





PUCO USE ONLY - Version 1.07		
Date Received	Renewal Certification Number	ORIGINAL GAG Case Number
		02-1910 - GA-GAG

## RENEWAL CERTIFICATION APPLICATION OHIO NATURAL GAS GOVERNMENTAL AGGREGATORS

Please type or print all required information. Identify all attachments with an exhibit label and title (*Example: Exhibit B-1 -- Authorizing Ordinance*). All attachments should bear the legal name of the Applicant. Applicants should file completed applications and all related correspondence with the Public Utilities Commission of Ohio, Docketing Division, 13<sup>th</sup> Floor, 180 East Broad Street, Columbus, Ohio 43215-3793.

This PDF form is designed so that you may directly input information onto the form. You may also download the form by saving it to your local disk.

### SECTION A - APPLICANT INFORMATION

#### A-1 Renewal Applicant information:

Legal Name      City of Oregon  
Address      5530 Seaman Rd. Oregon, Ohio 43616  
Telephone No.      419-698-7047      Web site address      [www.ci.oregon.oh.us](http://www.ci.oregon.oh.us)  
Current PUCO Certificate Number      02-1910 GA-GAG      Effective Dates      November 14, 2010

#### A-2 Contact person for regulatory or emergency matters:

Name      Ken Filipiak      Title      City of Oregon Administrator  
Business Address      5330 Seaman Rd.      Oregon, Ohio 43616  
Telephone No.      419-698-7095      Fax No.      419-691-0241      Email Address      [kfilipiak@ci.oregon.oh.us](mailto:kfilipiak@ci.oregon.oh.us)

#### A-3 Contact person for Commission Staff use in investigating customer complaints:

Name      Paul Goldberg      Title      City of Oregon Law Director  
Business address      5330 Seaman Rd.      Oregon, Ohio 43616  
Telephone No.      419-698-7166      Fax No.      419-691-0241      Email Address      [pgoldberg@ci.oregon.oh.us](mailto:pgoldberg@ci.oregon.oh.us)

#### A-4 Applicant's address and toll-free number for customer service and complaints:

Customer service address      5330 Seaman Rd.      Oregon, Ohio 43616  
Toll-Free Telephone No.      1-800-280-4474      Fax No.           Email Address

## SECTION B - APPLICANT AUTHORITY AND AGGREGATION PROGRAM INFORMATION

PROVIDE THE FOLLOWING AS SEPARATE ATTACHMENTS AND LABEL AS INDICATED

- B-1 Exhibit B-1 "Authorizing Ordinance," provide a copy of the adopted ordinance or resolution that reflects voter authorization to form a governmental aggregation program pursuant to Sections 4929.26 and 4929.27 of the Ohio Revised Code.
- B-2 Exhibit B-2 "Operation and Governance Plan," provide a copy of the applicant's plan for operation and governance of its aggregation program adopted pursuant to Sections 4929.26(C) or 4929.27(B) of the Revised Code. The Operation and Governance Plan should include all information pursuant to Rule 4901:1-28-03 of the Ohio Administrative Code.
- B-3 Exhibit B-3 "Automatic Aggregation Disclosure Notification," if the aggregation program provides for automatic aggregation in accordance with Section 4929.26(A) of the Revised Code, provide a copy of the disclosure notification required by Section 4929.26(D) of the Revised Code,
- B-4 Exhibit B-4 "Opt-Out Notice," provide a draft copy of the applicant's opt out notice that comports with the Opt-Out disclosure requirements pursuant to Rule 4901:1-28-04 of the Ohio Administrative Code. *(Ten days prior to public dissemination, the applicant shall docket with the Commission, the finalized Opt-Out notice that provides or offers natural gas aggregation service.)*
- B-5 Exhibit B-5 "Experience," provide a detailed description of the applicant's experience and plan for: providing aggregation services *(including contracting with consultants, broker/aggregators, retail natural gas suppliers)*; providing billing statements; responding to customer inquiries and complaints; and complying with all applicable provisions of Commission rules adopted pursuant to Section 4929.22 of the Ohio Revised Code and contained in Chapter 4901:1-29 of the Ohio Administrative Code.

