



1216 Lexington Ave, Suite 301  
Mansfield, OH 44907  
www.trebelllc.com

October 26<sup>th</sup>, 2020

Docketing Division  
Public Utilities Commission of Ohio  
180 East Broad St.  
Columbus, Ohio 43215-3793

**CASE# 16-2228-GA-GAG**

**RE: Natural Gas Governmental Aggregator Renewal Application – Sandy Township -  
Tuscarawas Co., OH**

Sandy Township is pleased to submit its renewal application for natural gas governmental aggregator.  
The original application notarized and signed by an authorized official.

Material provided for review:

- Application for Governmental Aggregations and Affidavit
- Exhibit B-1 Authorizing Ordinance reflecting voter authorization;
- Exhibit B-2 Plan of Operation and Governance;
- Exhibit B-3 Automatic Aggregation Disclosure
- Exhibit B-4 Opt-Out Notice
- Exhibit B-5 Experience

Should you have any questions or additional needs, please call me at (614) 425.4885.

Sincerely,

Scott R. Belcastro  
Principal  
614.425.4885  
scott@electricsuppliers.org

Enclosure



# Public Utilities Commission

PUCO USE ONLY – Version 1.07		
Date Received	Renewal Certification Number	ORIGINAL GAG Case Number
		16 - 2228 - GA-GAG

## RENEWAL CERTIFICATION APPLICATION OHIO NATURAL GAS GOVERNMENTAL AGGREGATORS

Please **type or print** all required information. Identify all attachments with an exhibit label and title (*Example: Exhibit B-1 – Authorizing Ordinance*). All attachments should bear the legal name of the Applicant. Applicants should file completed applications and all related correspondence with the Public Utilities Commission of Ohio, Docketing Division, 180 East Broad Street, Columbus, Ohio 43215-3793.

This PDF form is designed so that you may directly input information onto the form. You may also download the form by saving it to your local disk.

### SECTION A - APPLICANT INFORMATION

#### A-1 Renewal Applicant information:

Legal Name Sandy Township, Tuscarawas County, OH  
Address 4387 Cross Roads Road, Magnolia, OH 44643  
Telephone No. 330-866-3451 Web site address N/A  
Current PUCO Certificate Number 16-565G(2) Effective Dates December 18, 2018 through December 18

#### A-2 Contact person for regulatory or emergency matters:

Name Scott Belcastro Title Principal  
Business Address 1216 Lexington Ave., Suite 301, Mansfield, OH 44907  
Telephone No. 614-425-4885 Fax No. 614-417-0410 Email Address scott@naturalgassuppliers.org

#### A-3 Contact person for Commission Staff use in investigating customer complaints:

Name Scott Belcastro Title Principal  
Business address 1216 Lexington Ave., Suite 301, Mansfield, OH 44907  
Telephone No. 614-425-4885 Fax No. 614-417-0410 Email Address scott@naturalgassuppliers.org

#### A-4 Applicant's address and toll-free number for customer service and complaints:

Customer service address 1216 Lexington Ave., Suite 301, Mansfield, OH 44907  
Toll-Free Telephone No. 877-861-2772 Fax No. 614-417-0410 Email Address scott@naturalgassuppliers.org



## SECTION B - APPLICANT AUTHORITY AND AGGREGATION PROGRAM INFORMATION

PROVIDE THE FOLLOWING AS SEPARATE ATTACHMENTS AND LABEL AS INDICATED

- B-1** Exhibit B-1 "Authorizing Ordinance," provide a copy of the adopted ordinance or resolution that reflects voter authorization to form a governmental aggregation program pursuant to Sections 4929.26 and 4929.27 of the Ohio Revised Code.
- B-2** Exhibit B-2 "Operation and Governance Plan," provide a copy of the applicant's plan for operation and governance of its aggregation program adopted pursuant to Sections 4929.26(C) or 4929.27(B) of the Revised Code. The Operation and Governance Plan should include all information pursuant to Rule 4901:1-28-03 of the Ohio Administrative Code.
- B-3** Exhibit B-3 "Automatic Aggregation Disclosure Notification," if the aggregation program provides for automatic aggregation in accordance with Section 4929.26(A) of the Revised Code, provide a copy of the disclosure notification required by Section 4929.26(D) of the Revised Code,
- B-4** Exhibit B-4 "Opt-Out Notice," provide a draft copy of the applicant's opt out notice that comports with the Opt-Out disclosure requirements pursuant to Rule 4901:1-28-04 of the Ohio Administrative Code. *(Ten days prior to public dissemination, the applicant shall docket with the Commission, the finalized Opt-Out notice that provides or offers natural gas aggregation service.)*
- B-5** Exhibit B-5 "Experience," provide a detailed description of the applicant's experience and plan for: providing aggregation services *(including contracting with consultants, broker/aggregators, retail natural gas suppliers)*; providing billing statements; responding to customer inquiries and complaints; and complying with all applicable provisions of Commission rules adopted pursuant to Section 4929.22 of the Ohio Revised Code and contained in Chapter 4901:1-29 of the Ohio Administrative Code.

Applicant Signature and Title

*John M. McCoury Jr. - Chairman*

Sworn and subscribed before me this *16th* day of *September* Month *2020* Year

*Lisa Bernower*

Signature of official administering oath

*Lisa Bernower, notary*

Print Name and Title



My commission expires on

*9-28-20*





# The Public Utilities Commission of Ohio

Ohio Natural Gas Governmental Aggregation  
Affidavit Form  
(Version 1.07)

In the Matter of the Application of )

Sandy Township )

for a Certificate or Renewal Certificate to Provide )  
Natural Gas Governmental Aggregation Service in )  
Ohio.

