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# City of Hilliard

Don Schonhardt, Mayor

3800 Municipal Way • Hilliard, Ohio 43026-1696 • Municipal Offices (614) 876-7361

March 13, 2008

Mrs. Betty McCauley  
Acting Secretary  
The Public Utilities Commission of Ohio  
180 East Broad Street  
13<sup>th</sup> Floor  
Columbus, OH 43266-0573

Re: *In the Matter of the Application of the  
City of Hilliard, Ohio for  
Re-Certification as a Governmental Aggregator  
Case No 06-0507-GA-GAG*

RECEIVED-DOCKETING DIV  
2008 MAR 21 PM 3:14  
PUCO

Dear Mrs. McCauley:

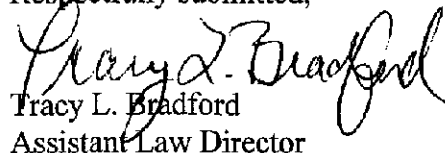
Enclosed please find the City of Hilliard's completed **RE-CERTIFICATION APPLICATION FOR GOVERNMENTAL AGGREGATORS**. We have enclosed an original application, notarized and signed by an authorized official and ten conformed copies, including all exhibits, and other attachments.

The material provided includes the following:

- 1) Authorizing ordinance reflecting voter authorization;
- 2) Plan of Operation and Governance;
- 3) Copy of Automatic Aggregation Disclosures;
- 4) Copy of Opt-out Notification;
- 5) Experience statement

Should you have any questions or need additional information, please contact our aggregation program manager, Terry Leach of AMPO, Inc., at [tleach@amp-ohio.org](mailto:tleach@amp-ohio.org).

Respectfully submitted,

  
Tracy L. Bradford  
Assistant Law Director

\* This is to certify that the images appearing are an accurate and complete reproduction of a case file document delivered in the regular course of business.  
Technician SM Date Processed 3/21/08



Date Received	Renewal Certification Number	ORIGINAL GAG Case Number
		06 - 0507 - GA-GAG

## RENEWAL CERTIFICATION APPLICATION OHIO NATURAL GAS GOVERNMENTAL AGGREGATORS

Please **type or print** all required information. Identify all attachments with an exhibit label and title (*Example: Exhibit B-1 - Authorizing Ordinance*). All attachments should bear the legal name of the Applicant. Applicants should file completed applications and all related correspondence with the Public Utilities Commission of Ohio, Docketing Division, 13<sup>th</sup> Floor, 180 East Broad Street, Columbus, Ohio 43215-3793.

**This PDF form is designed so that you may directly input information onto the form. You may also download the form by saving it to your local disk.**

### SECTION A - APPLICANT INFORMATION

#### A-1 Renewal Applicant information:

Legal Name      City of Hilliard  
Address          3800 Municipal Way, Hilliard, Oh 43206  
Telephone No.    614-334-2445      Web site address      cityofhilliard.com  
Current PUCO Certificate Number    06-114(1)      Effective Dates      4/27/2006 - 4/27/2008

#### A-2 Contact person for regulatory or emergency matters:

Name      Tracy L. Bradford      Title      Assistant Law Director  
Business Address      3800 Municipal Way, Hilliard, Oh 43206  
Telephone No.    614-334-2445      Fax No. 614-529-6038      Email Address    tbradford@cityofhilliard.com

#### A-3 Contact person for Commission Staff use in investigating customer complaints:

Name      Tracy L. Bradford      Title      Assistant Law Director  
Business address    3800 Municipal Way, Hilliard, Oh 43206  
Telephone No.    614-334-2445      Fax No.    614-529-6038      Email Address    tbradford@cityofhilliard.com

#### A-4 Applicant's address and toll-free number for customer service and complaints:

Customer service address      3800 Municipal Way, Hilliard, Oh 43206  
Toll-Free Telephone No.    614-334-2445      Fax No.    614-529-6038      Email Address    tbradford@cityofhilliard.com

## SECTION B - APPLICANT AUTHORITY AND AGGREGATION PROGRAM INFORMATION

PROVIDE THE FOLLOWING AS SEPARATE ATTACHMENTS AND LABEL AS INDICATED

- B-1 Exhibit B-1 "Authorizing Ordinance,"** provide a copy of the adopted ordinance or resolution that reflects voter authorization to form a governmental aggregation program pursuant to Sections 4929.26 and 4929.27 of the Ohio Revised Code.
- B-2 Exhibit B-2 "Operation and Governance Plan,"** provide a copy of the applicant's plan for operation and governance of its aggregation program adopted pursuant to Sections 4929.26(C) or 4929.27(B) of the Revised Code. The Operation and Governance Plan should include all information pursuant to Rule 4901:1-28-03 of the Ohio Administrative Code.
- B-3 Exhibit B-3 "Automatic Aggregation Disclosure Notification,"** if the aggregation program provides for automatic aggregation in accordance with Section 4929.26(A) of the Revised Code, provide a copy of the disclosure notification required by Section 4929.26(D) of the Revised Code,
- B-4 Exhibit B-4 "Opt-Out Notice,"** provide a draft copy of the applicant's opt out notice that comports with the Opt-Out disclosure requirements pursuant to Rule 4901:1-28-04 of the Ohio Administrative Code. *(Ten days prior to public dissemination, the applicant shall docket with the Commission, the finalized Opt-Out notice that provides or offers natural gas aggregation service.)*
- B-5 Exhibit B-5 "Experience,"** provide a detailed description of the applicant's experience and plan for: providing aggregation services *(including contracting with consultants, broker/aggregators, retail natural gas suppliers)*; providing billing statements; responding to customer inquiries and complaints; and complying with all applicable provisions of Commission rules adopted pursuant to Section 4929.22 of the Ohio Revised Code and contained in Chapter 4901:1-29 of the Ohio Administrative Code.

Applicant Signature and Title

*Pray & Brackford, Assistant Land Director*

Sworn and subscribed before me this

13

day of

March

Month

2008

Year

*Tara L. Maine*

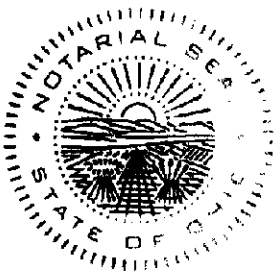
Signature of official administering oath

*Tara L. Maine, Notary*

Print Name and Title

My commission expires on

10-13-10



**TARA L. MAINE**  
NOTARY PUBLIC  
STATE OF OHIO  
Recorded in  
Franklin County  
My Comm. Exp. 10/13 10



# The Public Utilities Commission of Ohio

Ohio Natural Gas Governmental Aggregation  
Affidavit Form  
(Version 1.07)

In the Matter of the Application of )

City of Hilliard )

for a Certificate or Renewal Certificate to Provide )  
Natural Gas Governmental Aggregation Service in )  
Ohio. )

Case No. 06-0507 -GA-GAG

County of Franklin  
State of Ohio

Tracy L. Bradford Assistant Law Director

[Affiant], being duly sworn/affirmed, hereby states that:

- (1) The information provided within the certification or certification renewal application and supporting information is complete, true, and accurate to the best knowledge of affiant.
- (2) The applicant will timely file an annual report of its intrastate gross receipts and sales of hundred cubic feet of natural gas pursuant to Sections 4905.10(A), 4911.18(A), and 4929.23(B), Ohio Revised Code.
- (3) The applicant will timely pay any assessment made pursuant to Section 4905.10 or Section 4911.18(A), Ohio Revised Code.
- (4) Applicant will comply with all applicable rules and orders adopted by the Public Utilities Commission of Ohio pursuant to Title 49, Ohio Revised Code.
- (5) Applicant will cooperate with the Public Utilities Commission of Ohio and its staff in the investigation of any consumer complaint regarding any service offered or provided by the applicant.
- (6) Applicant will comply with Section 4929.21, Ohio Revised Code, regarding consent to the jurisdiction of the Ohio courts and the service of process.
- (7) Applicant will inform the Public Utilities Commission of Ohio of any material change to the information supplied in the certification or certification renewal application within 30 days of such material change, including any change in contact person for regulatory or emergency purposes or contact person for Staff use in investigating customer complaints.
- (8) Affiant further sayeth naught.

Affiant Signature & Title

*Tracy L. Bradford, Assistant Law Director*

Sworn and subscribed before me this

13

day of

March

Month

2008

Year

*Tara L. Maine*

Signature of Official Administering Oath

*Tara L. Maine, Notary*

Print Name and Title

My commission expires on

10-13-10



TARA L. MAINE  
NOTARY PUBLIC  
STATE OF OHIO  
Recorded in  
Franklin County

My Comm. Exp. 10/13/10  
180 East Broad Street • Columbus, OH 43215-3793 • (614) 466-3016 • www.PUCO.ohio.gov  
The Public Utilities Commission of Ohio is an Equal Opportunity Employer and Service Provider

(Ohio Natural Gas Governmental Aggregator Renewal) Page 3 of 3

**EXHIBIT A-2**

**AUTHORIZING ORDINANCE**

*Lynne M. Greener*  
Clerk of Council hereby certify that  
the foregoing is a true copy of Ordinance No. 05-36 (Amended)  
as adopted by the  
Council of the City of Hilliard the 11<sup>th</sup> day of July, 2005  
*Lynne M. Greener*  
Clerk of Council  
City of Hilliard

Ordinance No. 05-36 (AMENDED)  
Passed: 7-11-05  
Effective: 8-11-05

**AUTHORIZING THE CITY OF HILLIARD TO FACILITATE COMPETITIVE RETAIL NATURAL GAS SERVICE; AUTHORIZING ALL ACTIONS NECESSARY TO EFFECT AN OPT-OUT NATURAL GAS AGGREGATION PROGRAM PURSUANT TO SECTION 4929.26 OF THE OHIO REVISED CODE AND ARTICLE XVIII, SECTION 4 OF THE OHIO CONSTITUTION; DIRECTING THE FRANKLIN COUNTY BOARD OF ELECTIONS TO SUBMIT A BALLOT QUESTION TO THE ELECTORS OF THE CITY OF HILLIARD; AUTHORIZING THE CITY TO ENTER INTO AN AGREEMENT WITH A NATURAL GAS AGGREGATION CONSULTANT.**

WHEREAS, Article XVIII, Section 4 of the Ohio Constitution grants the City of Hilliard ("City") certain authority related to utility service; and

WHEREAS, pursuant to Chapter 4929 of the Ohio Revised Code, in an effort to facilitate competitive retail natural gas service, the City may become a natural gas aggregator to select a qualified and reputable provider of natural gas for its residents, to work towards natural gas savings and to decrease the cost of natural gas supplies, and other benefits, certain governmental entities may aggregate certain natural gas consumers within their jurisdiction; and

WHEREAS, pursuant to Section 4929.26 of the Ohio Revised Code, the City is authorized to establish an opt-out natural gas aggregation program ("Gas Aggregation") for the benefit of certain natural gas consumers within the City so that its citizens may realize lower cost natural gas supplies and other benefits from the aggregation and collective purchasing of natural gas supplies; and

WHEREAS, Gas Aggregation provides an opportunity for natural gas consumers collectively to be served by a qualified and reputable energy supplier, realize natural gas savings, lower cost natural gas supplies, and other benefits that the consumers may not otherwise be able to realize individually; and

WHEREAS, the City desires to submit to the electors of the Municipality the question of whether the City should create a Gas Aggregation program to facilitate competitive retail natural gas service to select a qualified and reputable natural gas provider, with the goal of obtaining lower-cost natural gas supplies, and other benefits in accordance with Section 4929.26 of the Ohio Revised Code.

