

September 22, 2023

Ms. Renee' Jenkins  
Docketing Division  
Public Utilities Commission of Ohio  
180 East Broad Street- 13<sup>th</sup> Floor  
Columbus OH 43215-3793

Dear Ms. Jenkins:

**Re: City of Xenia Case No. 18-0302-GA-GAG**

Please find enclosed for filing in the above-referenced docket the final opt-out notices for newly eligible and currently participating residential and small commercial natural gas customers (who fit into the definition of non-mercantile customer under the Ohio Administrative Code of 5000 CCF per year or less). Pursuant to OAC § 4901:1-28-04(F): the affected community is named above; the utility service territory is CenterPoint; the competitive retail electric supplier is Interstate Gas Supply, Inc.; and the opt-out notice is currently scheduled for mailing on or about October 2, 2023. The opt-out period is scheduled to end no later than October 23, 2023. The final text of the opt-out notices is enclosed.

If you have any questions regarding these filings, please do not hesitate to contact me.

Thank you.

Very truly yours,

/s/ Matt White

Matt White

Enclosures

cc: Paula Garrettson, PUCO Staff (w/Enclosures)  
Ronald Waterman  
Josh Felix, Palmer Energy Company



1 - 1 - 123456 - (12282220) - Agg-Test  
TEST CUSTOMER  
6100 EMERALD PKWY  
DUBLIN OH 43017



October 2, 2023

Dear Resident or Small Business Owner:

Xenia has selected IGS Energy of Dublin, Ohio as the supplier of natural gas to participants in its Natural Gas Aggregation Program. You are eligible to participate with other residents and small businesses in your community. You will automatically be enrolled in the Xenia Natural Gas Aggregation Program unless you notify IGS Energy that you do not wish to participate.

Under governmental aggregation, Xenia acts on behalf of natural gas consumers in the community to negotiate a gas supply contract with eligible suppliers. Both Xenia and IGS Energy must be certified by the Public Utilities Commission of Ohio. The Xenia voters approved the implementation of the program on November 8, 2005 and the City Council Members approved Resolution 2018-C. Your participation in the aggregation program for Xenia will begin within one or two billing periods after enrollment with CenterPoint Energy (CPE) and end with your November 2025 billing period.

Your price under the City of Xenia Natural Gas Aggregation Program will be a fixed rate 0.599 per CCF, plus applicable state and local taxes through your November 2025 billing period. Please refer to the attached Terms and Conditions for full details of this offer.

**You will be automatically enrolled in the Xenia Natural Gas Aggregation Program unless you choose to “opt out” – that is, to not participate.** There is no cost for enrollment. You do not need to do anything to be included. You may cancel your enrollment from this program at any time with no cancellation fee by providing notice to IGS Energy.

**If you want to be excluded from the Xenia Natural Gas Aggregation Program you must return the enclosed “Opt-Out” form or contact IGS Energy at 1-877-353-0162 by October 23, 2023.** If you do not opt out at this time, you will be enrolled in the program until it expires with your November 2025 billing period. If you do nothing you will soon receive a letter from CPE notifying you of your transfer to your community’s new program with IGS Energy as your supplier. **If you wish to remain in the program, simply ignore that letter.**

Under this program IGS Energy will deliver your gas to CPE and then CPE will deliver that gas to you. CPE will maintain the pipeline system that delivers natural gas to your home or business. CPE will continue to read your meter and will continue to send you a monthly bill that will include the gas supply charge from IGS Energy. You will still contact CPE regarding loss of gas service, odor of gas, or for any other concerns or issues having to do with your local service. Budget billing and automatic billing options will continue to be available through CPE.

If you have any questions please call IGS Energy at 1-877-353-0162, weekdays, from 8:00 a.m. to 8:00 p.m. EST. For general information on natural gas deregulation in Ohio, you can also visit the Web Sites of the Ohio Consumers’ Counsel ([www.occ.ohio.gov](http://www.occ.ohio.gov)) or the Public Utilities Commission of Ohio ([www.PUCO.ohio.gov](http://www.PUCO.ohio.gov)).

Sincerely,

**Xenia and IGS Energy**

*P.S. Remember to return the “Opt-Out” form only if you do **not** want to participate in the Xenia Natural Gas Aggregation Program.*

If the home or small business for which you have received this letter is not located within Xenia, you have received this letter in error. Please contact IGS Energy at 1-877-353-0162 to be removed from the aggregation list.

**You are not eligible to participate in this program if you are currently enrolled in the PIPP program. If you are already under contract with a competitive retail natural gas service provider, you may incur a contract termination fee or other charges if you fail to opt-out of the aggregation program.**

19 digit account number as it appears on your CPE gas bill.