Case No. 16-2228 -GA-GAG

County of Tuscarawas  
State of Ohio

John M McCoury Jr

[Affiant], being duly sworn/affirmed, hereby states that:

- (1) The information provided within the certification or certification renewal application and supporting information is complete, true, and accurate to the best knowledge of affiant.
- (2) The applicant will timely file an annual report of its intrastate gross receipts and sales of hundred cubic feet of natural gas pursuant to Sections 4905.10(A), 4911.18(A), and 4929.23(B), Ohio Revised Code.
- (3) The applicant will timely pay any assessment made pursuant to Section 4905.10 or Section 4911.18(A), Ohio Revised Code.
- (4) Applicant will comply with all applicable rules and orders adopted by the Public Utilities Commission of Ohio pursuant to Title 49, Ohio Revised Code.
- (5) Applicant will cooperate with the Public Utilities Commission of Ohio and its staff in the investigation of any consumer complaint regarding any service offered or provided by the applicant.
- (6) Applicant will comply with Section 4929.21, Ohio Revised Code, regarding consent to the jurisdiction of the Ohio courts and the service of process.
- (7) Applicant will inform the Public Utilities Commission of Ohio of any material change to the information supplied in the certification or certification renewal application within 30 days of such material change, including any change in contact person for regulatory or emergency purposes or contact person for Staff use in investigating customer complaints.
- (8) Affiant further sayeth naught.

Affiant Signature & Title

John M. McCoury Jr. Chairman

Sworn and subscribed before me this

16th

day of

September

Month

2020

Year

Lisa Bernover

Signature of Official Administering Oath

Lisa Bernover, notary

Print Name and Title

My commission expires on

9-28-20

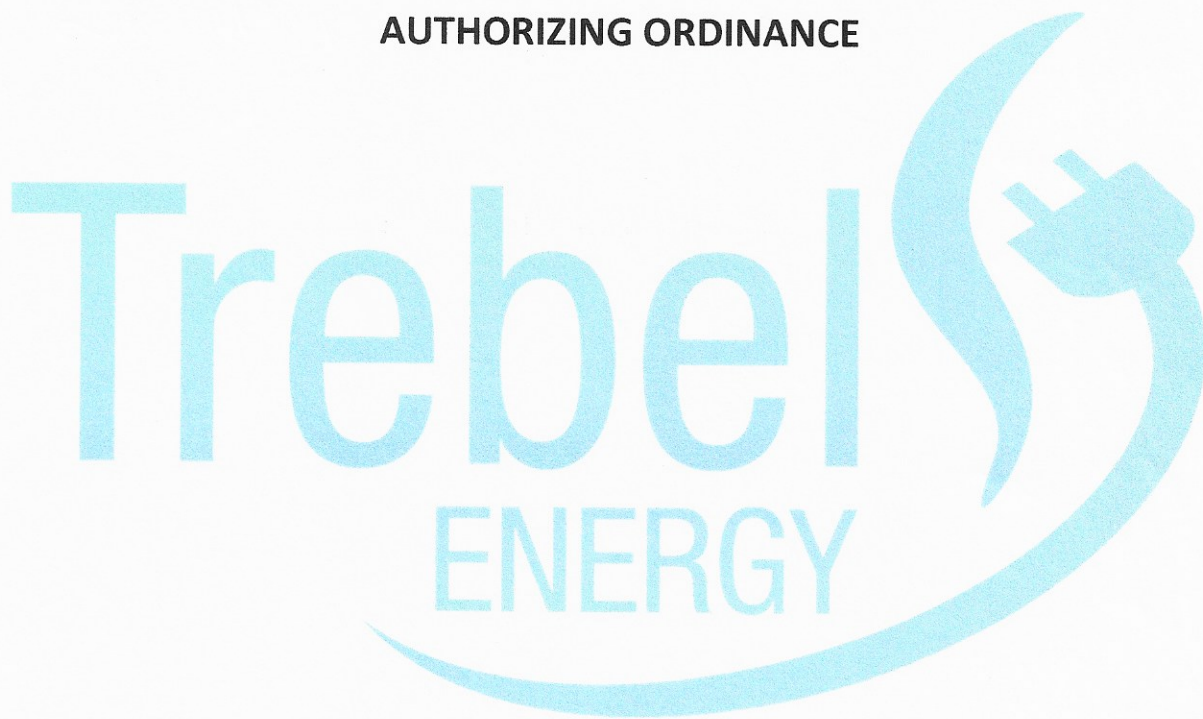


(Ohio Natural Gas Governmental Aggregator Renewal) Page 3 of 3



**EXHIBIT B-1**

**AUTHORIZING ORDINANCE**





### RESOLUTION #2015-08

A RESOLUTION AUTHORIZING ALL ACTIONS NECESSARY TO EFFECT A GOVERNMENTAL NATURAL GAS AGGREGATION PROGRAM WITH OPT-OUT PROVISIONS PURSUANT TO SECTION 4929.26, OHIO REVISED CODE, DIRECTING THE TUSCARAWAS COUNTY BOARD OF ELECTION TO SUBMIT A BALLOT QUESTION TO THE ELECTORS OF SANDY TOWNSHIP AND DISPENSING WITH THE SECOND READING

WHEREAS, the Ohio Legislature has enacted natural gas deregulation legislation which authorizes the legislative authorities of municipal corporations, townships and counties to aggregate automatically, pursuant to Section 4929.26 of the Ohio Revised Code, subject to opt-out provisions, the retail natural gas service located in the respective jurisdictions and to enter into service agreements to facilitate the sale of the natural gas loads; and

WHEREAS, such legislative authorities may exercise such authority jointly with any other legislative authorities,

WHEREAS, governmental aggregation provides an opportunity for residential and small business customers collectively to participate in the potential benefits of natural gas deregulation through lower natural gas rates which they would not otherwise be able to have individually,

WHEREAS, this Board of Trustees seeks to establish a governmental aggregation program with opt-out provisions pursuant to Section 4929.26, Ohio Revised Code (the "Aggregation Program"), for the residents, businesses and other natural gas consumers in the Township of Sandy Township and in conjunction jointly with any other municipal corporation, township, county or other political subdivision of the State of Ohio, as permitted by law.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF SANDY TOWNSHIP, TUSCARAWAS COUNTY, STATE OF OHIO:

SECTION 1. This Board finds and determines that it is in the best interest of the Township of Sandy Township, OH, its residents, businesses and other natural gas consumers located within the corporate limits of the Township, excluding the Village of Mineral City, to establish the Aggregation Program in the Township. Provided that this Resolution and the Aggregation Program is approved by the electors of the Township of Sandy Township, OH pursuant to Section 2 of this Resolution, the Township of Sandy Township, OH is hereby authorized to aggregate in accordance with Section 4929.26, Ohio Revised Code, the retail natural gas loads located within the Township of Sandy Township, OH, and, for that purpose, to enter into service agreements to facilitate for those loads the sale and purchase of natural gas. The Township may exercise such authority jointly with any other municipal corporation, township or county or other political subdivision of the State of Ohio to the full extent permitted by law. The aggregation will occur automatically for each person owning, occupying, controlling, or using natural gas proposed to be aggregated and will provide for the opt out rights described in Section 3 of this Resolution.