NOW, THEREFORE, be it Ordained by the Council of the City of Hilliard, Ohio, that:

**Section 1.** This Council finds and determines that to select a qualified and reputable natural gas supplier, promote natural gas savings, lower-cost natural gas supplies, and other benefits, it is in the best interest of the City's residents that the City facilitate competitive retail natural gas service and establish an opt-out Natural Gas Aggregation Program in the City pursuant to Section 4929.26 of the Ohio Revised Code. Provided that this Ordinance and the Gas Aggregation program is approved by the electors of the City in accordance with this Ordinance, the City is hereby authorized to take all actions necessary to affect a Gas Aggregation program pursuant to Section 4929.26 of the O.R.C. The Municipality may exercise this authority jointly with other entities to the full extent permitted by law, and for such purposes, the Mayor or his designee(s) is authorized to execute and deliver an Agreement with AMPO Inc. as its consultant and agent to assist the City effect the Gas Aggregation program. Actions necessary to effect the program include determining and entering into service agreement(s) with natural gas suppliers to facilitate the sale and purchase of all natural gas commodity and services to serve the enrolled natural gas consumers. The City is authorized by the electors to be the only entity authorized to act for and on behalf of the enrolled natural gas consumers to determine and select the natural gas supplier(s) to provide the commodity and all other services for the Gas Aggregation program and the enrolled consumers.

**Section 2.** The Gas Aggregation program shall not apply to persons meeting any of the following criteria, as more specifically described in Section 4929.26(A)(2) of the O.R.C.: (i) the person is both a distribution service customer and a mercantile customer; (ii) the person has an existing commodity sales service contract with a retail natural gas supplier; (iii) the person has an existing commodity sales service as part of a retail natural gas aggregation pursuant to Rule and Order of the Public Utilities Commission of Ohio ("PUCO"); or, (iv) such other persons that are not eligible pursuant to Rules and Orders of the Commission or the plan of operations and governance (the "Plan") for the Gas Aggregation program.

**Section 3.** The Board of Elections of Franklin County, Ohio is hereby directed to submit the following questions to the electors of the Municipality at the General election on November 8, 2005:

**PROPOSED BALLOT LANGUAGE:**

To facilitate competitive retail natural gas service in order to select a qualified and reputable provider of natural gas for its residents in an effort to promote natural gas savings, lower cost natural gas suppliers, and other benefits, the City of Hilliard, Ohio shall have the authority to aggregate retail natural gas loads located in the City of Hilliard and enter into service agreements for the sale and purchase of natural gas commodity and other services, such aggregation to occur automatically, except, where any person affirmatively elects not to be so enrolled and opts-out by a stated procedure.

\_\_\_\_ FOR the City of Hilliard, Ohio to select a qualified and reputable natural gas provider, to facilitate competitive retail natural gas service, and to promote natural gas savings and other benefits by acting as an aggregator.

\_\_\_\_ NOT FOR the City of Hilliard, Ohio to select a qualified and reputable natural gas provider, to facilitate competitive retail natural gas service, and to promote natural gas savings and other benefits by acting as an aggregator.

The Clerk of this Council is instructed to file a certified copy of this Ordinance and the proposed form of the ballot question to the Franklin County Board of Elections not later than August 25, 2005 by 4 p.m., which is seventy-five (75) days prior to November 8, 2005. The Gas Aggregation program shall not take effect unless approved by a majority of the electors voting upon the proposed ballot question at the election held in accordance with this Ordinance and Section 4929.26 of the Ohio Revised Code. Upon approval, the Gas Aggregation shall take effect at the earliest permissible time and continue thereafter in accordance with Section 4929.26 of the O.R.C., and other requirements as may be imposed by Chapter 4929.

Section 4. Upon approval by a majority of the electors voting at the election provided for in this Ordinance, the City shall develop a Plan of Operations and Governance for the Gas Aggregation program, and which shall come before this Council for adoption. Consumers enrolled in the Gas Aggregation program shall be supplied their natural gas requirements and other services in accordance with supply requirement(s) determined and arranged by the City, as opportunities become available to provide benefits on behalf of the natural gas consumers enrolled in the Gas Aggregation program and the consumers located within the jurisdiction of the City. The City shall be authorized by the electors to be the only entity authorized to act for and on behalf of the natural gas consumers that have enrolled in the Gas Aggregation program to determine and select the natural gas supplier(s) to provide the commodity and all other services for the Gas Aggregation program and the enrolled consumers. Before adopting such Plan, at least two public hearings on the Plan shall be held. Before the first hearing, notice shall be published once a week for two consecutive weeks in a newspaper of general circulation in the City. The notice shall summarize the Plan and state the date, time and location of each hearing.

Section 5. The adopted Plan shall not aggregate any retail natural gas load within the City, unless the person whose retail natural gas load is to be so aggregated is notified in advance that the person will be enrolled automatically in the Gas Aggregation program and shall remain so enrolled, unless the person affirmatively elects not to be so enrolled by a stated procedure. The disclosure shall state the rates, charges, and other terms and conditions of the enrollment. Once enrolled the consumer may only opt-out of the Gas Aggregation program every two years without paying a switching fee. Any such person that opts-out of the Gas Aggregation program shall default to the natural gas company providing distribution service for the person's natural gas load, until the person chooses an alternative supplier.



**Section 6.** That the Franklin County Board of Elections shall cause an appropriate notice to be duly given of the election to be held November 8, 2005, on the foregoing proposal and otherwise to provide for such election in the manner provided by the laws of the State of Ohio.

**Section 7.** This Council finds and determines that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in those formal actions were in compliance with the law.

**Section 8.** That this Ordinance shall take effect and be in force from the earliest time provided by law.

**ATTEST:**

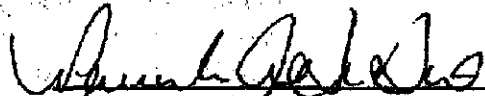


**Heather L. LaMarre**  
**Clerk of Council**

**SIGNED:**

  
**J. William Uttley**  
**President of Council**

**APPROVED AS TO FORM:**



**Pamela A. DeDent**  
**Director of Law**  
05-36

**APPROVED:**



**Donald J. Schonhardt**  
**Mayor**

**EXHIBIT A-3**

**OPERATION AND GOVERNANCE PLAN**

**ORDINANCE**  
*of the*  
**CITY of HILLIARD, OHIO**

Ordinance No.: 06-04  
Page 1 of 2 pages  
Passed: 02/13/2006  
Effective: 02/13/2006

**APPROVING THE PLAN OF OPERATION AND  
GOVERNANCE FOR THE CITY OF HILLIARD  
NATURAL GAS AGGREGATION PROGRAM AND  
DECLARING AN EMERGENCY.**

**WHEREAS**, pursuant to Chapter 4929 of the Ohio Revised Code, to facilitate competitive retail natural gas service to promote natural gas savings, lower cost natural gas supplies, and other benefits, governmental entities may aggregate certain eligible natural gas consumers within their jurisdiction; and

**WHEREAS**, on November 8, 2005, the electors of the City of Hilliard, Ohio approved of the City's desire to create a natural gas aggregation program for customers located within the boundaries of the City; and

**WHEREAS**, Ohio Revised Code Section 4929.26(C) requires a governmental entity interested in the automatic registration of customers in a natural gas aggregation program to adopt a Plan of Operation and Governance ("Plan"), subject to the right of eligible customers to "opt-out" of the program; and

**WHEREAS**, this ordinance constitutes an emergency measure providing for the immediate preservation of the public peace, property, health or safety, in that opportunities to coordinate aggregation activities with certain suppliers of natural gas services may become limited if this ordinance is not timely passed.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of Hilliard, Ohio that:

**SECTION 1.** This Council hereby adopts the City of Hilliard Plan of Operation and Governance, (attached hereto as Exhibit A and incorporated herein) for the implementation and administration of the City's municipal natural gas aggregation program in accordance with Ohio Revised Code Section 4929.26(C).

**SECTION 2.** The City is authorized to submit the Plan to the Public Utilities Commission of Ohio along with its application to become a certified governmental aggregator of natural gas.

**SECTION 3.** The Mayor, and the Directors of Law, Finance and Service, are hereby separately authorized to sign all documents necessary to effectuate the Plan which are not inconsistent with this Ordinance.

**SECTION 4.** This Ordinance is hereby declared to be an emergency measure providing for the immediate preservation of the public peace, property, health or safety in that opportunities to coordinate aggregation activities with certain suppliers of natural gas services may become limited if this Ordinance is not timely passed; and once passed, this Ordinance shall become effective at the earliest date provided by law.

**ATTEST:**

Lynne M. Greenler  
Lynne M. Greenler  
Clerk of Council

**SIGNED:**

J. William Uttley  
J. William Uttley  
President of Council

**APPROVED AS TO FORM:**

Pamela A. DeDent  
Pamela A. DeDent  
Director of Law

**APPROVED:**

Donald J. Schonhardt  
Donald J. Schonhardt  
Mayor

06-04

**Vote:**

	Yea	Nay	Abstain
President Uttley	✓		
Vice President Sciotto	✓		
Allison	✓		
Brown	✓		
Cope	✓		
Peacock	✓		
Roberts	✓		
Results:	7	0	0

Judy Perry  
City Clerk of the City of Hilliard  
hereby certify that the foregoing is  
a true copy of Ord 06-04  
Dated: 2/27/2006

Judy Perry  
City Clerk  
Hilliard, Ohio 3/8/06

Exhibit A

**CITY  
OF  
HILLIARD**

**PLAN OF OPERATION  
AND GOVERNANCE FOR  
MUNICIPAL OPT-OUT  
NATURAL GAS  
AGGREGATION**

**ADOPTED BY CITY COUNCIL**

**(February 13, 2006)**

## **Overview**

At the November 8, 2005 general election, local residents authorized the City of Hilliard (the City) to create a municipal opt-out natural gas aggregation program (the Aggregation Program) in compliance with Section 4929.26 of the Ohio Revised Code. Under the opt-out natural gas aggregation program, all eligible natural gas consumers within the City's corporation limits will be automatically included in the Aggregation Program initially. However, all consumers will also be given the opportunity to opt-out or decline participation in the Aggregation Program as detailed herein.

The City's purpose in creating the Aggregation Program is to represent local consumer interests in emerging competitive natural gas markets by aggregating natural gas loads within the City's corporation limits (including municipal facilities) and negotiating affordable, reliable natural gas supplies on behalf of local consumers. The City may pursue this purpose individually or in cooperation with other entities.