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**Service Address:**

TEST CUSTOMER  
6100 Emerald Pkwy  
Dublin OH 43017

**I wish to opt out of the Xenia Natural Gas Aggregation Program.**

Phone Number \_\_\_\_\_

Email Address \_\_\_\_\_

**Signature (REQUIRED)** \_\_\_\_\_



1 2 3 4 5 6 7 8 9

**Term:** The community’s opt-out government aggregation program ( the “Program”) and my service with Interstate Gas Supply, Inc. (elsewhere referred to as “IGS Energy” and the consumer will be referred in the first person, “my”, “me” or “I”) as my supplier on the Program will begin within one to two billing cycles after my enrollment or rate change is confirmed with the utility company and shall continue through my **November 2025** utility billing cycle, unless notified otherwise. IGS Energy will supply the commodity portion of my natural gas and CenterPoint Energy (CPE) will be my Natural Gas Distribution Company (“NGDC”). I can contact the IGS Energy choice department by phone at 1-877-353-0162, by fax at 1-800-584-4839, in writing at P.O.Box 9060, Dublin, OH 43017, or through their web site at <http://www.igsenergy.com>.

**Regulatory:** The NGDC’s choice program and the government aggregation for my community are subject to ongoing Public Utilities Commission of Ohio (PUCO) jurisdiction, and I understand that if the choice program or this Program is terminated, this Agreement may be terminated, without penalty to either party.

**Price:** My price through the November 2025 NGDC billing cycle shall be a fixed rate of 0.599 per CCF, which does not include applicable sales tax or NGDC transportation and other charges.

**Renewal:** If my community’s governmental aggregation continues, at least every two years from the establishment of this Program the government aggregator or its supplier shall provide me notice of my right to opt out of the aggregation without penalty. The process for providing me with notice of my right to opt-out shall include a provision for me to return a post card or similar notice to the governmental aggregator or the supplier. For renewals, I will have at least twenty-one days from the post mark date on the written notice to choose to opt out of the Program, and my return post card or notice that is post marked before the opt out deadline has elapsed shall count as timely sent. The notice will follow the procedures established for the initial opt-out notice set forth in this rule and shall prominently disclose to customers all changes to the terms and conditions associated with the aggregation. I am entitled to opt-out of the government aggregation program at least every two years from the commencement sent date of the Program, without a penalty. If I am in the Program when the Program is renewed and I do not exercise my right to opt-out, I will be continued in the Program.

**Rescission Period:** I will have 21 days from the post mark date of my opt-out notice to exercise my right to opt-out of my community’s Program. If I do not opt-out of the Program, IGS Energy will submit my enrollment to the NGDC and if I am new to the Program or a new customer to IGS Energy I will have 7 business days from the post-mark date of the confirmation notice sent by the NGDC to rescind my enrollment. I can rescind my enrollment by contacting the NGDC in writing or by telephone at the number provided on the confirmation notice within that 7-day period. Otherwise, I can cancel this agreement as detailed below.

**Cancellation:** Either party can cancel this Agreement within the first 30 days of enrollment with IGS Energy by providing the other with notice of cancellation, with no cancellation fee. At any other time either party can cancel this agreement with notice to the other, without a cancellation fee. Cancellation notices provided after the NGDC deadline may result in additional month(s) of service beyond the cancellation notice date, as the effective date of all cancellations are subject to NGDC guidelines and I agree to continue to pay for my service with IGS Energy for all periods billed with IGS Energy. I understand that if I switch my service to another supplier or back to the NGDC an NGDC switching fee may apply under the NGDC’s tariff and the NGDC may charge a price other than the NGDC commodity rate.

**Contact and Dispute Resolutions:** In the event of a billing dispute or issues regarding volume or metering, I should contact the NGDC at the number listed on their bill. For other questions or concerns about pricing, I can contact the IGS Energy choice department by phone weekdays from 8:00 a.m. to 8:00 p.m. EST at 1-877-353-0162, by fax 1-800-584-4839, in writing at P.O. Box 9060, Dublin, OH 43017, or through their web site at [www.igsenergy.com](http://www.igsenergy.com). Also, I can contact IGS Energy through e-mail at [choice@igsenergy.com](mailto:choice@igsenergy.com). If my questions or concerns are not resolved after I have called IGS Energy, or for general utility information, residential and business customers may call the Public Utilities Commission of Ohio (PUCO) toll free at 1-800-686-7826 or for TDD/TTY toll free at 1-800-686-1570, from 8:00 a.m. to 5:30 p.m. weekdays, or visit the PUCO website at [www.puco.ohio.gov](http://www.puco.ohio.gov). The Ohio Consumers Counsel (OCC) represents residential utility customers in matters before the PUCO. The OCC can be contacted toll free at 1-877-742-5622 from 8:00 a.m. to 5:00 p.m. weekdays or visit [www.occ.ohio.org](http://www.occ.ohio.org).