SECTION 2. The Board of Elections of Tuscarawas County is hereby directed to submit the following question to the electors of the Township of Sandy Township, OH excluding the Village of Mineral City at the general election on November 3, 2015. The Aggregation Program shall not take effect unless approved by a majority of the electors voting upon this issue at the election held pursuant to this resolution and Section 4929.26 of the Ohio Revised Code.

The form of the ballot to be used in the November 3, 2015 election shall be substantially as follows:

Shall the Township of Sandy Township, OH have the authority to aggregate the retail natural gas loads located in the Township, excluding the Village of Mineral City and for that purpose, enter into service agreements to facilitate for those loads the sale and purchase of natural gas, such aggregation to occur automatically except where any person elects to opt out?

\_\_\_\_ FOR THE GAS AGGREGATION PROPOSAL

\_\_\_\_ AGAINST THE GAS AGGREGATION PROPOSAL



# **RESOLUTION #2015-08 CONTINUED**

The Fiscal Officer of this Township is instructed immediately to file a certified copy of this Resolution and the proposed form of the ballot question with the County Board of Elections not less than ninety (90) days prior to November 3, 2015. The Aggregation Program shall not take effect unless approved by a majority of the electors voting upon this Resolution and the Aggregation Program provided for herein at the election held pursuant to this Section 2 and Section 4929.26 of the Ohio Revised Code.

SECTION 3. Upon the approval of a majority of the electors voting at the election provided for in Section 2 of this Resolution, this Board of Trustees, individually or jointly with any other political subdivision, shall develop a plan of operation and governance for the Aggregation Program. Before adopting such plan, this Township shall hold at least two public hearings on the plan. Before the first hearing, notice of the hearings shall be published once a week for two consecutive weeks in a newspaper of general circulation in the Township. The notice shall summarize the plan and state the date, time, and location of each hearing. No plan adopted by this Board of Trustees shall aggregate the natural gas of any natural gas customer within the Township unless it in advance clearly discloses to the person owning, occupying, controlling, or using the natural gas that the person will be enrolled automatically in the Aggregation Program and will remain so enrolled unless the person affirmatively elects by a stated procedure not to be so enrolled. The disclosure shall state prominently the rates, charges, and other terms and conditions of enrollment. The stated procedure shall allow any person enrolled in the Aggregation Program the opportunity to opt out of the program every two years without paying a switching fee. Any such person that opts out of the Aggregation Program pursuant to the stated procedure shall default to the natural gas company providing distribution service for the person's retail natural gas load until the person chooses an alternative supplier.

SECTION 4. This Board of Trustees finds and determines that all formal actions of this Board concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board and of any committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

SECTION 5. Notice of the adoption of this Resolution shall be given once by publishing the title of the Resolution in an abstract prepared by the Township Manager or Solicitor in the Township of Sandy Township, OH.

Motioned by Trustee Willard Himes.

Trustee Angelo Pirolozzi seconded the motion to adopt the Resolution. On the roll call being called, the vote result was as follows:

All three Trustees voted in favor of same.

Trustee Angelo Pirolozzi - Yes

Trustee Michael Spillman - Yes

Trustee Willard Himes - Yes

*Angelo Pirolozzi*  
*Michael Spillman*  
*Willard Himes*

Passed this 19th day of May, 2015.

## **FISCAL OFFICER'S CERTIFICATION**

I certify that this is a true and complete copy of the Resolution adopted by a majority of the full membership of the Board of Trustees at its meeting held on May 19, 2015, as was recorded by me in the official proceeding of the Board.

*Stacey Spillman*  
STACEY SPILLMAN - FISCAL OFFICER



Election Summary Report  
Tuscarawas County, Ohio  
2015 General Election  
Summary For Jurisdiction Wide, All Counters, All Races  
OFFICIAL CANVASS  
\*\*100% PRECINCTS REPORTING\*\*  
\*\*81 OF 81 PRECINCTS REPORTING\*\*

Date: 11/23/15  
Time: 10:05:54  
Page: 12 of 14

Registered Voters 56275 - Cards Cast 31879 56.65%

Num. Report Precinct 81 - Num. Reporting 81 100.00%

13 - Sandy Two - Gas Aggregate			
	Total		
Number of Precincts	2		
Precincts Reporting	2	100.0 %	
Times Counted	659/1323	49.8 %	
Total Votes	601		
YES	323	53.74%	
NO	278	46.26%	

18 - Warwick Twp - Replacement			
	Total		
Number of Precincts	3		
Precincts Reporting	3	100.0 %	
Times Counted	850/1697	50.1 %	
Total Votes	823		
For the Tax Levy	566	68.77%	
Against the Tax Levy	257	31.23%	

14 - Sandy Two - Electric Aggregate			
	Total		
Number of Precincts	2		
Precincts Reporting	2	100.0 %	
Times Counted	659/1323	49.8 %	
Total Votes	598		
YES	320	53.51%	
NO	278	46.49%	

19 - Wayne Twp - Replacement			
	Total		
Number of Precincts	1		
Precincts Reporting	1	100.0 %	
Times Counted	436/994	43.9 %	
Total Votes	409		
For the Tax Levy	234	57.21%	
Against the Tax Levy	175	42.79%	