Many small commercial and residential natural gas consumers lack the leverage to effectively negotiate natural gas supply rates and services. A governmental aggregation program provides them with an option for professional representation and the bargaining power of a larger, more diverse consumer group that may be more attractive to suppliers, allowing them to effectively participate in the competitive process and achieve benefits.

### **1. Description of Services**

The Aggregation Program is designed to reduce the amount a consumer pays for natural gas energy, and to gain other favorable economic and non-economic terms in service contracts. The City will not buy and resell natural gas, but will represent collective consumer interests to set terms and conditions for service. Through a negotiation process, the City will develop a contract with a Competitive Retail Natural Gas Services Provider (CRNGS Provider) or Providers for firm all-requirements natural gas service. Once the contract has been finalized, it will be submitted to the Hilliard City Council for approval.

The Aggregation Program covers the natural gas supply portion only of a participant's natural gas bill. Columbia Gas of Ohio (COH) will continue to deliver natural gas to Aggregation Program participants' homes and businesses through its natural gas distribution system as a monopoly function regulated by the Public Utilities Commission of Ohio (PUCO). COH will also continue to install, operate and maintain its system of pipelines, Rights of Way, meters and other natural gas distribution components.

Aggregation Program participants should continue to call COH if their natural gas is interrupted or if they have billing questions. The PUCO will continue to oversee COH natural gas safety and reliability service standards.

Oversight of the Aggregation Program will be the responsibility of the City. The Mayor or his designee, subject to City Council approving this Plan, will have the authority to develop specifications for the Aggregation Program, to appoint an Aggregation Program Manager, and to select, hire and manage the CRNGS Provider. The City has entered into a contract with AMPO to be the City's Aggregation Program Manager. The CRNGS Provider and the Aggregation Program Manager will work under the direction of the Mayor or his designee with the advice and counsel of the City's Law Director.

Due to the complexity of the natural gas utility industry and the uncertainties of its associated restructuring activities, the City may contract with a consultant or consultants to provide the necessary expertise to represent the City's interest in legislative and regulatory matters and/or to serve as the Aggregation Program Manager. Such services may include, but are not limited to, facilitating consumer enrollment and opt-out, assisting with consumer education, addressing consumer questions and concerns, providing reports on program operation, enrollment and savings, negotiating future CRNGS Provider contracts, and representing the City in dealings with CRNGS Providers, COH, the Ohio Legislature, the PUCO and the Ohio Consumer's Counsel (OCC).

The City deems any and all information related to an eligible customer to be confidential and proprietary trade secret information. The CRNGS Provider shall keep all eligible customer information provided to it by the City or COH in supplying eligible customers within the City's corporation limit confidential and shall not disclose such information to any third party, unless such disclosure is required to serve any eligible customer, the third party agrees to keep such eligible customer information confidential, and the City consents to the disclosure of such information to the third party.

The City will require any CRNGS Provider to disclose any subcontractors that it uses in fulfillment of the services described herein.

The CRNGS Provider will provide a local or toll free telephone number for participant questions and concerns about enrollment, opt-out provisions, billing and other Aggregation Program issues.

The CRNGS Provider will develop internal controls and processes to help ensure that the City remains in good standing as a governmental aggregator that complies with all laws, rules and regulations regarding the same as they may be periodically amended.

Natural gas service reliability is essential to Aggregation Program participants. The City will strive to provide high-quality service and reliability through provisions of the CRNGS Provider contract, through traditional proceedings related to COH distribution

services; and through direct discussions with COH concerning specific or general problems related to quality and reliability of its distribution system.

If for any reason a CRNGS Provider fails to provide uninterrupted service, the City's Aggregation Program Manager will attempt to acquire an alternative natural gas supply. If this attempt fails, participants will default to COH established tariff rates. In no case will participants be without natural gas as the result of the CRNGS Provider's failure to provide uninterrupted service. The City will seek to minimize this risk by contracting only with reputable CRNGS Providers that demonstrate reliable service. The City's contract with the CRNGS Provider will make it clear that the City is not responsible, financially or otherwise, for problems associated with natural gas supply and/or price.

All Aggregation Program participants shall enjoy the protections of law afforded to consumers as they currently exist or as they may be amended from time to time. These include rights to question billings or service quality or service practices. All program participants shall also enjoy the individual right to decline participation in the Aggregation Program subject to the terms and conditions contained herein.

All Aggregation Program participants will be treated equitably. They will be guaranteed the right to raise and resolve disputes with the CRNGS Provider, be provided all required notices and information; and always retain the right to opt-out of the Aggregation Program or switch suppliers subject to the terms and conditions contained herein.

All consumers within the City's corporation limits shall be eligible to participate in the Aggregation Program subject to the terms and conditions described herein, Ohio law, PUCO rules and regulation governing natural gas service, and COH approved tariffs.

Service under the Aggregation Program shall include all eligible customer classes in adherence with universal service principles and requirements, and the traditional non-discriminatory practices of local government. CRNGS Provider contracts shall contain provisions to maintain these principles and equitable treatment of all customer classes.

Low-income consumers shall remain subject to all provisions of Ohio law and PUCO rules and regulations as they may be amended from time to time regarding their rights to return to COH General Service and participation in the Aggregation Program.

The City developed this Plan of Operation and Governance in compliance with Ohio law regarding municipal opt-out aggregation of natural gas consumers, including two public hearings, prior to its adoption.

The Hilliard City Council shall approve through resolution or ordinance the Aggregation Program's Plan of Operation and Governance in accordance with Ohio Revised Code Section 4929.26. Amendments to the Plan of Operation and Governance may be subject to Hilliard City Council approval and filing with the PUCO.



After adoption of the Plan of Operation and Governance, the City will file with the PUCO for governmental aggregator certification and also register as a governmental aggregator with COH.

Aggregation Program participants are subject to the same standards and responsibilities as other natural gas consumers, including payment of billings and access to metering and other equipment necessary to carry out utility operations.

The Aggregation Program may be discontinued upon the termination or expiration of the CRNGS Provider contract without any extension, renewal or subsequent contract being executed. In the event of Aggregation Program termination, each participant will receive notification at least sixty (60) days prior to such program termination and may return to the COH General Service Rate or select another approved CRNGS Provider.

## **2. Determination of Rates**

The City will not buy and resell natural gas to Aggregation Program participants. The City will aggregate natural gas loads within the City's corporation limits including municipal facilities. Through a competitive selection process, the City will develop and negotiate a contract with a CRNGS Provider or Providers for firm, all-requirements service. The contract will contain mutually agreeable price terms for affordable, reliable natural gas supplies and other related services. The City may pursue this purpose individually or in cooperation with other entities. Contracts will be monitored by the City on behalf of consumers.

CRNGS Providers will supply information on natural gas supply charges by COH customer rate classification or other appropriate pricing category as approved by the City. All natural gas supply charges will be fully and prominently disclosed in consumer enrollment materials and will be subject to approval by the Hilliard City Council.

The City will contract only with a CRNGS Provider or Providers that meet at a minimum the following criteria:

1. Certified CRNGS Provider by the PUCO
2. Registered with COH
3. Have a service agreement under COH Gas Transportation Service Tariff
4. Successfully completed Electronic Data Interchange (EDI) computer system testing with COH and that CRNGS Provider's EDI computer system is capable of effectively processing Aggregation Program EDI transactions in a timely manner
5. Meet standards of creditworthiness established by the City
6. Have a customer call center capable of effectively handling participants' questions, concerns and disputes in a timely manner using a toll-free telephone number
7. Hold the City harmless from any financial obligations arising from offering natural gas and/or energy-related services to Aggregation Program participants

The CRNGS Provider's contract will run for a fixed term (i.e., one to five years) and will contain all pricing, charges, early termination fees, etc. in clear and easily understood terms. The contract also will include a sales tax instead of a gross receipts tax.

The CRNGS Provider's rates may include the provision of an administrative fee, which shall (if implemented) be collected on behalf of the City to fund the implementation and administration of the City's Aggregation Program. If implemented, the administrative fee will be adjusted annually to cover the City's cost of administering the program. The fee will be reviewed annually to ensure that the amounts collected do not exceed the cost of administering the aggregation program.

COH assigns customer rate classifications, character of service and associated regulated rates subject to PUCO approved tariffs. In addition to the CRNGS Provider's gas service charges, consumers will continue to be billed for COH service and delivery charges. Although the City may participate in regulatory proceedings and represent the interests of consumers regarding these regulated rates, it cannot assign or alter customer rate classifications.

### **3. Plan for Providing Opt-out Notice**

Initially, each eligible consumer within the City's corporation limits will be automatically included in the Aggregation Program. However, prior to actual enrollment, each consumer will receive a notice from the City detailing the Aggregation Program's rates, terms and conditions. Cost of mailing the notices will be the responsibility of the CRNGS Provider as part of its contract with the City.

Each consumer will then have a twenty-one (21) day period to opt-out of or decline to participate in the Aggregation Program without charge. Consumers opting out of the program will remain on Columbia Gas of Ohio's (COH) established tariff rates until such time as they select an approved CRNGS Provider. A similar opt-out period will be offered every two years during which time consumers can leave the Aggregation Program without paying an early termination fee.

### **4. Process for Determining the Pool of Customers**

After contract approval by the Hilliard City Council, the CRNGS Provider will work with the City and COH to identify all eligible consumers within the City's corporation limits.

All eligible consumers will be notified of the rates, charges and other terms and conditions of participation in the Aggregation Program and that they will be automatically enrolled in the Aggregation Program unless they "opt out" or decline participation in the program. Consumers will be given a 21-day period in which to notify the City that they wish to opt out or decline participation in the Aggregation Program.

After the initial 21-day opt-out period has elapsed, all eligible consumers who have not notified the City of their desire to opt out of the Aggregation Program will be enrolled by the CRNGS Provider at the earliest date practicable.

Consumers enrolled in the Aggregation Program by the CRNGS Provider will receive a letter from COH notifying them of their enrollment. Consumers will have seven calendar days to notify COH of any objection to their enrollment in the Aggregation Program. COH will notify the CRNGS Provider of consumer objections or any reason that a consumer was not enrolled in the Aggregation Program.

Customers who meet the following criteria are "eligible" and will become Members of the aggregation program, if they:

- Currently have service with COH;
- Are not currently buying gas from another supplier;
- Are up to date with their bill payments;
- Have not opted out of the program;
- Are classified as non-mercantile;
- Have not exercised their right of rescission, or;
- Are not on the Percentage of Income Payment Plan (PIPP).

New members may opt-in to the Program upon contract expiration with an alternate supplier. These members will need to contact the CRNGS Provider for enrollment information. The CRNGS Provider has a right of refusal in accordance with criteria described in this plan, and may establish the terms for enrollment that are not inconsistent with Section 4929.26 of the Ohio Revised Code.