Applicant Signature and Title

*Paul Balby*  
*Law Director*

Sworn and subscribed before me this

*15<sup>th</sup>*

day of

*October*

Month

*2010*

Year

*Anne C Schenk*

Signature of official administering oath

*Anne C Schenk*

Print Name and Title



*Anne C Schenk* My commission expires on  
ANNE C. SCHENK  
Notary Public, State of Ohio  
My Commission Expires April 22, 2013  
Recorded in Wood County

1  
City of Oregon, Ohio ~ Case No. 02-1910-GA-GAG  
Renewal Certification Application for Ohio Natural Gas Governmental Aggregators

## **EXHIBIT B-1**

# **AUTHORIZING ORDINANCE**



## City Council

ORDINANCE 011 - 2002

**AUTHORIZING THE APPROVAL OF THE AGGREGATION PLAN AS AUTHORIZED BY OHIO REVISED CODE SECTION 4929.26, TO ALLOW THE CITY TO NEGOTIATE THE BEST RATES FOR THE SUPPLY OF NATURAL GAS**

**WHEREAS, The City of Oregon authorized and forwarded to the Board of Elections a ballot initiative to allow its voters to decide whether the City of Oregon shall act as a governmental aggregator for its natural gas consumers; and,**

**WHEREAS; this election was held on the first Tuesday of November of 2001 and the measure was approved by the voters of the City of Oregon; and,**

**WHEREAS; pursuant to ORC 4929.26, any municipality that its citizens wish to function as an aggregator must develop a plan of operation and governance; and,**

**WHEREAS; before such a plan can be adopted, two (2) public hearings must be held on the proposed plan and before the first hearing, the City must publish notice of the hearings once a week for two (2) consecutive weeks in a newspaper of general circulation summarizing the plan and stating the date, time and location of each hearing; NOW, THEREFORE,**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OREGON THAT:**

**SECTION 1. The plan of operation and governance for the aggregation program submitted by the City Administration attached hereto and marked as Exhibit A and made a part hereof has been subject to two public hearings and is hereby approved.**

**SECTION 2. This measure shall give the City authority to automatically aggregate and purchase natural gas for the retail gas loads with the City pursuant to Ohio Revised Code section 4929.26, and such automatic aggregation shall begin effective February 28, 2002.**

**SECTION 3. It is hereby found and determined that all formal actions of**

this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and its committees that resulted in such formal actions, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Revised Code of Ohio and that the reading and adoption of this Ordinance complies with the provisions of Article III, Section 9 of the City Charter, as amended.

SECTION 4. This Ordinance shall take effect and be in force at the earliest date allowed by law.

Vote on passage: Yeas 7 Nays 0 Abs. 0  
Passed this 28th day of January, 2002.

/s/  
President of Council

ATTEST: APPROVED:

/s/ /s/  
Clerk of Council Mayor

[PSG/bam 1/29/2002]  
C:\My Documents\OREGON\ORDINANCES\Gas ordinance- Approv  
Plan-no emergency.doc

1

2

[REDACTED]  
[REDACTED]

City of Oregon, Ohio ~ Case No. 02-1810-GA-GAG  
Renewal Certification Application for Ohio Natural Gas Governmental Aggregators

**EXHIBIT B-2**

**PLAN OF OPERATION  
AND GOVERNANCE**

# **CITY OF OREGON NATURAL GAS AGGREGATION PROGRAM**

## **PLAN OF OPERATION AND GOVERNANCE**

**For additional information contact:**

**Paul S. Goldberg, Esq.**

**City of Oregon Law Director**

**5330 Seaman Road**

**Oregon, OH 43616**

**Telephone: (419) 698-7166**

**Fax: (419) 698-0241**

**Email: [pgoldberg@ci.oregon.oh.us](mailto:pgoldberg@ci.oregon.oh.us)**



## **Purpose**

The goal of this program is to facilitate additional choices for the supply of natural gas for residential and commercial consumers, pursuant to Ohio Revised Code section 4929. This aggregation program has been developed in accordance with House Bill 9.