15 - Sugarcreek Two - Additional			
	Total		
Number of Precincts	1		
Precincts Reporting	1	100.0 %	
Times Counted	305/773	39.5 %	
Total Votes	290		
For the Tax Levy	137	47.24%	
Against the Tax Levy	153	52.76%	

20 - York Twp - Replacement			
	Total		
Number of Precincts	1		
Precincts Reporting	1	100.0 %	
Times Counted	517/882	58.6 %	
Total Votes	502		
For the Tax Levy	392	78.09%	
Against the Tax Levy	110	21.91%	

16 - Lighthouse Bistro 1 - Local Option			
	Total		
Number of Precincts	1		
Precincts Reporting	1	100.0 %	
Times Counted	399/759	52.6 %	
Total Votes	386		
YES	287	74.35%	
NO	99	25.65%	

21 - Fairless Local SD - Substitute			
	Total		
Number of Precincts	2		
Precincts Reporting	2	100.0 %	
Times Counted	34 53	64.2 %	
Total Votes	33		
For the Tax Levy	10	30.30%	
Against the Tax Levy	23	69.70%	

17 - Lighthouse Bistro 2 - Local Option			
	Total		
Number of Precincts	1		
Precincts Reporting	1	100.0 %	
Times Counted	399/759	52.6 %	
Total Votes	389		
YES	272	69.92%	
NO	117	30.08%	

22 - Newcomerstown SD - Renewal			
	Total		
Number of Precincts	6		
Precincts Reporting	6	100.0 %	
Times Counted	1482/3145	47.1 %	
Total Votes	1450		
For the Tax Levy	895	61.72%	
Against the Tax Levy	555	38.28%	



**AFFIDAVIT OF PUBLICATION**

**STATE OF OHIO)**

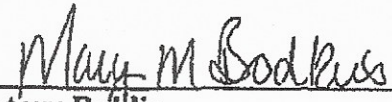
**)ss.**

**COUNTY OF TUSCARAWAS)**

Before me the undersigned, authority in and for Tuscarawas County, personally appears Robert Miller, being first duly sworn, says that he is a duly authorized Sales Manager for The Times-Reporter, a daily newspaper of general circulation in said County and State, and that a notice of which the annexed is a copy, was published in said paper on November 28, 2015 and December 1, 2015.

  
\_\_\_\_\_  
Representative Signature

Sworn to and subscribed before me this 11<sup>th</sup> day of November, 2016

  
\_\_\_\_\_  
Notary Public



Mary M. Bodkins  
Notary Public, State of Ohio  
My Commission Expires 06-18-2018

**Publisher's Fee - \$371.38**  
**Size of ad - 2 x 5.25 display**  
**Customer Account - 137348**

### **PUBLIC HEARING NOTICE**

Pursuant to Sections 4928.20(C) and 4929.27(B) of the Ohio Revised Code, the Sandy Township Board Of Trustees (Tuscarawas County), Ohio shall conduct public hearings for the purpose of obtaining public input on the Plans of Operation and Governance of the electric and natural gas aggregation programs. The Plans of Operation and Governance include the following provisions: (1) service provided; (2) determination of rates; (3) opt-out procedures; (4) billing and credit; (5) switching fees; and, (6) participation in the aggregation programs. The Public Utilities Commission of Ohio may suggest other provisions to the Plan after its review.

All eligible customers who receive electric from AEP and natural gas service from Dominion East Ohio Gas - shall be included in the Township's aggregation programs. If an acceptable supply offer is received and accepted by the Township, eligible customers shall receive an opt-out letter for the electric program and the natural gas program explaining the rate and terms and conditions of each program.

The four public hearings shall be held at 4:00 P.M. Electric, 4:30 P.M. Natural Gas, 6:00 P.M. Electric, 6:30 P.M. Natural Gas on December 8, 2015; All hearings shall be conducted at the township offices/garage in Sandyville.



Sandy Township  
Resolution #2016-04  
RESOLUTION

**A RESOLUTION TO ADOPT A PLAN OF OPERATION AND GOVERNANCE  
FOR NATURAL GAS GOVERNMENTAL AGGREGATION**

WHEREAS, the Board of Trustees of Sandy Township desires to adopt a Plan of Operation and Governance for purposes of Natural Gas Governmental Aggregation, and

WHEREAS, the Board of Trustees of Sandy Township has determined this resolution is in the best interest of the Township's residents, promotes the general welfare of said citizenry, and must be passed in order to optimize rates available for residents;

NOW THEREFORE, be it ordained by the Board of Trustees of Sandy Township, Ohio, as follows

**SECTION ONE:**

The Board Of Trustees of Sandy Township adopts and approves a Plan of Operations and Governance as regards Natural Gas Governmental Aggregation as attached hereto (see Exhibit A).

**SECTION TWO:**

All prior Resolutions and Ordinances and parts of Resolutions and Ordinances which conflict with the provisions of this resolution are hereby repealed to the extent that they are in conflict herewith.

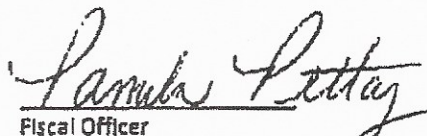
**SECTION THREE:**

The Resolution shall take effect and be in force immediately upon its passage.