The CRNGS Provider will build and maintain a database of all Aggregation Program participants. The database will include the name, address and COH account number and may include other pertinent information as agreed upon by the City and the CRNGS Provider. Such information may include the CRNGS Provider's account number (if different from the COH account number), rate code, rider code (if applicable), most recent twelve (12) months of natural gas consumption, and meter reading cycle. The Aggregation Program database will be updated at least quarterly. The City will have the right to access information in the database for purposes of auditing.

The CRNGS Provider will report to the City the status of Aggregation Program enrollment on at least a monthly basis.

Participants who wish to leave the Aggregation Program may do so:

- During the initial 21-day opt-out period;
- During the seven day rescission period;
- During subsequent opt-out period offered by the City at least every two years;
- At any other time; however an early termination fee may be assessed by the CRNGS Provider.

In addition to the initial 21-day opt-out period described above, each participant will be given an opportunity to opt out of the Aggregation Program every two years without paying an early termination fee. Consumers who choose to opt out of the Aggregation Program at any time other than during the initial 21-day opt-out period or during subsequent opt-out periods offered by the City may be subject to an early termination fee.

Any consumer who opts out of the Aggregation Program will be returned to COH established tariff rates until such time as the consumer selects another approved CRNGS Provider.

#### **5. Customer Billing Procedures**

The City plans to utilize COH consolidated billing service in which each consumer account receives one bill itemizing the CRNGS Provider's natural gas supply charges and COH delivery, transition and other PUCO-approved charges. The billing statement will be consistent with applicable PUCO rules and regulations. The City will consider other billing options, including CRNGS Provider consolidated billing, if and when they become available and if it appears advantageous to do so.

#### **6. Credit and Deposit Policies**

Collection, credit and deposit procedures remain the responsibility of the COH, the selected supplier and the individual member. Members are required to remit and comply with the payment terms of COH. The City will not be responsible for late or no payment on the part of any of its members. The Municipality will have no separate credit or deposit policy. The selected supplier shall not charge more than 1 ½ percent per month for overdue balances owed to the selected supplier.

#### **7. Governmental Aggregator's Customer Service Procedures and Dispute Resolution**

The Aggregation Program only impacts the source of natural gas supply. COH will continue to deliver the natural gas purchased through the Aggregation Program to participants' homes and businesses through its natural gas distribution system. Participants with questions or concerns regarding service delivery or safety, such as a natural gas outage or odor of gas should continue to contact COH at 800-227-1376. Meter reading or other billing questions should also be directed to COH at the same number. Questions regarding Aggregation Program enrollment or opting out should be directed to the CRNGS Provider. General questions and concerns should be directed to the City's Aggregation Program Manager. Disputes unresolved by the aforementioned parties, should be directed to either the Ohio Consumer's Counsel or the Public Utilities Commission of Ohio. The following table gives toll-free telephone numbers for use by consumers.

Question or Concern	Contact	Telephone Number
Natural gas outage or interruption	COH	800-227-1376
Turn natural gas on or off	COH	800-227-1376
Meter reading/billing	COH	800-227-1376
To enroll in or opt-out of the Aggregation Program	CRNS Provider – xxxxxx Hours: Mon – Fri: 8:00 AM – 5:00 PM	800-xxx-xxxx
Aggregation Program Questions or concerns	AMPO Inc., General Manager	614-337-6222
Unresolved disputes (residential customers)	Ohio Consumer's Counsel	877-742-5622
Unresolved disputes (all customers)	Public Utilities Commission of Ohio	(800)-686-7826 (voice) (800)-686-1570 (TDD)

#### **8. Members Moving Into/Within the Aggregation (New Account Number)**

Consumers who move into the City after the initial opt-out period will be not be automatically included in the Program, but will be afforded an opportunity to enroll. However, the City cannot guarantee that the rates, terms and conditions to consumers enrolling in the Aggregation Program after the initial 21-day opt-out period will match those of the initial enrollees.

The same rule will apply to participants who move within the City after the initial opt-out period, if they are given a new account number by COH. That is, they will not be automatically include in the Program, but will be given an opportunity to re-enroll under a new set of rates, terms and conditions.

#### **9. Members Moving Within the Aggregation (Same Account Number)**

Participants who relocate within the City limits and retain the same COH account number, will be allowed to continue in the Aggregation Program at their new location under the same terms and conditions as at their former location, subject to any switching fees imposed by COH.

#### **10. Participants moving out of the City.**

Participants moving out of the City limits terminate their natural gas service with the CRNGS Provider (just as they would with COH) and are not charged an early termination fee.

#### **11. Joining the Program at a Later Date (Opting-In)**

Residents of the City who initially choose to opt-out of the Program, and wish to enroll at a later date, will be treated the same as a new resident. That is, they will not automatically become part of the existing program, but will be given an opportunity to enroll. However, the City cannot guarantee that rates, terms and conditions to consumers enrolling in the Aggregation Program after the initial 21-day opt-out period will match those of the initial enrollees.

#### **DEFINITIONS**

##### *Aggregation*

Combining the natural gas loads of multiple customers for the purposes of supplying or arranging for the supply of competitive retail natural gas service to those customers.

##### *Aggregation Program Manager*

The person or entity designated by the City to oversee the operation and management of the City of Hilliard's Municipal Natural Gas Aggregation Program.

##### *Competitive Retail Natural Gas Service (CRNGS)*

A component of retail natural gas service deemed competitive under the Ohio Revised Code or pursuant to an order of the PUCO. This includes but is not limited to the services provided by competitive retail natural gas service providers, natural gas marketers, aggregators and governmental aggregators.

##### *Competitive Retail Natural Gas Service Provider (CRNGS Provider)*

A person or entity certified by the PUCO and registered with COH who supplies or offers to supply a competitive retail natural gas service over the COH natural gas distribution system. This term does not apply to COH in its provision of standard offer natural gas service.

### *Consumer*

Any person or entity that is an end user of natural gas and is connected to any part of COH natural gas distribution system within the City of Hilliard's corporation limits.

### *Delivery Charge*

Charge imposed by COH for delivering natural gas to a consumer's home or business. The charge includes meter reading, billing, transition costs, maintaining natural gas system reliability and responding during emergencies and outages (also called the distribution charge).

### *Distribution*

Delivery of natural gas to a home or business through COH owned pipelines, meters and other equipment. COH distribution system operations will remain regulated by the PUCO.

### *Governmental Aggregator*

An incorporated city, township or county acting as an aggregator for the provision of a CRNGS under authority conferred under Section 4929.26 of the Ohio Revised Code.

### *Mercantile Customer*

A customer that consumes, other than for residential use, more than five hundred thousand cubic feet of natural gas per year at a single location within the state; or a customer that has three or more locations within the state that consume natural gas, other than for residential use.

### *Natural Gas Related Service*

Service directly related to the consumption of natural gas at a consumer's home or business. This may include, but is not limited to, the installation of metering, remote reading indices, regulation; the maintenance, repair or replacement of appliances and other energy-consuming devices at a consumer's premises, and the provision of energy consumption measurement and billing services.

### *Natural gas Supply Charge*

All charges related to the acquisition of natural gas by the CRNGS Provider, and its delivery to the City's distribution system.

*Ohio Consumers' Counsel (OCC)*

The Ohio Consumers' Counsel (OCC), established by the Ohio Legislature in 1976, represents the interests of Ohio's four million residential utility customers served by investor-owned utilities in proceedings before the PUCO, other regulatory agencies and in the courts. The OCC also educates consumers about utility issues and resolves complaints individuals have with investor-owned utility companies.

*Participant*

A consumer enrolled in the City of Hilliard's Municipal Natural Gas Aggregation Program.

*Public Utilities Commission of Ohio (PUCO)*

The state agency charged with assuring all consumers (residential, commercial and industrial) served by investor-owned utilities have access to adequate, safe, and reliable utility services at fair prices. The PUCO regulates a wide variety of investor-owned utilities, including natural gas, electricity, pipeline, heating/cooling, local telephone, long distance telephone, waterworks, wastewater, railroad, household goods carriers, water transportation, hazardous materials carriers, and commercial transportation carriers.



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Saturday, January 28, 9:00-10:30am

The Fawcett Center

1400 Olentangy River Road, Columbus

Our real estate career seminar is open to everyone interested in learning about the real estate profession. There is no charge to attend.

Seating is limited. Make your reservation today by calling Sean Carpenter at 614/526-0170 or by email: [careers@kingthompson.com](mailto:careers@kingthompson.com).



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### FREE COMMUNITY SERVICE FOR FIRST-TIME HOMEBOYERS

Hear local experts explain the step-by-step process of how easy it is to own a piece of the "American Dream"

### Help Wanted

**Cooks, Servers & Dishwashers Needed**  
Must be 19 yrs. old.  
Apply at Mef's Diner.  
4051 Main St., Hilliard

### Help Wanted

**HAMPTON INN - DUBLIN**

FT housekeeping supervisor /inspector needed.  
Call 888-0573, or send resume to:  
3520 Tuller Rd, Dublin, OH 43017  
or Fax to: (614) 792-5652

### LEGAL SECRETARY

Workington law office has immediate opening for a FT, qualified and motivated legal secretary. Excellent communication and interpersonal skills a must. Pleasant, attractive work environment. Competitive compensation and benefits. Send resume and salary requirements to:  
Box 470208, c/o SNP  
P.O. Box 29912  
Columbus, OH 43229

### LOCAL THRIFT STORE

Is now accepting resumes for Management. Salary, Benefits, plus Bonus potential. Please mail or fax resume to:  
570 S. Front St., Gals., OH 43216  
(614) 221-3511

### MA

Pediatric office located in Dublin seeking an experienced MA to work full-time M-F. Please email resume to:  
[emylee@rainbowpediatrics.com](mailto:emylee@rainbowpediatrics.com)

### Office Assistant

We are a team every busy professionals who would appreciate a "can-do" type of person interested in becoming an integral team member. Our clients are senior citizens in a stressful time, making life decisions. It will be your responsibility to answer their phone calls with empathy and direct them to the right team member. The follow-up work will include setting appointments, electronic dictation, filing, meeting room & office organizing and supply inventory control. We communicate through public seminars that you will set-up, organize, attend and follow-up. Skills required to be successful include 80 work with accuracy, MS office products Outlook, email, general comp. copy and scanning skills. FT position, 20-25 hrs/wk. pay will be determined by your work & the experience.  
Crispian Law Office  
5940 Wilcox, Dublin, 43016 email  
[johanna@crispianlawoffices.com](mailto:johanna@crispianlawoffices.com)

### OPTICAL OFFICE POSITION

Small Marysville Optometry office seeks P/T help. Optical experience highly preferred.  
Call (614) 314-7604  
for more information.

