or RFP's from certified retail natural gas suppliers and make recommendations to local officials and staff.

- Assist with developing and negotiating the contract with the certified retail natural gas supplier to serve the aggregation program.
- Assist the municipality in executing and administering agreements with the selected certified retail natural gas supplier.
- Coordinate the PUCO customer notifications and other requirements for enrolling residents in the municipal natural gas aggregation program.
- Work with and assist the municipality, the certified retail natural gas supplier, and the
  natural gas local distribution company to facilitate the enrollment of customers in the
  municipal natural gas aggregation program at the earliest date practicable.
- Work with the certified retail natural gas supplier to coordinate and communicate with the municipality regarding enrollments in the municipal natural gas aggregation program, cost savings to participants, and other related matters.
- Assist the municipality in developing effective consumer education materials to explain the aggregation program and make community presentations as needed.
- Assist with monitoring proceedings of applicable legislative and regulatory bodies and provide analysis and updates on changes that may impact the municipal natural gas aggregation program, its participants, or the municipality.
- Represent the municipality at meetings with the certified retail natural gas supplier and the local distribution company concerning the municipal natural gas aggregation program rates, terms and conditions of service, customer concerns, etc.
- Assist and work with the municipality to prepare and file annual reports required by the PUCO and Section 4905.10(A) and Section 4911.18(A), Ohio Revised Code.
- Coordinate with municipal legal courisels to facilitate legal reviews and/or opinions
  that may be needed in connection with the aggregation program. Please note that the
  performance of any legal work, including but not limited to the legal reviews and/or
  opinions, are beyond the scope of AMPO's services.
- As the initial term of the certified retail natural gas supplier contract agreement nears its end, repeat Phase I activities to secure ongoing competitive natural gas supplies and related services for the municipal natural gas aggregation program.

Documentation of Contracting Party's Experience in Energy Aggregation:

#### AMP-Ohio

Founded in 1971, Columbus based American Municipal Power-Ohio (AMP-Ohio) was organized as a nonprofit corporation for the purpose of owning and operating electric facilities or otherwise providing for the generation, transmission and/or distribution of electric power and energy to its member communities. Members include 80 of Ohio's 86 municipally owned electric systems, two West Virginia public power communities and three in Pennsylvania, ranging in size from 116 customers to more than 80,000 customers. Collectively, AMP-Ohio member communities serve approximately 364,000 customers.

AMP-Ohio coordinates, negotiates and develops power supply options and interchange agreements on behalf of its members. AMP-Ohio also owns and operates the Richard H. Gorsuch Generating Station, a 213-megawatt coal-fired facility located in Marietta, Ohio, that provides power to 48 participating communities, and has undertaken an ambitious program of siting distributed generation in member communities throughout Ohio. In addition, AMP-Ohio serves as an independent project manager for Ohio members participating in joint ventures to share ownership of power generation and transmission facilities, including the OMEGA JV5 project, a 42 MW run-of-the-river hydroelectric power station completed on the Ohio River in 1999.

AMP-Ohio also operates a sophisticated 24-hour energy control center that monitors electric loads and transmission availability, dispatches, buys and sells power and energy and controls AMP-Ohio and member-owned generation. A competent in-house engineering, operations, safety, power supply, key accounts, economic development, rate and environmental staff is available at AMP-Ohio's headquarters to assist member communities in addition to performing AMP-Ohio duties and providing support to the joint ventures.

AMP-Ohio's knowledgeable, experienced staff understands the unique challenges faced by local government staff and elected officials. AMP-Ohio is governed by a 16-member Board of Trustees, all of who are local government representatives, and a number of AMP-Ohio staff members—including its president—once worked for local governments.

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#### AMPO, Inc.

Formed in 1998, AMPO, Inc. is a wholly owned, taxable subsidiary of AMP-Ohio whose purpose is to provide direction and service to local governments and other energy consumers in evolving energy markets. This includes the development and implementation of local electric and natural gas aggregation programs, review and negotiation of energy contracts, and the evaluation and implementation of energy supply alternatives for local business, industry and government. AMPO, Inc. has been an approved supplier in the Columbia Gas of Ohio CHOICE<sup>SM</sup> and Dominion East Ohio Energy Choice programs and currently works with over 40 Ohio communities to offer natural gas and/or electric aggregation programs to residential and small commercial customers.