PASSED:

ATTEST:

  
Chairman, Board Of Trustees

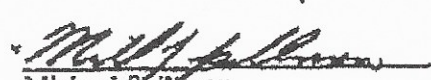
  
Fiscal Officer

Approved: 185-3

Date 3/22/16

Governing Board Signatures

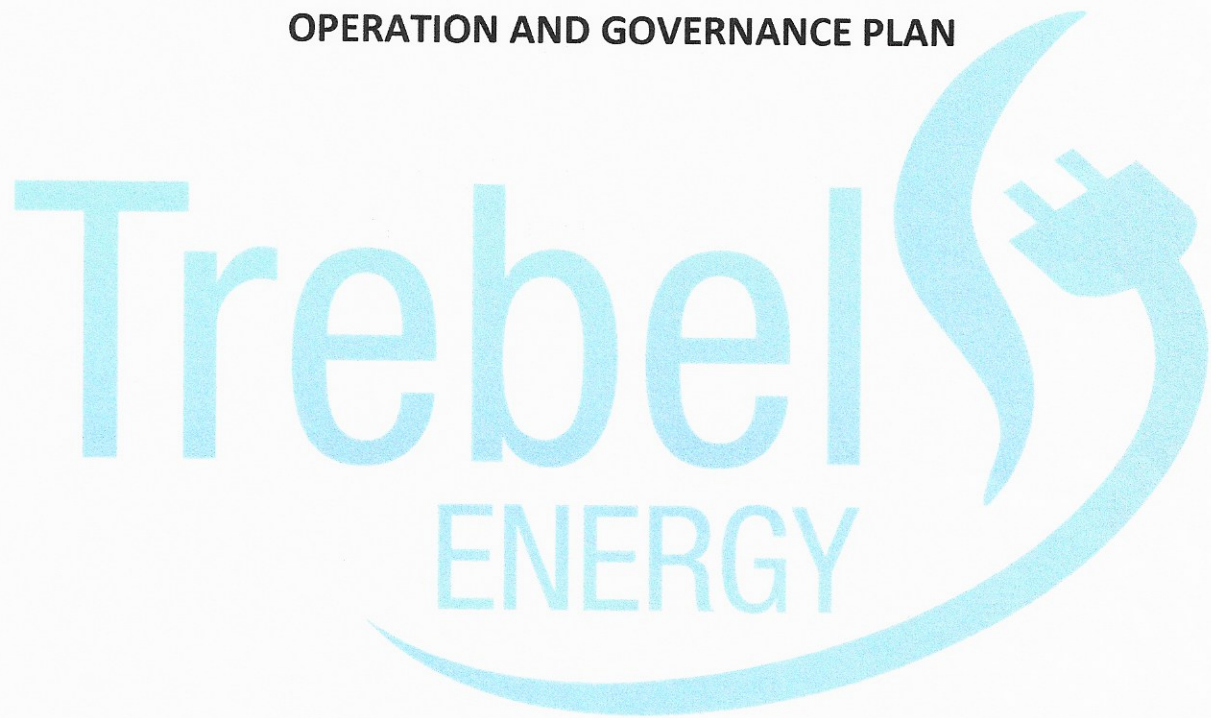
\*   
Angelo Pirolozzi

\*   
Michael Spilman

\*   
Willard Himes

**EXHIBIT B-2**

**OPERATION AND GOVERNANCE PLAN**





# **SANDY TOWNSHIP, OH, TUSCARAWAS COUNTY NATURAL GAS AGGREGATION PROGRAM**

## **PLAN OF OPERATION AND GOVERNANCE**

**Introduction.** On November 3, 2015, a majority of the voters in the Sandy Township, OH approved a referendum that authorized the Sandy Township Board Of Trustees ("the Township ") to pursue Automatic Governmental Aggregation. After the Township held two public hearings on the matter, as prescribed by Section 4929.26 of the Ohio Revised Code, the Township approved this Plan of Operation and Governance, prepared in accordance with Section 4901:1-28-03 of the Ohio Administrative Code. Once certified as a Governmental Aggregator, the Township will be authorized to combine multiple retail natural gas customer loads within its geographic boundaries (the "Aggregation") for the purpose of arranging for the purchase of natural gas supply in Ohio's competitive retail natural gas market.

**Governmental Aggregation Services.** The Township, as a Governmental Aggregator, will serve as purchasing agent for the Aggregation. As purchasing agent, the Governmental Aggregator shall (i) select a Competitive Retail Natural Gas Supplier ("Supplier") to supply the Aggregation, (ii) negotiate the terms of supply between the Supplier and each Aggregation participant, and (iii) oversee the enrollment procedures administered by the Supplier.

**The Contract.** The supply contract negotiated by the Governmental Aggregator for the Aggregation (the "Contract") shall be for firm, all-requirements supply. Each Aggregation participant will be individually bound to the Supplier by the Contract, and will be solely responsible for payment and performance. The natural gas supply charges for the Aggregation are included in the Contract that will be negotiated by the Governmental Aggregator. The natural gas supply charges will take the form of either a fixed price or a variable price. All natural gas supply charges will be fully and prominently disclosed in consumer enrollment materials (such as the Opt-out Notice), available on the Supplier's website, and available by calling the Supplier's toll free customer service telephone number.

**Eligibility, Opt-out Disclosures, and Pooling Accounts.** Section 4901:1-28-05 of the Ohio Administrative Code requires Columbia Gas (the "Utility") to use its best efforts to provide the Governmental Aggregator with an account list of eligible customers, including the names, account numbers, and service and mailing addresses for all eligible customers residing within the Governmental Aggregator's boundaries. The following customers are not eligible: customers on the Percentage of Income Payment Plan (PIPP), customers that have past due amounts owing to the Utility, customers that are already under contract with a competitive retail natural gas supplier, and mercantile customers. Using this list of eligible accounts the Supplier, with the assistance of the Governmental Aggregator, will review the list to verify that the eligible accounts are located within the geographic limits of the Township and that an area within the Township limits has not been inadvertently filtered from the list.



The Supplier, with assistance from the Governmental Aggregator, will prepare and mail an "Opt-out Notice" to each account identified as (i) eligible by the Utility and (ii) within the geographic limits of the Township by the Governmental Aggregator and the Supplier, within thirty (30) days of receipt of the list from the Utility. The Opt-out Notice will inform the eligible account holder that the Governmental Aggregator is forming an automatic (or "Opt-out") aggregation, provide the price for natural gas supply to the Aggregation and other terms and conditions of service, and explain how the account holder can decline participation in the Aggregation. As required by 4901:1-28-04 of the Ohio Administrative Code, the Opt-out Notice will indicate that the account holder has 21 days to affirmatively respond by telephoning a toll-free number, using a website or returning a postcard to the Supplier that is included in the Opt-out Notice.