### P/T LEASING

For apartment community near Polaris to work as needed basis. Must be available weekdays plus 1 weekend per month guaranteed. Must be dependable and people oriented. Nice work environment. \$9

## CITY OF HILLIARD MUNICIPAL PUBLIC NOTICE NATURAL GAS AGGREGATION PROGRAM PLAN OF OPERATION AND GOVERNANCE NOTICE OF PUBLIC HEARINGS

Please be advised that the City of Hilliard will hold two public hearings on the City's municipal natural gas aggregation program Plan of Operation and Governance. The hearings will be held on **FEBRUARY 8TH, 2006, AT 6 P.M. AND ON FEBRUARY 9TH, 2006, AT 4 P.M. AT THE CITY'S MUNICIPAL BUILDING, 3800 MUNICIPAL WAY, HILLIARD, OHIO. A revised Plan of Operation and Governance will then be finalized and submitted to City Council for its approval and adoption. The plan can be viewed on the City's website at [www.cityofhilliard.com](http://www.cityofhilliard.com).**

The following summarizes the City's initial Plan of Operation and Governance:

1. Oversight of the Aggregation Program will be the responsibility of the Mayor or his designee. Through a negotiation process, the City will develop a contract with a Competitive Retail Natural Gas Services Provider (CRNGS Provider) for firm natural gas service. The contract will run for a fixed term.
2. Initially, each ELIGIBLE customer of Columbia Gas of Ohio (COH) that uses natural gas within the City's corporation limits will be automatically included in the Aggregation Program on a non-discriminatory basis. However, prior to actual enrollment, each consumer will receive a notice from the City detailing the Aggregation Program rates, terms and conditions.
3. Each consumer will then have a 21-day period to opt out of the Aggregation Program without charge. Consumers opting out of the program will remain on COH Standard General Service Rate until such time as they select an approved CRNGS Provider. A similar 21-day opt-out period will be offered at least every two years during which time consumers can leave the Aggregation Program without paying an early termination fee.
4. Participants who leave the Aggregation Program and wish to return, as well as consumers who move into the City after the initial opt-out period, may enroll in the Aggregation Program. However, the City cannot guarantee rates, terms and conditions to consumers enrolling in the Aggregation Program after the initial 21-day opt-out period.
5. The Aggregation Program covers the gas supply portion only of a participant's natural gas bill. COH will continue to deliver natural gas to Aggregation Program participants through its natural gas distribution system.
6. The City plans to use COH consolidated billing service in which each consumer account receives one bill. Limiting the charges. Toll free telephone numbers will be available to address consumer questions and concerns.

January 25, February 1, 2006

Hilliard Northwest News

### HILLIARD CITY COUNCIL NOTICE OF PUBLIC HEARING

There will be a **SECOND READING/PUBLIC HEARING** on the following ordinance on **MARCH 13, 2006, beginning at 7:00 P.M., Hilliard Council Chambers, 3800 Municipal Way.**

**06-01 REZONING THE 0.466 ± ACRE OF LAND LOCATED ON THE SOUTH SIDE OF CEMETERY ROAD APPROXIMATELY 290 FEET EAST OF LACON ROAD FROM "M-5" PLANNED INDUSTRIAL PARK TO "B-2" COMMUNITY SHOPPING CENTER.**

All interested persons are invited to attend. Copies of ordinances and

THE COLUMBUS DISPATCH  
PROOF OF PUBLICATION

STATE OF OHIO, FRANKLIN COUNTY, SS:

Kris Allbright  
Classified Training Supervisor

The Columbus Dispatch, a newspaper published at Columbus, Franklin County, Ohio, with a daily paid circulation of more than 25,000 copies, personally appeared and made oath that the notice of which a true copy is hereunto attached was published in The Columbus Dispatch for 1 Time(s) on

February 3, 2006

and that the rate charged therefore is the same as that charged for commercial advertising for like services.

*Kris Allbright*

subscribed and Sworn on this 9th day February 2006 as witness my hand and seal of office.

*Veronica H. Hill*

NOTARY PUBLIC, STATE OF OHIO



VERONICA H. HILL  
NOTARY PUBLIC, STATE OF OHIO  
MY COMMISSION EXPIRES NOVEMBER 6, 2008

**PUBLIC NOTICE**  
**CITY OF HILLIARD**  
**MUNICIPAL NATURAL**  
**GAS AGGREGATION**  
**PROGRAM PLAN OF**  
**OPERATION AND**  
**GOVERNANCE**  
**NOTICE OF**  
**PUBLIC HEARINGS**

Please be advised that the City of Hilliard will hold two public hearings on the City's municipal natural gas aggregation program. The hearings will be held on February 3, 2006 at 6 p.m. and on February 3, 2006 at 8 p.m. at the City's Municipal Building, 300 Municipal Way, Hilliard, Ohio. A revised Plan of Operation and Governance will then be finalized and submitted to City Council for its approval and adoption. The plan can be viewed on the City's website at [www.cityofhilliard.com](http://www.cityofhilliard.com). The following summarizes the City's Initial Plan of Operation and Governance:

1. Oversight of the Aggregation Program will be the responsibility of the Mayor or his designee. Through a negotiation process, the City will develop a contract with a Competitive Retail Natural Gas Service Provider (CRNGS Provider) for firm natural gas service. The contract will run for a fixed term.
2. Initially, each eligible customer of Columbus Gas of Ohio (COG) that uses natural gas within the City's corporation limits will be automatically included in the Aggregation Program on a non-discriminatory basis. However, prior to actual enrollment, each consumer will receive a notice from the City detailing the Aggregation Program rates, terms and conditions.
3. Each consumer will then have a 21-day period to opt out of the Aggregation Program without charge. Consumers opting out of the program will remain on COG Standard General Service Rate until such time as they select an approved CRNGS Provider. A similar 21-day opt-out period will be offered at least every two years during which time consumers can leave the Aggregation Program without paying an early termination fee.
4. Participants who leave the Aggregation Program and wish to return, as well as consumers who move into the city after the initial opt-out period, may enroll in the Aggregation Program. However, the City cannot guarantee rates, terms and conditions to consumers enrolling in the Aggregation Program after the initial 21-day opt-out period.
5. The Aggregation Program covers the gas supply portion only of a participant's natural gas bill. COG will continue to deliver natural gas to Aggregation Program participants through its natural gas distribution system.
6. The City plans to use COG consolidated billing service in which each consumer account receives one bill itemizing the charges. Toll free telephone numbers will be available to address consumer questions and concerns.

**EXHIBIT A-4**

**AUTOMATIC AGGREGATION DISCLOSURE**



P.O. Box 9080 Dublin, OH 43017 | [www.igsenergy.com](http://www.igsenergy.com) | Fax: 1-800-584-4839



December 5, 2007

Dear City of Hilliard Resident:

The City of Hilliard is providing you with the opportunity to participate with other City of Hilliard residents in a natural gas governmental aggregation program, with IGS Energy (IGS) as your supplier of gas.

Hilliard City Council passed ordinance No. 05-38 on July 11, 2005 adopting this program after Hilliard voters approved the implementation of the program. The aggregation program for Hilliard will begin within one to two Columbia Gas of Ohio (Columbia) billing periods and end with your December 2008 billing period.

**You will be automatically enrolled in Hilliard's Natural Gas Aggregation Program unless you choose to "opt out" – that is, affirmatively choose to not participate.** If you want to be excluded from the City of Hilliard Natural Gas Aggregation Program, you must return the enclosed "Opt-Out" Form or contact IGS at 1-800-280-4474 by January 11, 2008. If you do not cancel or opt-out at this time, you will be enrolled in the program until it expires with your December 2008 billing period.

Your new price under this program will be **\$1.039 per CCF** starting within one to two Columbia billing periods and will continue through your December 2008, billing period. This new rate of \$1.039 per CCF represents more than a **12% decrease** compared to your community's current aggregation rate.

After your December, 2008 billing period, if this program continues, IGS will notify you of your new rate for the period January 2009 through December 2009 and you will automatically continue at that rate unless you choose to cancel. There is no cost to enroll. There is no cost to cancel. You will automatically be included unless you contact IGS to opt out of the program. Please refer to the attached Terms and Conditions for full details of this offer.

Under this aggregation, Columbia will continue to maintain the pipeline system that delivers natural gas to your home or business. You will continue to receive a single bill from Columbia for your natural gas service and it will include your new gas supply charge from IGS. You will still contact Columbia regarding loss of gas service, odor of gas, or for any other concerns or issues having to do with your local service. Budget billing and automatic billing options will continue to be available through Columbia.

If you have any questions please call IGS at 1-800-280-4474, weekdays, from 8:00 a.m. to 8:00 p.m. EST. For general information on natural gas deregulation in Ohio, you can also visit the Web Site of the Public Utilities Commission of Ohio ([www.PUCO.ohio.gov](http://www.PUCO.ohio.gov)).

Sincerely,


The City of Hilliard and IGS Energy

**P.S. Remember to return the "Opt-Out" form only if you do not want to participate in the City of Hilliard Natural Gas Aggregation Program.**

If the home or small business for which you have received this letter is not located within the City limits of Hilliard, you have received this letter in error. Please contact Interstate Gas Supply at 800-280-4474 to be removed from the aggregation list.

***You are not eligible to participate in this program if you are currently enrolled in the PIPP program.***  
Tear along dotted line .....

<b>OPT-OUT Form</b>		<b>I wish to opt out of the City of Hilliard Natural Gas Governmental Aggregation Program</b>	
<b>Opt Out COPEC COH 1208 -09</b>			
12-digit account number as it appears on your current natural gas bill:			(Check box to opt out.)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Name (Please Print) _____			
Street Address _____			
City State Zip _____			
Phone Number _____			
Signature (Required) _____			

  
\* 6 C 2 4 8 1 8 \*

**Term:** The term of this government aggregation program (Program) will begin within my next one to two billing cycles and will continue through my December 2008 billing cycle unless this program is extended by governmental aggregator, in which case, the program will continue through my December, 2009 billing cycle. Interstate Gas Supply, Inc. (IGS) will supply the commodity portion of my natural gas and Columbia Gas of Ohio (COH) will continue to be my Natural Gas Distribution Company (NGDC). I can contact the IGS choice department by phone at 1-800-280-4474, by fax at 614-923-0470, in writing at P.O. Box 9060, Dublin, OH 43017, or through their web site at <http://www.igsenergy.com>.

**Regulatory:** The NGDC's choice program and my governmental aggregator (e.g., municipality) are subject to ongoing Public Utilities Commission of Ohio (PUCO) jurisdiction, and I understand that if the choice program or this Program is terminated, this Agreement may be terminated, without penalty to either party.

