



# Public Utilities Commission

Original GAG Case Number	Version
13-760-EL-GAG	August 2004

## RENEWAL APPLICATION FOR ELECTRIC GOVERNMENTAL AGGREGATORS

Please print or type all required information. Identify all attachments with an exhibit label and title (Example: Exhibit A-4 Opt-Out Form). All attachments should bear the legal name of the Applicant and should be included on the electronic copy provided. Applicants should file completed applications and all related correspondence with: Public Utilities Commission of Ohio, Docketing Division, 180 East Broad Street, Columbus, OH 43215-3793.

**This PDF form is designed so that you may input information directly onto the form. You may also download the form, by saving it to your local disk, for later use.**

### A. RENEWAL INFORMATION

#### A-1 Applicant's legal name, address, telephone number, PUCO certificate number, and web site address

Legal Name City of Bucyrus  
Address 500 S. Sandusky Avenue, Bucyrus, Ohio  
PUCO Certificate # and Date Certified #13-683E(1) - 4/28/13  
Telephone # (419) 562-6767 Web site address (if any) www.cityofbucyrusoh.us

#### A-2 Exhibit A-2 "Authorizing Ordinance" provide a copy of the ordinance or resolution authorizing the formation of a governmental aggregation program adopted pursuant to Section 4928.20(A) of the Revised Code.

#### A-3 Exhibit A-3 "Operation and Governance Plan" provide a copy of the applicant's current plan for operation and governance of its aggregation program adopted pursuant to Section 4928.20(C) of the Revised Code. The Operation and Governance Plan explained in Exhibit A-3 should include:

- Terms and conditions of enrollment including:
  - Rates
  - Charges
  - Switching fees, if any
- Policies associated with customers moving into/out of aggregation area
- Billing procedures
- Procedures for handling complaints and disputes including the toll-free telephone number and address for customer contacts

A-4 **Exhibit A-4 Automatic Aggregation Disclosure-"Opt-out Form"** provide a copy of the disclosures/"opt-out" required by Section 4928.20(D) of the Revised Code, if its aggregation program provides for automatic aggregation in accordance with Section 4928.20(A) of the Revised Code. If the opt-out is in draft form, docket the final opt-out (including beginning and ending dates of the 21-day -out period and the selected CRES supplier) with the Commission within 10 days prior to providing or offering service. See #12 in the attached Affidavit .

A-5 **Contact person for regulatory or emergency matters**

Name Jeffrey A Wagner  
Title Service/Safety Director  
Business address 500 S. Sandusky Avenue, Bucyrus, OH 44820  
Telephone # (419) 562-6767 Fax # (419) 562-4013  
E-mail address ssd@cityofbucyrusoh.us

A-6 **Contact person for Commission Staff use in investigating customer complaints**

Name Jeffrey A. Wagner  
Title Service/Safety Director  
Business address 500 S. Sandusky Avenue, Bucyrus, OH 44820  
Telephone # (419) 562-6767 Fax # (419) 562-4013  
E-mail address ssd@cityofbucyrusoh.us

A-7 **Applicant's address and toll-free number for customer service and complaints**

Customer Service address 500 S. Sandusky Avenue, Bucyrus, OH 44820  
Toll-free Telephone # (419) 562-6767 Fax # (419) 562-4013  
E-mail address ssd@cityofbucyrusoh.us

Jeff Wagner SSD  
Signature of Applicant & Title

Sworn and subscribed before me this 28<sup>TH</sup> day of MARCH, 2017  
Month Year

Kelli R. Tuttle  
Signature of official administering oath

KELLI R. TUTTLE ADMINISTRATIVE  
Print Name and Title ASSISTANT

My commission expires on 3-1-20



KELLI R. TUTTLE  
Notary Public, State of Ohio  
My Commission Expires  
03-01-2021

## **Renewal Instructions for Electric Governmental Aggregators**

- I. Where to File:** Renewal applications should be sent to: Public Utilities Commission of Ohio, Docketing Division, 180 East Broad Street, Columbus Ohio 43215-3793.
- II. What to File:** Applicant must submit one original notarized application signed by an authorized official and three conformed copies, including all exhibits, affidavits, and other attachments. All attachments, affidavits, and exhibits should be clearly labeled as indicated on the application form. For example, Exhibit A-2 should be labeled "Exhibit A-2 'Authorizing Ordinance.'" All pages should be numbered and attached in a sequential order. **VERY IMPORTANT: The renewal application must be docketed in the applicant's original EL-GAG case number.**
- III. Renewal Application Form:** The renewal application form is available on the Commission's web site, [www.puco.ohio.gov](http://www.puco.ohio.gov) or directly from the Commission at: Public Utilities Commission of Ohio, Docketing Division, 180 East Broad Street, Columbus Ohio 43215-3793.
- IV. Commission Process for Certification Renewal:** A renewal application shall be made on forms approved and supplied by the Commission. The applicant shall complete the appropriate application form in its entirety and supply all required attachments, affidavits, and evidence of capability specified by the form at the time an application is filed. The Commission renewal process begins when the Commission's Docketing Division receives and time/date stamps the application. An incomplete application may be suspended or rejected. An application that has been suspended as incomplete will cause delay in renewal.