**Billing:** For my convenience I will receive only one bill, which will be issued by the NGDC each month and will contain IGS Energy’s gas price plus applicable taxes and all of the NGDC’s transportation and other applicable charges, including any late fees assessed by the NGDC. I agree to continue to pay the NGDC for the entire gas bill under the NGDC’s payment terms and conditions. If I pay under the budget bill payment plan, I understand that this service is available and will remain available. IGS Energy reserves the right to issue an invoice to me directly, such invoice would contain IGS Energy’s gas price and may also contain applicable taxes and all of the NGDC’s transportation and other applicable charges. If the NGDC discontinues or materially alters its billing service, then IGS Energy may invoice me directly and if I fail to pay within the terms specified on the invoice(s) a late fee of 1.5% per month on all past-due amounts will apply. If IGS Energy bills me directly for services provided, IGS Energy may terminate this Agreement with fourteen (14) days written notice should I fail to pay the bill or meet any agreed-upon payment arrangements. If I fail to pay my invoices timely which include IGS Energy charges, the NGDC may disconnect my service, according to tariff guidelines. I may request, at no charge, up to 24 months of my payment history for services rendered by IGS Energy. Other than for operation, maintenance, assignment and transfer of my account or, where IGS Energy is performing billing services, or for commercial collections, IGS Energy will not disclose my account number to any other third party without my affirmative written consent or electronic authorization or pursuant to a court or Commission order and that, other than for credit checking and credit reporting, if IGS Energy is performing billing services, IGS Energy will not disclose my social security number without my affirmative written consent or pursuant to court order. I authorize IGS Energy to obtain my billing payment and usage history from the NGDC.

**Assignment:** This contract is assignable by IGS Energy without my consent subject only to required regulatory approvals. IGS will use its best efforts to give the NGDC and me thirty (30) days written notice prior to any assignment.

**Moving/Termination:** I understand that this contract will automatically terminate, without penalty, if I relocate outside my community aggregation Program boundaries, or if the requested service location is not served by the NGDC. Also, I understand that I have the right to terminate this Agreement, without penalty, if I relocate inside the NGDC service territory and the NGDC does not have contract portability and if IGS Energy agrees to allow me to continue. In such instances, I would have to enroll with IGS Energy under a new agreement, as this Agreement is only valid for opt-out government aggregation. I understand that I am not entitled to the pricing or service from IGS Energy hereunder at my new location until such time as the NGDC accepts my enrollment with IGS Energy at my new location and/or transfers my contract to my new location and that the pricing hereunder will not be extended for additional months that I was not with IGS Energy, unless agreed to in writing by IGS Energy. Except as provided in this Agreement, If IGS Energy returns me to the NGDC’s sales service, this Agreement will terminate without penalty to me.

**Eligibility / Limitation of Liability / Jurisdiction:** This Agreement is for residential and small commercial customers that use less than **5000 CCF** a year and are otherwise eligible for opt-out government aggregation programs. IGS Energy and my community shall use its best efforts to ensure that only eligible customer accounts within its governmental boundaries and customers who have not opted out are included in its aggregation. If ineligible accounts, accounts from outside of the governmental aggregator’s governmental boundaries, or accounts for customers who opted out of the aggregation are switched to the governmental aggregation, as soon as IGS Energy is aware of such event the governmental aggregator (or IGS Energy) will promptly contact the natural gas company to have the customer switched back to the customer’s former supplier, and will pay any switching fee imposed by the NGDC for such switch. Participation in the program is subject to the rules of the NGDC and the rules established in Ohio Administrative Code 4901:1-28. Customers are sometimes terminated or not enrolled in the program due to NGDC issues. In such instances, I can contact the NGDC to correct the problem and be reinstated or enrolled in the Program. Regardless of the reason for termination, in no case will the original term be extended for months that I was unable to participate nor will IGS Energy have any liability for any early termination or for any months that I was unable to participate in the Program. IGS Energy assumes no liability or responsibility for losses or consequential damages arising from items associated with the NGDC including, but not limited to: operations and maintenance of their system; any interruption of service; termination of service; or deterioration of service, nor does IGS Energy assume responsibility or liability for damages arising from any in-home or building damages and in addition shall not be responsible for any indirect, consequential, special or punitive damages whether arising under contract, tort (including negligence or strict liability) or any other legal theory. The parties agree that if the customer is unable to resolve its issues through the PUCO as detailed under “Contract and Dispute Resolution” above or if suit is filed, any legal action involving this Agreement shall be brought only in a court of the State of Ohio The Parties shall not pursue any claims arising under this Agreement on a class or other representative basis and will not seek to coordinate or consolidate any legal actions arising under this Agreement with any other proceeding. The parties agree that this Agreement shall be interpreted under the laws of the State of Ohio, regardless of Ohio’s choice of law provisions.

***By returning this signed form, you will be excluded from the opportunity to join other residents in the Xenia Natural Gas Governmental Aggregation Program***

NOTICE

Return the “Opt-Out” form **only** if you do **not** want to participate in the Xenia Natural Gas Aggregation Program.

Return by **October 23, 2023** to:

Natural Gas Governmental Aggregation Program  
PO Box 9060  
Dublin, Ohio 43017-0960

**This foregoing document was electronically filed with the Public Utilities  
Commission of Ohio Docketing Information System on**

**9/22/2023 8:33:14 AM**

**in**

**Case No(s). 18-0302-GA-GAG**

Summary: Opt-Out Notice electronically filed by Ms. Tara L. McGraw on behalf of  
Interstate Gas Supply, Inc..