**Billing:** For my convenience I will receive only one bill, which will be issued by the NGDC each month and will contain IGS' gas price, plus applicable taxes and all of the NGDC's transportation and other applicable charges, including any late fees assessed by the NGDC. I agree to continue to pay the NGDC for the entire gas bill under the NGDC's payment terms and conditions. If I pay under the budget bill payment plan, I understand that this service is available and will remain available. IGS reserves the right to issue an invoice to me directly; such invoice would contain IGS' gas price plus applicable taxes and may also include all of the NGDC's transportation and other applicable charges. IGS may terminate this Agreement with 14 days written notice if I fail to pay the bill or meet any other agreed-upon payment arrangements. The NGDC may also disconnect my service without first returning me to the NGDC service if I fail to pay for my invoices on time, subject to the NGDC Tariff and Ohio law. IGS has the right to charge me a late fee of 1.5% per month for all past-due amounts owed if IGS invoices me separately. I may request, at no charge, up to 24 months of my payment history for services rendered by IGS. Other than for operation, maintenance, assignment and transfer of my account or, where IGS is performing billing services, for commercial collection, IGS will not disclose my account number without my affirmative written consent or electronic authorization or pursuant to a court or Commission order and that, other than for credit checking and credit reporting, if IGS is performing billing services, IGS will not disclose my social security number without my affirmative written consent or pursuant to a court order. I authorize IGS to obtain my billing payment and usage history from the NGDC.

**Contact and Dispute Resolution:** In the event of a billing dispute or issues regarding volume or metering, I should contact the NGDC at the number listed on their bill. For other questions or concerns about pricing, I can contact the IGS choice department by phone weekdays from 8:00 a.m. to 5:00 p.m. EST at 1-800-280-4474, by fax 614-923-0470, in writing at P.O. Box 9060, Dublin, OH 43017, or through their web site at [www.igsenergy.com](http://www.igsenergy.com). Also, I can contact IGS through e-mail at [choice@igsenergy.com](mailto:choice@igsenergy.com). If my questions or concerns are not resolved after I have called IGS, or for general utility information, residential and business customers may call the PUCO toll free at 1-800-886-7828 or for TDD/TTY toll free at 1-800-886-1570, from 8:00 a.m. to 5:30 p.m. weekdays, or visit the PUCO website at [www.puco.ohio.gov](http://www.puco.ohio.gov). The Ohio Consumers Counsel (OCC) represents residential utility customers in matters before the PUCO. The OCC can be contacted toll free at 1-877-742-5622 from 8:00 a.m. to 5:00 p.m. weekdays, or visit [www.pickoco.org](http://www.pickoco.org).

**Jurisdiction:** The parties agree that if the customer is unable to resolve its issues through the PUCO as detailed under "Contract and Dispute Resolution" above, or if suit is filed, any legal action involving this Agreement will be brought only to the PUCO, a court of the State of Ohio sitting in Franklin County, Ohio, or the United States District Court sitting in Franklin County, Ohio. I submit to the personal jurisdiction in such courts and irrevocably waive any objections that I have or might have in the future to such courts as the proper forum for any and all actions arising under this Agreement. The parties agree that this Agreement will be interpreted under the laws of the State of Ohio, regardless of Ohio's choice of law provisions.

**Price:** My price through my December 2008 billing cycle will be \$1.039 per CCF, which does not include applicable sales tax or NGDC transportation and other charges. Beginning with my January 2009 billing cycle and thereafter, the governmental aggregator, with the consent and agreement of IGS, will have the right to determine the price of my gas through my December 2009 billing cycle on this Program and to establish a price for my natural gas for any month or months and for all or part of my volume consumed in the month(s), based on 106% of the applicable New York Mercantile Exchange (NYMEX) Futures price of gas in DTH, plus \$.166 per CCF in the months of November through March, then plus \$.161 per CCF in the months of April through October. In the event the governmental aggregator does not establish the price as described herein, the price for all natural gas delivered by IGS to the NGDC's city gate and billed by the NGDC will be established as a monthly variable rate determined each month by 106% of the applicable NYMEX closing monthly price of gas in DTH, plus \$.166 per CCF in the months of November through March, then plus \$.161 per CCF in the months of April through October.

**Renewal:** If the governmental aggregator chooses to renew this Program through my December 2009 billing cycle then I will be notified of the renewal along with any material changes to the Program and I will automatically continue on the program through my December 2009 billing cycle, unless I cancel my participation in the program as provided below. If the governmental aggregator chooses not to renew this Program then the Program will terminate with my December 2008 billing cycle. The governmental aggregator will provide me an opportunity not less frequently than every two years, beginning with the commencement date of the program, to opt-out of the Program without penalty, as long as the Program continues.

**Rescission Period:** I understand that if I am new to the program the NGDC will send me a confirmation notice of transfer of service and that I will have seven days from the confirmation postmark date to rescind my enrollment with IGS. If I want to rescind, I should contact the NGDC in writing or by calling them at the number listed on the confirmation notice. If I currently participate in the program the NGDC will not send notice of transfer of service. If I do not otherwise rescind, I understand that as part of a government opt-out aggregation, I will be included in the Program unless I notify IGS within 21 days of the postmark date of this notice that I do not wish to be included. I can notify IGS by contacting IGS by telephone or in writing as indicated under "Contact and Dispute Resolution" above, or by completing an opt-out mail-back form and sending it to IGS.

**Cancellation:** I may cancel this Agreement, with no charge to me, at any time during the applicable 7-day rescission period or within 21 days of the initial notice date of the Program. I will also be permitted to cancel my enrollment in the Program, with no fee, during each two year renewal period as described above. At any other time, either party may cancel this Agreement during the term of this Program by giving thirty days notice to the other. If I switch my services back to the NGDC or another supplier, this Agreement will be terminated. I acknowledge that if I return to the NGDC, I may be charged a price other than the GCR rate and a switching fee may apply.

**Assignment:** This contract is assignable by IGS without my consent, subject only to any regulatory approvals. IGS will use its best efforts to give the NGDC and me thirty days written notice prior to any assignment.

**Moving:** If I move to another address outside of the NGDC's service territory, this Agreement will automatically terminate with no penalty to either party. If I move to another address within the NGDC service territory, either party may terminate this Agreement with no penalty. However, if I relocate within the NGDC service territory and I do not cancel, I agree that IGS may, at its option, automatically continue this Agreement at my new address under my new NGDC account number, and I hereby authorize IGS to enroll me, and I authorize the NGDC to move this Agreement to my new location. Furthermore, if IGS is unable to determine my account number, I agree to provide my new account number to IGS upon their request. If IGS is unable to obtain my account number or is unable to enroll me at my new address within 120 days, then this Agreement will automatically terminate with no penalty to either party.

**Eligibility:** This Agreement is for residential and small commercial customers eligible to participate in the Program. IGS reserves the right, at any time and in its sole discretion, to terminate service to customer locations that are enrolled but were or are not eligible to participate, with no penalty to either party. Furthermore, participation in the program is subject to the rules of the NGDC, your governmental aggregator, and the PUCO. Additionally, customers are sometimes terminated either in error or for being in arrears. In such instances, I can contact the NGDC to correct the problem and be reinstated in the program. Regardless of the reason for termination, in no case will the original term be extended for months that I was unable to participate, nor will IGS have any liability for any early termination or for any months that I was unable to participate in the program.

**Limitation of Liability:** IGS assumes no liability or responsibility for losses or consequential damages arising from items associated with the NGDC including, but not limited to: operations and maintenance of their system, any interruption of service, termination of service, or deterioration of service; nor does IGS assume responsibility or liability for damages arising from any in-home or building damages, and IGS will not be responsible for any indirect, consequential, special, or punitive damages, whether arising under contract, tort (including negligence or strict liability), or any other legal theory.

## NOTICE

Return the "Opt-Out" form only if you do not want to participate in the City of Hilliard Natural Gas Aggregation Program.

Opt Out COPEC COH 1208 -09

Must Be Received by January 11, 2007

to:

Natural Gas Governmental Aggregation Program

PO Box 9060

Dublin, Ohio 43017-0960

GC24818

## **Frequently Asked Questions**

### ***What is Governmental Natural Gas Aggregation?***

Simply put, it's the entire community joining together to form one large buying group. By voting to allow an aggregation, residents allow their community to shop for natural gas on their behalf.

### ***What are the Benefits of Gas Aggregation?***

When residents form one large buying group they have more buying power. The aggregation is in a better position to negotiate favorable pricing and supply terms than what could ordinarily be achieved by any one individual resident.

### ***How does a community become an Aggregator?***

The community must first get the approval of voters within the community to form a natural gas aggregation program. Upon a majority vote, community leaders will proceed through a series of steps to become certified as a Governmental Natural Gas Aggregator by the Public Utilities Commission of Ohio.

### ***Are there different types of Aggregations?***

Yes. A community may conduct an "Opt-Out" program or an "Opt-In" program. With Opt-Out programs, each eligible resident is automatically enrolled in the program unless they notify the supplier that they DO NOT wish to participate. With Opt-In programs, each resident must notify the supplier to actively enroll in the program. Opt-Out Aggregations are the most common types of aggregation programs.

### ***How do Opt-Out Aggregations work?***

The community seeks bids from Certified Retail Natural Gas Service Providers, such as IGS Energy. A qualified bidder is selected to supply the aggregation with its gas for a set period of time. An "Opt-out" notice is sent to each eligible community resident prior to the start of the aggregation. Each resident has 21 days from the postmarked date on the notice to contact the supplier to withdraw or "Opt-Out" of the program. After the 21 day period, any resident not opting out will be submitted to the utility company for enrollment in the program. The utility company will send notice of the pending enrollment to each participating resident. Each resident will then have 7 days to rescind their enrollment in the program by contacting the utility company. After the 7 day rescission period, all participating customers are officially enrolled in the program. IGS Energy will appear as your supplier on your natural gas bill within one to two billing cycles after enrollment is verified by the utility.

### ***Are all residents of the community automatically included in Opt-Out Aggregations?***

No. In order to be included you must purchase your natural gas directly from the natural gas utility company. You must also be current on your utility bill payments. Commercial users in the community that consume more than 5,000 CCF per year do not qualify. PIPP customers also do not qualify.

### ***Can I enroll if I do not receive an Opt-Out notice?***

Yes. During the initial enrollment, any eligible resident that does not receive an Opt-Out notice may contact IGS directly to enroll in the program.

### ***Can I enroll after the initial enrollment period?***

IGS Energy will always try to accommodate residents should they wish to enroll after the initial enrollment period. However, IGS reserves the right to decline late enrollments depending on market conditions.

***Can I enroll even if I currently purchase my gas from another supplier?***

Yes, however your supplier may charge an early termination fee. All residents should check the terms and conditions of their current contract for more information.

***What happens if I'm part of the program and I move?***

A resident moving within the same community can stay in the aggregation by providing IGS with their new address. If a resident moves out of the community or does not provide IGS their new address, their participation will end and no early termination fee will apply.

***Can I leave the program and return to the utility or enroll with a different supplier?***

Yes. Residents may leave the program at any time. If you leave the program it may take one to two utility billing cycles before the switch appears on your utility bill.

***Does my utility still send my monthly bill?***

Yes. Your current service will not change. Your utility will still send you your monthly bill, read your meter and respond to all service calls. IGS Energy will appear on your bill as your natural gas supplier.

***My friend lives in a nearby community and has a different rate from IGS than mine. Why?***

Natural gas prices are highly volatile. Market rates change often and quickly. Price differences between communities will vary based primarily on the contract term and the dates on which pricing was secured for the community.