The Supplier will receive all Opt-out requests and adjust the eligible account list accordingly. In addition, if any Opt-out Notices are returned by mail to Supplier marked as undeliverable, those accounts are removed from the eligible account list as well. Upon completion of the 21 day Opt-out period, the Supplier will notify the Utility of the remaining accounts that will form the Aggregation, and through an electronic data interchange transaction, enroll the Aggregation. Upon enrollment, each participant will receive an enrollment notice from the Utility that will indicate that the enrollee may rescind its participation in the Aggregation by contacting the Utility within seven business days.

In addition to the initial 21-day Opt-out period, each participant will be provided an opportunity to opt-out every two years without paying an early termination fee.

**Billing.** Aggregation participants will receive a single, monthly bill from the Utility, which will include charges from the Supplier for its natural gas supply, as well as the Utility distribution charges. Aggregation participants will be billed according to their Utility billing cycle.

**Credit, Collections and Deposits.** The Utility's credit and collection policy and policies regarding deposits will apply to the Aggregation participants and shall be administered by the Utility. Neither the Governmental Aggregator, nor the Supplier will implement additional policies with respect to credit, deposits and collections.

**Concerns and Complaints.** Aggregation participants will have multiple means of expressing concerns and reporting complaints. As a general rule, concerns regarding service reliability and billing should be directed to the Utility. The Utility will continue to read meters, handle billing, and generally have the most information about the physical service to a location or account. Questions regarding the administration of the Aggregation should be directed to the Supplier. The Supplier's customer service center is available by telephone 24 hours per day, 7 days per week. Any unresolved disputes should be directed to the Public Utilities Commission of Ohio and/or the Ohio Consumers Council. As a convenience, below is a list of helpful toll free telephone numbers.

<u>Nature of Complaint</u>	Contact	Phone Number
Gas Odor/Leaks-Fire-Explosions	Dominion East	1-800-362-7557
Service turn on/off	Dominion East	1-800-362-7557
Billing Disputes	Dominion East	1-800 362-7557



Gas Odor/Leaks-Fire-Explosions	Columbia Gas Of Ohio	1-800-344-4077
Service turn on/off	Columbia Gas Of Ohio	1-800-344-4077
Billing Disputes	Columbia Gas Of Ohio	1-800-344-4077
Price/Joining/Leaving Program	Supplier Customer Service	1-800-926-0046
Program Regulatory Questions	Supplier Customer Service	1-800-926-0046
Unresolved Disputes	Public Utilities Commission	1-800-686-7826
Unresolved Disputes	Ohio Consumers Council	1-877-742-5622

The Supplier will attempt to resolve all customer complaints in a timely and good faith manner. The Supplier shall investigate and provide a status report to the customer when the complaint is made directly to them and/or the Township within three (3) business days following receipt of the complaint. Or in the case of a Public Utilities Commission of Ohio ("PUCO") complaint the Supplier will investigate and provide a status report to the customer and PUCO staff within three (3) business days following receipt of the complaint. If an investigation into a complaint received from the customer or a complaint referred by the PUCO is not completed within ten (10) business days, then a status report will be given to the customer, and, if applicable, the PUCO. These status reports will be given every three (3) business days until the investigation is complete, unless the action that must be taken takes longer than three (3) business days and the customer has been notified. Final results of a Commission-referred complaint will be provided to the PUCO either orally (phone) or in writing (e-mail, written correspondence), no later than three (3) business days after the investigation is completed. The final results will be provided in writing to the customer no later than three (3) business days after the investigation is completed. Customers retain the right to contact the PUCO regarding complaints and disputes. All customers have the right to contact the PUCO by writing to Public Utilities Commission of Ohio, ATTN: IAD, 180 E. Broad St., Columbus, OH 43215-3793; by fax to (614) 752-8351; through their website at [www.puc.state.oh.us](http://www.puc.state.oh.us) or by calling toll free (800) 686-7826 (VOICE) or (800) 686-1570 (TTY-TDD). Records of customer complaints will be retained for two (2) years after the occurrence of the complaint. A copy of the complaint record will be provided to the PUCO within three (3) business days, if requested.

**Moving within the Township.** Aggregation participants who move from one location to another within the limits of the Township and retain the same account number, will remain an Aggregation participant and will receive the same price they would have received if their location had not moved. Aggregation participants who move from one location to another within the limits of the Township and are assigned a new account number may enroll their new account in the Aggregation and receive the same price as they would have received if their location had not moved, provided the new account is eligible for Aggregation. Participants who move and receive a new account number may be dropped from the Aggregation by the Utility, but they will not be charged an early termination fee from the Supplier. If a participant is dropped from the Aggregation due to a move within the Township, the participant should contact the Supplier to be reenrolled.

**Moving outside of the Township.** Aggregation participants who move out of the Township limits will no longer be eligible to participate in the Aggregation, but they will not be charged an early termination fee from the Supplier.

Enrolling after the Opt-out Period. Residential and small business accounts located within the Township's corporate limits that are eligible to join the Aggregation but initially chose to opt-out of the Aggregation, or otherwise weren't included in the Aggregation, may join the Aggregation after the expiration of the applicable Opt-Out Period by contacting the Supplier. The rate for those joining the Aggregation after the expiration of the Opt-out Period may be different from the rate negotiated for the Aggregation by the Government Aggregator. In the event that the Supplier is able to offer to newly eligible customers the same price that is provided to the current Aggregation participants, the Supplier may refresh the Aggregation by providing those who move in to the Township the opportunity to be included automatically, rather than waiting until the next pricing term of the Contract. The process for refreshing the Aggregation with new enrollments would follow the process noted above for determining eligibility, providing Opt-out Notices, and pooling the accounts. (Current Aggregation participants and those who previously declined participation would not receive the Opt-out Notice intended only for newly eligible customers.)