If the Commission does not act within 30 days, the renewal application is deemed automatically approved on the 31<sup>st</sup> day after the official filing date. If the Commission suspends the application, the Commission shall notify the applicant of the reasons for such suspension and may direct the applicant to furnish additional information. The Commission shall act to approve or deny a suspended application within 90 days of the date that the application was suspended. Upon Commission approval, the applicant shall receive notification of approval and a numbered certificate that specifies the service(s) for which the applicant is certified and the dates for which the certificate is valid.

Unless otherwise specified by the Commission, a competitive retail electric service provider's certificate is valid for a period of two years, beginning and ending on the dates specified on the certificate. The applicant may renew its certificate in accordance with Rule 4901:1-24-09 of the Ohio Administrative Code.

CRES providers shall inform the Commission of any material change to the information supplied in a certification application within thirty days of such material change in accordance with Rule 4901:1-24-10 of the Ohio Administrative Code.

- V. **Questions:** Questions regarding filing procedures should be directed to  
CRES@puc.state.oh.us.
- VI. **Governing Law:** The certification/renewal of competitive retail electric suppliers is  
governed by Chapter 4901:1-24 of the Ohio Administrative Code, Chapter 4901:1-21 of the Ohio  
Administrative Code, and Section 4928.08 of the Ohio Revised Code.



# AFFIDAVIT

State of OHIO :

Bucyrus ss.  
(Town)

County of CRAWFORD

JEFFREY A. WAGNER, Affiant, being duly sworn/affirmed according to law, deposes and says that:

He/She is the SERVICE SAFETY (Office of Affiant) of THE CITY OF BUCYRUS (Name of Applicant);  
DIRECTOR

That he/she is authorized to and does make this affidavit for said Applicant,

1. The Applicant herein, attests under penalty of false statement that all statements made in the application for certification renewal are true and complete and that it will amend its application while the application is pending if any substantial changes occur regarding the information provided in the application.
2. The Applicant herein, attests it will timely file an annual report with the Public Utilities Commission of Ohio of its intrastate gross receipts, gross earnings, and sales of kilowatt-hours of electricity pursuant to Division (A) of Section 4905.10, Division (A) of Section 4911.18, and Division (F) of Section 4928.06 of the Revised Code.
3. The Applicant herein, attests that it will timely pay any assessments made pursuant to Sections 4905.10, 4911.18, or Division F of Section 4928.06 of the Revised Code.
4. The Applicant herein, attests that it will comply with all Public Utilities Commission of Ohio rules or orders as adopted pursuant to Chapter 4928 of the Revised Code.
5. The Applicant herein, attests that it will cooperate fully with the Public Utilities Commission of Ohio, and its Staff on any utility matter including the investigation of any consumer complaint regarding any service offered or provided by the Applicant.
6. The Applicant herein, attests that it will fully comply with Section 4928.09 of the Revised Code regarding consent to the jurisdiction of Ohio Courts and the service of process.
7. The Applicant herein, attests that it will comply with all state and/or federal rules and regulations concerning consumer protection, the environment, and advertising/promotions.
8. The Applicant herein, attests that it will use its best efforts to verify that any entity with whom it has a contractual relationship to purchase power is in compliance with all applicable licensing requirements of the Federal Energy Regulatory Commission and the Public Utilities Commission of Ohio.
9. The Applicant herein, attests that it will cooperate fully with the Public Utilities Commission of Ohio, the electric distribution companies, the regional transmission entities, and other electric suppliers in the event of an emergency condition that may jeopardize the safety and reliability of the electric service in accordance with the emergency plans and other procedures as may be determined appropriate by the Commission.
10. If applicable to the service(s) the Applicant will provide, the Applicant herein, attests that it will adhere to the reliability standards of (1) the North American Electric Reliability Council (NERC), (2) the appropriate regional reliability council(s), and (3) the Public Utilities Commission of Ohio. (Only applicable if pertains to the services the Applicant is offering)

KELLI R. TUTTLE  
Notary Public, State of Ohio  
My Commission Expires  
03-01-2021

11. The Applicant herein, attests that it will inform the Commission of any material change to the information supplied in the renewal application within 30 days of such material change, including any change in contact person for regulatory purposes or contact person for Staff use in investigating customer complaints.
12. The Applicant herein, attests that if the opt-out is in draft form, the Applicant will docket the final opt-out (including beginning and ending dates of the 21-day -out period and the selected CRES supplier) with the Commission within 10 days prior to providing or offering service.

That the facts above set forth are true and correct to the best of his/her knowledge, information, and belief and that he/she expects said Applicant to be able to prove the same at any hearing hereof.

Jeff Wagner SSP  
Signature of Affiant & Title

Sworn and subscribed before me this 28TH day of MARCH, 2017  
Month Year

Kelli R. Tuttle  
Signature of official administering oath

KELLI R. TUTTLE ADMINISTRATIVE ASSISTANT  
Print Name and Title

My commission expires on 3-1-2021



**KELLI R. TUTTLE**  
Notary Public, State of Ohio  
My Commission Expires  
03-01-2021

**This foregoing document was electronically filed with the Public Utilities**

**Commission of Ohio Docketing Information System on**

**4/19/2017 11:51:05 AM**

**in**

**Case No(s). 13-0760-EL-GAG**

Summary: Application Renewal application for electric governmental aggregators.  
electronically filed by Mrs. Kelli R Tuttle on behalf of City of Bucyrus and Mrs. Kelli R Tuttle