***How do I contact IGS Energy?***

Our customer service department is open from 8:00 am to 8:00 pm EST Monday through Friday. You may call us toll free at 1-800-280-4474.

Contact us via our website at: [www.igsenergy.com/](http://www.igsenergy.com/)



P.O. Box 9060 Dublin, OH 43017 | www.igsenergy.com | Fax: 614-923-1010



November 21, 2007

Dear City of Hilliard Resident:

Thank you for your participation in The City of Hilliard natural gas governmental aggregation program. We are pleased to announce that The City of Hilliard has again chosen Interstate Gas Supply, Inc. (IGS) as your supplier of gas for the next 12 month period.

As you may recall, Hilliard City Council passed ordinance No. 05-36 on July 11, 2005 adopting this program after Hilliard voters approved the implementation of the program. The aggregation program for Hilliard will renew again with your January 2008 billing period and end with your December 2008 billing period.

**You will be automatically enrolled in Hilliard's Natural Gas Aggregation Program unless you choose to "opt out" – that is, affirmatively choose to not participate.** If you want to be excluded from the City of Hilliard Natural Gas Aggregation Program, you must return the enclosed "Opt-Out" Form or contact IGS at 1-800-280-4474 by December 12, 2007. If you do not cancel or opt-out at this time, you will be re-enrolled in the program until it expires with your December, 2008 billing period.

Your new price under this program will be **\$1.039 per CCF** starting with your January, 2008 Columbia Gas of Ohio (Columbia) billing period and will continue through your December 2008, billing period. This new rate of \$1.039 per CCF represents more than a **14% decrease** compared to your current rate.

After your December, 2008 billing period, if this program continues, IGS will notify you of your new rate for the period January, 2009 through December, 2009 and you will automatically continue at that rate unless you choose to cancel. There is no cost to enroll. There is no cost to cancel. You will automatically be included unless you contact IGS to opt out of the program. Please refer to the attached Terms and Conditions for full details of this offer.

Under this aggregation, Columbia will continue to maintain the pipeline system that delivers natural gas to your home or business. You will continue to receive a single bill from Columbia for your natural gas service and it will include your new gas supply charge from IGS. You will still contact Columbia regarding loss of gas service, odor of gas, or for any other concerns or issues having to do with your local service. Budget billing and automatic billing options will continue to be available through Columbia.

If you have any questions please call IGS at 1-800-280-4474, weekdays, from 8:00 a.m. to 8:00 p.m. EST. For general information on natural gas deregulation in Ohio, you can also visit the Web Site of the Public Utilities Commission of Ohio ([www.PUCO.ohio.gov](http://www.PUCO.ohio.gov)).

Sincerely,

The City of Hilliard and IGS

*P.S. Remember to return the "Opt-Out" form only if you do not want to participate in the City of Hilliard Natural Gas Aggregation Program.*

If the home or small business for which you have received this letter is not located within the City limits of Hilliard), you have received this letter in error. Please contact Interstate Gas Supply at 800-280-4474 to be removed from the aggregation list.

***You are not eligible to participate in this program if you are currently enrolled in the PIPP program.***

***Tear along dotted line -----***

**OPT-OUT Form**

**I wish to opt out of the City of Hilliard Natural Gas Governmental Aggregation Program**

**Opt Out Non-Res CCH 1208 -09**

12-digit account number as it appears on your current natural gas bill:

(Check box to opt out.)

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☐

Name (Please Print) \_\_\_\_\_

Street Address \_\_\_\_\_

City State Zip \_\_\_\_\_

Phone Number \_\_\_\_\_

**1525069**

Signature (Required) \_\_\_\_\_



**Term:** The term of this government aggregation program (Program) will begin with the January 2008 billing cycle and will continue through my December 2008 billing cycle unless this program is extended by my governmental aggregator. In which case, the program will continue through my December, 2009 billing cycle. Interstate Gas Supply, Inc. (IGS) will supply the commodity portion of my natural gas and Columbia Gas of Ohio (COH) will continue to be my Natural Gas Distribution Company (NGDC). I can contact the IGS choice department by phone at 1-800-280-4474, by fax at 614-923-0470, in writing at P.O. Box 9060, Dublin, OH 43017, or through their web site at <http://www.igsenergy.com>.

**Regulatory:** The NGDC's choice program and my governmental aggregator (e.g., municipality) are subject to ongoing Public Utilities Commission of Ohio (PUCO) jurisdiction, and I understand that if the choice program or this Program is terminated, this Agreement may be terminated, without penalty to either party.

**Billing:** For my convenience I will receive only one bill, which will be issued by the NGDC each month and will contain IGS' gas price, plus applicable taxes and all of the NGDC's transportation and other applicable charges, including any late fees assessed by the NGDC. I agree to continue to pay the NGDC for the entire gas bill under the NGDC's payment terms and conditions. If I pay under the budget bill payment plan, I understand that this service is available and will remain available. IGS reserves the right to issue an invoice to me directly; such invoice would contain IGS' gas price plus applicable taxes and may also include all of the NGDC's transportation and other applicable charges. IGS may terminate this Agreement with 14 days written notice if I fail to pay the bill or meet any other agreed-upon payment arrangements. The NGDC may also disconnect my service without first returning me to the NGDC service if I fail to pay for my invoices on time, subject to the NGDC Tariff and Ohio law. IGS has the right to charge me a late fee of 1.5% per month for all past-due amounts owed if IGS invoices me separately. I may request, at no charge, up to 24 months of my payment history for services rendered by IGS. Other than for operation, maintenance, assignment and transfer of my account or, where IGS is performing billing services, for commercial collection, IGS will not disclose my account number without my affirmative written consent or electronic authorization or pursuant to a court or Commission order and that, other than for credit checking and credit reporting, if IGS is performing billing services, IGS will not disclose my social security number without my affirmative written consent or pursuant to a court order. I authorize IGS to obtain my billing payment and usage history from the NGDC.

**Contact and Dispute Resolution:** In the event of a billing dispute or issues regarding volume or metering, I should contact the NGDC at the number listed on their bill. For other questions or concerns about pricing, I can contact the IGS choice department by phone weekdays from 8:00 a.m. to 5:00 p.m. EST at 1-800-280-4474, by fax 614-923-0470, in writing at P.O. Box 9060, Dublin, OH 43017, or through their web site at [www.igsenergy.com](http://www.igsenergy.com). Also, I can contact IGS through e-mail at [choice@igsenergy.com](mailto:choice@igsenergy.com). If my questions or concerns are not resolved after I have called IGS, or for general utility information, residential and business customers may call the PUCO toll free at 1-800-686-7826 or for TDD/TTY toll free at 1-800-686-1570, from 8:00 a.m. to 5:30 p.m. weekdays, or visit the PUCO website at [www.puco.ohio.gov](http://www.puco.ohio.gov). The Ohio Consumers Counsel (OCC) represents residential utility customers in matters before the PUCO. The OCC can be contacted toll free at 1-877-742-5622 from 8:00 a.m. to 5:00 p.m. weekdays, or visit [www.pickoc.org](http://www.pickoc.org).

**Jurisdiction:** The parties agree that if the customer is unable to resolve its issues through the PUCO as detailed under "Contract and Dispute Resolution" above, or if suit is filed, any legal action involving this Agreement will be brought only to the PUCO, a court of the State of Ohio sitting in Franklin County, Ohio, or the United States District Court sitting in Franklin County, Ohio. I submit to the personal jurisdiction in such courts and irrevocably waive any objections that I have or might have in the future to such courts as the proper forum for any and all actions arising under this Agreement. The parties agree that this Agreement will be interpreted under the laws of the State of Ohio, regardless of Ohio's choice of law provisions.

**Price:** My price for my January 2008 billing cycle through my December 2008 billing cycle will be \$1.039 per CCF, which does not include applicable sales tax or NGDC transportation and other charges. Beginning with my January 2009 billing cycle and thereafter, the governmental aggregator, with the consent and agreement of IGS, will have the right to determine the price of my gas through my December 2009 billing cycle on this Program and to establish a price for my natural gas for any month or months and for all or part of my volume consumed in the month(s), based on 106% of the applicable New York Mercantile Exchange (NYMEX) Futures price of gas in DTH, plus \$.166 per CCF in the months of November through March, then plus \$.161 per CCF in the months of April through October. In the event the governmental aggregator does not establish the price as described herein, the price for all natural gas delivered by IGS to the NGDC's city gate and billed by the NGDC will be established as a monthly variable rate determined each month by 106% of the applicable NYMEX closing monthly price of gas in DTH, plus \$.166 per CCF in the months of November through March, then plus \$.161 per CCF in the months of April through October.

**Renewal:** If the governmental aggregator chooses to renew this Program through my December 2009 billing cycle then I will be notified of the renewal along with any material changes to the Program and I will automatically continue on the program through my December 2009 billing cycle, unless I cancel my participation in the program as provided below. If the governmental aggregator chooses not to renew this Program then the Program will terminate with my December 2008 billing cycle. The governmental aggregator will provide me an opportunity not less frequently than every two years, beginning with the commencement date of the program, to opt-out of the Program without penalty, as long as the Program continues.

**Rescission Period:** I understand that if I am new to the program the NGDC will send me a confirmation notice of transfer of service and that I will have seven days from the confirmation postmark date to rescind my enrollment with IGS. If I want to rescind, I should contact the NGDC in writing or by calling them at the number listed on the confirmation notice. If I currently participate in the program the NGDC will send me a notice of transfer of service. If I do not otherwise rescind, I understand that as part of a government opt-out aggregation, I will be included in the Program unless I notify IGS within 21 days of the postmark date of this notice that I do not wish to be included. I can notify IGS by contacting IGS by telephone or in writing as indicated under "Contact and Dispute Resolution" above, or by completing an opt out mail-back form and sending it to IGS.

**Cancellation:** I may cancel this Agreement, with no charge to me, at any time during the applicable 7-day rescission period or within 21 days of the initial notice date of the Program. I will also be permitted to cancel my enrollment in the Program, with no fee, during each two year renewal period as described above. At any other time, either party may cancel this Agreement during the term of this Program by giving thirty days notice to the other. If I switch my services back to the NGDC or another supplier, this Agreement will be terminated. I acknowledge that if I return to the NGDC, I may be charged a price other than the GCR rate and a switching fee may apply.

**Assignment:** This contract is assignable by IGS without my consent, subject only to any regulatory approvals. IGS will use its best efforts to give the NGDC and me thirty days written notice prior to any assignment.

**Moving:** If I move to another address outside of the NGDC's service territory, this Agreement will automatically terminate with no penalty to either party. If I move to another address within the NGDC service territory, either party may terminate this Agreement with no penalty. However, if I relocate within the NGDC service territory and I do not cancel, I agree that IGS may, at its option, automatically continue this Agreement at my new address under my new NGDC account number, and I hereby authorize IGS to enroll me, and I authorize the NGDC to move this Agreement to my new location. Furthermore, if IGS is unable to determine my account number, I agree to provide my new account number to IGS upon their request. If IGS is unable to obtain my account number or is unable to enroll me at my new address within 120 days, then this Agreement will automatically terminate with no penalty to either party.