**EXHIBIT B-3**  
**AUTOMATIC AGGREGATION DISCLOSURE**

**&**

**EXHIBIT B-4**  
**OPT-OUT NOTICE**





**DO NOT DISCARD:**  
Important Natural Gas Aggregation  
Information Enclosed.

**Welcome to the Sandy Twp  
Natural Gas Governmental  
Aggregation Program!**

October 1, 2020

Dear Natural Gas Consumer,

Sandy Township has selected Volunteer Energy as the supplier for the Township's Natural Gas Governmental Aggregation Program. Under this 2015 voter approved program, Township officials bring together citizens in order to gain buying power for the purchase of natural gas from a retail supplier certified by the Public Utilities Commission of Ohio. As the Township's selected supplier, Volunteer Energy is pleased to offer natural gas for your home or business at a fixed rate of \$3.691 per Mcf. This rate will be effective November 1, 2020 through April 30, 2022. Before the end of the term, your community will determine your rate for the next period of the program. **Dominion Energy Ohio is still your utility and will continue to provide monthly billing and service.**

**You are automatically enrolled.**

As an eligible Sandy Twp resident or small business, you are automatically enrolled and **do not need to take any further steps in order to receive this negotiated rate.** Or, you may choose at this time to opt-out of the program by taking the steps outlined below. After you become a participant in the Township's natural gas aggregation program, Dominion Energy Ohio will send a letter confirming your selection of Volunteer Energy as your natural gas provider. This does not mean you are leaving the program or switching suppliers. As required by law, this letter will inform you of your option to cancel your enrollment with Volunteer Energy within seven (7) business days of its postmark date. To remain in the Township's government aggregation program, you don't need to take any action when this letter arrives. You will be automatically enrolled. To learn more about Volunteer Energy and the Governmental Aggregation Program please see the enclosed Terms and Conditions and Frequently Asked Questions (FAQs).

**If you choose to opt-out.**

You don't need to do anything to get this exclusive rate. However, if you decide not to participate in the program we must receive your opt-out response by October 22, 2020 either by mail or phone.

**mail** — Return the completed form below to:

*Sandy Twp Governmental Aggregation Program  
Volunteer Energy  
790 Windmill Drive  
Pickerington, OH 43147*

**phone** — Call 800-977-8374 and speak directly with a Volunteer Energy representative.



**ABOUT THE PROGRAM**

- Because of your community's buying power, you will receive a negotiated natural gas rate of \$3.691 per Mcf for your November 2020 through April 2022 term.
- You will still receive one bill from Dominion Energy Ohio. That bill will simply list Volunteer Energy as your natural gas supplier, along with your negotiated rate.
- You will still contact Dominion Energy Ohio for all service calls and emergencies.
- Budget billing and auto payment are still available from Dominion Energy Ohio.

[VolunteerEnergy.com/what-is-energy-aggregation/](http://VolunteerEnergy.com/what-is-energy-aggregation/)

The rate provided will NOT include taxes or local utility charges. If you are already enrolled with another natural gas supplier, a cancellation fee may apply if you choose to end your agreement with that supplier. The Terms and Conditions govern your participation in the program. Please do not contact Sandy Twp. If you have additional questions about this offer, contact Volunteer Energy. Ohio supplier certification # 02-022G.

**AGGREGATION PROGRAM OPT-OUT FORM**

☐ I do NOT want to participate in the Sandy Twp Natural Gas Governmental Aggregation Program.

Governmental Aggregation opt-out number:

EMAIL ADDRESS \_\_\_\_\_ (PHONE) \_\_\_\_\_

**SIGNATURE REQUIRED** Account Holder

PRINTED NAME \_\_\_\_\_ DATE \_\_\_\_\_

ACCOUNT HOLDER'S SIGNATURE \_\_\_\_\_



service address: \_\_\_\_\_

☐ Check here if any of the information above is **incorrect**. Please make corrections on the back of this form.

Detach completed form and return by October 22, 2020 to: **Sandy Twp Governmental Aggregation Program, Volunteer Energy, 790 Windmill Drive, Pickerington, OH 43147**





## ENERGY SUPPLY TERMS AND CONDITIONS

KEEP FOR YOUR RECORDS

UTILITY..... Dominion Energy Ohio  
RATE PLAN ..... Sandy Twp Aggregation Rate  
PRICE & TERMS..... Fixed rate of \$3.691 per Mcf effective November 2020 through April 2022 term.  
CANCELLATION FEE ..... None

These TERMS AND CONDITIONS OF SERVICE have important information you need to know before you commit to natural gas service from Volunteer Energy Services, Inc. ("VESI"). VESI is an Ohio corporation whose customers include a variety of Ohio natural gas end users. As a natural gas supply customer of VESI, you agree to the Terms and Conditions of VESI's natural gas supply contract.

**Service Arrangement:** VESI's energy supply will be delivered to your residence or facility via Dominion Energy Ohio's (DEO) pipeline on a month to month basis. Upon acceptance by the Dominion Energy Ohio, the cost will be a fixed rate of \$3.691 per Mcf at the burner tip thru your April 2022 term.

**Term:** The length of service shall commence when accepted by VESI and shall continue November 2020 through April 2022 unless otherwise cancelled by either party. Natural gas service will begin within 60 days of acceptance by Dominion Energy Ohio. You may terminate natural gas service with VESI by providing a 30-day notice in writing or by telephone to VESI. Dominion Energy Ohio will continue to deliver VESI-supplied natural gas to your home at the agreed upon rate.

**Office Locations and Hours:** VESI's offices are located at 790 Windmill Drive, Pickerington, Ohio 43147 and are open from 9:00 A.M. to 4:00 P.M. E.S.T., Monday through Friday. VESI can be reached by telephone at (614) 856-3128 or toll free at 800-977-8374. Telephone service hours are from 9:00 A.M. to 5:00 P.M. E.S.T., Monday through Friday. E-mail address is sraffeld@volunteerenergy.com.

**Bill Payment Process:** DEO will continue to bill you monthly for natural gas delivery services and also for VESI's natural gas service. Should you fail to pay the bill or fail to meet any agreed upon payment arrangement, DEO may terminate your service in accordance with its company tariffs, and this agreement with VESI may be automatically terminated.