**Eligibility:** This Agreement is for residential and small commercial customers eligible to participate in the Program. IGS reserves the right, at any time and in its sole discretion, to terminate service to customer locations that are enrolled but were or are not eligible to participate, with no penalty to either party. Furthermore, participation in the program is subject to the rules of the NGDC, your governmental aggregator, and the PUCO. Additionally, customers are sometimes terminated either in error or for being in arrears. In such instances, I can contact the NGDC to correct the problem and be reinstated in the program. Regardless of the reason for termination, in no case will the original term be extended for months that I was unable to participate, nor will IGS have any liability for any early termination or for any months that I was unable to participate in the program.

**Limitation of Liability:** IGS assumes no liability or responsibility for losses or consequential damages arising from items associated with the NGDC including, but not limited to: operations and maintenance of their system, any interruption of service, termination of service, or deterioration of service; nor does IGS assume responsibility or liability for damages arising from any in-home or building damages, and IGS will not be responsible for any indirect, consequential, special, or punitive damages, whether arising under contract, tort (including negligence or strict liability), or any other legal theory.

## NOTICE

**Return the "Opt-Out" form only if you do not want to participate in the City of Hilliard Natural Gas Aggregation Program.**

**Opt Out Non-Res COH 1208 -09**

**Must Be Received by December 12, 2007**

to:

Natural Gas Governmental Aggregation Program

PO Box 9060

Dublin, Ohio 43017-0960

1525069



P.O. Box 9060 Dublin, OH 43017 | [www.igsenergy.com](http://www.igsenergy.com) | Fax: 1-800-584-4839

### ***What Is Governmental Natural Gas Aggregation?***

Simply put, it's the entire community joining together to form one large buying group. By voting to allow an aggregation, residents allow their community to shop for natural gas on their behalf.

### ***What are the Benefits of Gas Aggregation?***

When residents form one large buying group they have more buying power. The aggregation can better negotiate favorable pricing and supply terms than what could be achieved by any one individual resident.

### ***How does a community become an Aggregator?***

The community must first get the approval of voters within the community to form a natural gas aggregation program. Upon a majority vote, community leaders will proceed through a series of steps to become certified as a Governmental Natural Gas Aggregator by the Public Utilities Commission of Ohio.

### ***Are there different types of Aggregations?***

Yes. A community may conduct an "Opt-Out" program or an "Opt-In" program. With Opt-Out programs, each eligible resident is automatically enrolled in the program unless they notify the supplier that they DO NOT wish to participate. With Opt-In programs, each resident must notify the supplier to actively enroll in the program. Opt-Out Aggregations are the most common types of aggregation programs.

### ***How do Opt-Out Aggregations work?***

The community seeks bids from Certified Retail Natural Gas Service Providers, such as IGS Energy. A qualified bidder is selected to supply the aggregation with its gas for a set period of time. An "Opt-out" notice is sent to each eligible community resident prior to the start of the aggregation. Each resident has 21 days from the postmarked date on the notice to contact the supplier to withdraw or "Opt-Out" of the program. After the 21 day period, any resident not opting out will be submitted to the utility company for enrollment in the program. The utility company will send notice of the pending enrollment to each participating resident. Each resident will then have 7 days to rescind their enrollment in the program by contacting the utility company. After the 7 day rescission period, all participating customers are officially enrolled in the program. IGS Energy will appear as your supplier on your natural gas bill within one to two billing cycles after enrollment is verified by the utility.

### ***Are all residents of the community automatically included in Opt-Out Aggregations?***

No. In order to be included you must purchase your natural gas directly from the natural gas utility company. You must also be current on your utility bill payments. Commercial users in the community that consume more than 5,000 CCF per year do not qualify. PIPP customers also do not qualify.

***Can I enroll if I do not receive an Opt-Out notice?***

Yes. During the initial enrollment, any eligible resident that does not receive an Opt-Out notice may contact IGS directly to enroll in the program.

***Can I enroll after the initial enrollment period?***

IGS Energy will always try to accommodate residents should they wish to enroll after the initial enrollment period. However, IGS reserves the right to decline late enrollments depending on market conditions.

***Can I enroll even if I currently purchase my gas from another supplier?***

Yes, however your supplier may charge an early termination fee. All residents should check the terms and conditions of their current contract for more information.

***What happens if I'm part of the program and I move?***

A resident moving within the same community can stay in the aggregation by providing IGS with their new address. If a resident moves out of the community or does not provide IGS their new address, their participation will end and no early termination fee will apply.

***Can I leave the program and return to the utility or enroll with a different supplier?***

Yes. Residents may leave the program at any time but are subject to a \$25 early termination fee. If you leave the program it may take one to two utility billing cycles before the switch appears on your utility bill.

***Does my utility still send my monthly bill?***

Yes. Your current service will not change. Your utility will still send you your monthly bill, read your meter and respond to all service calls. IGS Energy will appear on your bill as your natural gas supplier.

***My friend lives in a nearby community and has a different rate from IGS than mine. Why?***

Natural gas prices are highly volatile. Market rates change often and quickly. Price differences between communities will vary based primarily on the contract term and the dates on which pricing was secured for the community.

***How do I contact IGS Energy?***

Our customer service department is open from 8:00 am to 8:00 pm EST Monday through Friday. You may call us toll free at 1-800-280-4474.

Contact us via our website at: [www.igsenergy.com/](http://www.igsenergy.com/)

**EXHIBIT A-5**

**EXPERIENCE**

## **EXPERIENCE**

The City of Hilliard, Ohio has experience in negotiating, contracting and providing for common services for its residents, including water and sewer service, police, parks and recreation, solid waste removal and has experience in negotiating union contracts. The City routinely negotiates for services and supplies that benefit the residents of Hilliard. However, due to the specialized area of natural gas aggregation and the pricing of natural gas, the City has chosen to retain the services of a consultant to assist it in designing, implementing and maintaining its natural gas aggregation program.

### **Contractual Arrangements for Capability Standards**

The City of Hilliard has a valid contract with AMPO, Inc., a subsidiary of AMP-Ohio, 2600 Airport Drive, Columbus, OH 43219, for the purpose of providing consultant services on municipal opt-out gas aggregation. Below is a detailed summary of services being provided:

- Coordinate and work with municipal local officials and staff to develop a procurement strategy for reliable and competitive natural gas supplies and related services for the natural gas aggregation program.
- Assist with the preparation of a Plan of Operation and Governance for the natural gas aggregation program.
- Coordinate and assist with the preparation and filing of the required aggregation certification documents with the PUCO and assist with performing the PUCO requirements for governmental aggregation programs.
- Provide consulting services and administer the process of negotiating with certified natural gas suppliers, developing and soliciting requests for quotations ("RFQ") or requests for proposals ("RFP").
- Evaluate and manage the ongoing negotiations and/or RFP or RFQ.
- Analyze the negotiations and/or RFQ or RFP's from certified retail natural gas suppliers and make recommendations to local officials and staff.
- Assist with developing and negotiating the contract with the certified natural gas supplier to serve the aggregation program.
- Assist the municipality in executing and administering agreements with the selected certified retail natural gas supplier.
- Coordinate the PUCO customer notifications and other requirements for enrolling residents in the municipal natural gas aggregation program.
- Facilitate the enrollment of residents in the program.
- Assist the municipality in developing effective consumer education materials to explain the aggregation program and make community presentations as needed.
- Represent the City at meetings with the certified retail natural gas supplier and the local distribution company concerning the municipal natural gas aggregation program rates, terms and conditions of service, customer concerns, etc.
- Assist and work with the municipality to prepare and file annual reports required by the PUCO and Section 4905.10(A) and Section 4911.18(A) of the Ohio Revised Code.

## **Organization Background**

### **AMP-Ohio**

Founded in 1971, Columbus based American Municipal Power-Ohio (AMP-Ohio) was organized as a nonprofit corporation for the purpose of owning and operating electric facilities or otherwise providing for the generation, transmission and/or distribution of electric power and energy to its member communities. Members include 80 of Ohio's 86 municipally owned electric systems, 2 West Virginia public power communities, 1 Michigan municipality and 24 in Pennsylvania, ranging in size from 116 customers to more than 80,000 customers. Collectively, AMP-Ohio member communities serve approximately 400,000 customers.

AMP-Ohio coordinates, negotiates and develops power supply options and interchange agreements on behalf of its members. AMP-Ohio also owns and operates the Richard H. Gorsuch Generating Station, a 213-megawatt coal-fired facility located in Marietta, Ohio, that provides power to 48 participating communities, and has undertaken an ambitious program of siting distributed generation in member communities throughout Ohio. In addition, AMP-Ohio serves as an independent project manager for Ohio members participating in joint ventures to share ownership of power generation and transmission facilities, including the OMEGA JV5 project, a 42 MW run-of-the-river hydroelectric power station completed on the Ohio River in 1999.

AMP-Ohio also operates a sophisticated 24-hour energy control center that monitors electric loads and transmission availability, dispatches, buys and sells power and energy and controls AMP-Ohio and member-owned generation. A competent in-house engineering, operations, safety, power supply, key accounts, economic development, rate and environmental staff is available at AMP-Ohio's headquarters to assist member communities in addition to performing AMP-Ohio duties and providing support to the joint ventures.

AMP-Ohio's knowledgeable, experienced staff understands the unique challenges faced by local government staff and elected officials. AMP-Ohio is governed by a 16-member Board of Trustees, all of who are local government representatives, and a number of AMP-Ohio staff members—including its president—once worked for local governments.

### **AMPO, Inc. ("AMPO")**

Formed in 1998, AMPO, Inc. is a wholly owned, taxable subsidiary of AMP-Ohio whose purpose is to provide direction and service to local governments and other energy consumers in evolving energy markets. This includes the development and implementation of local electric and natural gas aggregation programs, review and negotiation of energy contracts, and the evaluation and implementation of energy supply alternatives for local business, industry and government. AMPO, Inc. has been an approved supplier in the Columbia Gas of Ohio CHOICE<sup>SM</sup> and Dominion East Ohio Energy Choice programs and currently works with over 40 Ohio communities to offer natural gas and/or electric aggregation programs to residential and small commercial customers.

**EXHIBIT A-6**

**OPT-OUT NOTICE**

### **STATEMENT REGARDING OPT-OUT NOTICE**

The City of Hilliard Municipal Gas Aggregation Program provides for automatic aggregation for the provision of competitive retail natural gas services in accordance with Ohio Revised Code Section 4929.26(A). The City of Hilliard will file, or will cause to have filed, with the Commission a copy of the Opt-out Notice that comports with the opt-out disclosure requirements of Rule 4901:1-28-04, Ohio Administrative Code, at least ten business days prior to offering or providing competitive retail natural gas service to a customer in the City of Hilliard. The City is not able to provide such Notice at this time because it has not entered into a final contract with a supplier.