**Complaint Dispute Resolution:** If you have any complaints regarding your natural gas service or your monthly bill, please contact us at 1-800-977-8374. Upon request, VESI will provide you up to twenty-four months of your payment history without charge. If your complaint is not resolved after you have called VESI, or for general utility information, residential and business customers may contact the Public Utilities Commission of Ohio (PUCO) for assistance at 1-800-686-7826 (toll free) from eight a.m. to five p.m. weekdays, or at <http://www.puco.ohio.gov>. Hearing or speech impaired customers may contact the PUCO via 7-1-1 (Ohio relay service). Additionally, the Ohio consumers' council (OCC) represents residential utility customers in matters before the PUCO. The OCC can be contacted at 1-877-742-5622 (toll free) from eight a.m. to five p.m. weekdays, or at <http://www.pickocc.org>.

**Emergency Service Problems:** If you become aware of a gas emergency condition, or experience an unanticipated loss of gas service, you should contact DEO at the telephone number listed on your gas bill.

**Termination/Rescission of Agreement:** You may terminate / rescind your natural gas supply enrollment with VESI within seven (7) business days of the post mark date of the confirmation letter from DEO. After the initial seven (7) business day period, either you or VESI may terminate the contract

at any time by providing the non-terminating party thirty (30) days written notice of such termination, without penalty. You will remain responsible for all natural gas consumed by you prior to the actual termination of service. If your supply contract with VESI is terminated, your natural gas supply will automatically be provided by DEO under its standard tariff unless or until you choose another supplier. If you voluntarily terminate participation in the Township's natural gas governmental aggregation program, you may be charged a price other than the DEO regulated sales service rate. **There will be no early termination fees associated with Sandy Twp's program.** Service will automatically terminate upon the occurrence of any of the following: (1) the requested service location is not served by DEO; (2) you move outside the DEO service area or to an area not served by VESI; or (3) VESI terminates your supply agreement and returns you as a customer to DEO. You have the right to terminate natural gas service with VESI, without penalty, for any reason at any time.

**Program Compliance:** DEO's deregulation program is subject to the ongoing jurisdiction of the PUCO. If the PUCO cancels the program, this contract is rendered void with no penalty to either party. The laws of the State of Ohio will govern the terms of natural gas supply.

**Change In Law:** In the event that there is a change (including a change in interpretation) in law, administrative regulation, rule, filed tariff (in effect at the start of the Initial Term, not pending and disputed), regulatory design, market or transportation design or structure, ordinance, order, judicial decision, or statute, including, without limitation, changes in utility tariffs and pipeline protocols, or any fees or costs, including any charged by pipelines or utility, or the commencement of enforcement of a change in law or administrative regulation, and such results in VESI incurring additional costs and expenses in providing your natural gas service under this Contract, such additional costs and expenses will be your responsibility and will be assessed in your rate, charges and fees for natural gas service, notwithstanding the type of product you elected.

**Eligibility:** VESI's rate excludes DEO charges and taxes. Natural gas service is subject to enrollment processing timelines as determined by DEO and VESI's aforementioned Terms and Conditions of Service. To be eligible to participate in Sandy Twp's natural gas aggregation program, you must: (1) have a residence or business located in Sandy Twp; (2) be eligible to receive natural gas from DEO; (3) meet Ohio non-mercantile requirements; (4) be current with your natural gas payments or payment arrangements; (5) not be enrolled in the PIPP program; and (6) currently not taking natural gas supply service from another natural gas marketer.

If you believe you received this letter in error or are not located in Sandy Twp, please contact VESI to remove your account from our aggregation list.

790 Windmill Dr. • Pickerington, OH 43147 • p. 800.977.8374 • [volunteerenergy.com](http://volunteerenergy.com)

PLEASE COMPLETE IF THE INFORMATION ON THE FRONT OF THIS FORM IS INCORRECT

NAME as it appears on your utility bill \_\_\_\_\_

SERVICE ADDRESS as it appears on your utility bill \_\_\_\_\_

City \_\_\_\_\_

STATE \_\_\_\_\_ ZIP \_\_\_\_\_



## Exhibit B-5 "Experience"

### Applicant's Experience and Plan for Providing Aggregation Services:

Due to the complexity of governmental aggregation, the applicant Sandy Township "Township" will rely on the energy consulting services of Trebel, LLC to assist them in designing, implementing and maintaining the Program. Trebel, LLC is a PUCO certified Electric Aggregator/Broker (certificate #14-867E and Natural Gas Aggregator/Broker (certificate #12-267G(2)). Trebel, LLC has experience in managing numerous governmental programs in the Ohio market.

Below is a detailed summary of services being provided:

Broker shall provide energy related Services, including but not limited to the following:

- Assist with the preparation and submission of Governmental Aggregation application for the Public Utilities of Ohio ("PUCO");
- Assist with preparation of resolutions, public notices, Plan of Operations and Governance, and communications with residents;
- Evaluate existing electric and or natural gas costs and rates and provide market expertise;
- Where applicable prepare Request of Proposal (RFP);
- Assist with usage data collection and verification;
- Pre-screen all energy suppliers and act as point of contact;
- Work directly with suppliers to meet all requirements related to local governments aggregation plan. This includes preparation of all notifications required to be sent to participants;
- Act as an exclusive sourcing agent with the suppliers;
- Assist with preparation of ongoing reporting requirements of the PUCO; and

Trebel, LLC is a national energy consulting company serving commercial, governmental, small business and residential clients primarily throughout the deregulated energy markets. Our primary mission is to help clients by lowering their energy supply cost, increase site efficiency and leverage state and federal incentive opportunities.



**This foregoing document was electronically filed with the Public Utilities**

**Commission of Ohio Docketing Information System on**

**10/26/2020 11:33:33 AM**

**in**

**Case No(s). 16-2228-GA-GAG**

Summary: Application renewal electronically filed by Mr. Scott Belcastro on behalf of Sandy Township, Tuscarawas County