The City of Oregon Natural Gas Aggregation Program seeks to aggregate the retail natural gas loads of consumers located in the city to obtain the lowest price for the supply and distribution of natural gas. Participation in the City of Oregon aggregation program is limited to individuals who are not already under contract with an alternative retail natural gas supplier.

This program is voluntary. Every individual has the opportunity to decline to be a member of the aggregation program and to remain with Columbia Gas or to enter into a power supply contract with any other retail natural gas supplier.

## **Process**

The City shall follow the process of governmental aggregation as set out by the Public Utility Commission of Ohio (PUCO).

A municipal corporation may automatically aggregate its residents after passage of an opt-out ordinance, adoption of a Plan of Operation, and approval by a majority of the voters. Oregon has accomplished all of these requirements.

The process will entail selection of a retail natural gas supplier, mailing opt-out notices to eligible customers, generating a list of participants who did not opt out, then transferring the participants to the chosen supplier.

## **Oregon's Aggregation Program**

The Departments of Public Utilities and Law will administer Oregon's aggregation program. These Departments currently administer the electricity aggregation programs, and purchase electricity and natural gas for City facilities. These Departments have expertise in the law and regulations applicable to governmental aggregation as well as considerable experience in contracting with marketers for energy services.

The purpose of the aggregation program is to reduce the amount consumers pay for natural gas. Oregon will not buy and resell the natural gas for the participants of the program. Instead, Oregon will competitively bid and negotiate a contract with a retail natural gas supplier to provide natural gas to the members of the aggregation program.

Oregon will obtain the list of customers within its boundaries from Columbia Gas either by zip code or by a method provided by the utility. Oregon will have its supplier cleanse the data to ensure that it does not contain customers with alternate suppliers, PIPP customers, any other excludable consumers, and only those who live within the jurisdictional boundary. Oregon will then have its supplier send the opt-out notice to each eligible customer, disclosing the offered price for natural gas along with any applicable contract terms. The opt-out notice will clearly inform customers that they may opt out of the program during the 21-day period following the mailing of the notification, along with instructions on how to opt out. Customers who opt out of the City's aggregation program during this initial notification period will remain with Columbia Gas unless and until the customer chooses an alternative natural gas supplier.

### **Operation**

All necessary technical analysis, competitive procurement of services, regulatory approvals, accounting and fiscal management, contract maintenance, communications, program coordination and administrative support will be professionally provided by existing staff and an energy consultant, as well as the chosen retail natural gas supplier.

Oregon anticipates it will operate its aggregation program(s) in cooperation with the surrounding communities in the Northwest Ohio Aggregation Coalition (NOAC). However, this Plan of Operation pertains only to the City of Oregon and its residents.

### **Funding**

The primary expenses associated with operating this program are printing and mailing costs of the opt-out notices, and fees for an energy consultant. Instead of paying for these costs up front, it shall be Oregon's goal to have the chosen supplier absorb these fees into their offered rates of the program participants.

### **Notification of customers**

All eligible customers in Oregon will receive an opt-out package in the mail. Oregon will adhere to all eligibility requirements of R.C. 4929.26. Essentially, eligible customers cannot be under contract to buy natural gas from an alternate supplier. The notice shall clearly inform customers of the offered rate, and that they have the right to opt out of the Oregon aggregation program within twenty-one days after the mailing of the notice without paying a switching fee. The notice will fully describe how to opt out. After the completion of the opt-out process, the residents who did not opt out will be included in Oregon's aggregation pool.

### **Customer opt-out**

Customers may opt out of the Oregon aggregation program at no charge within the twenty-one day period following the mailing of the notice containing the rates and terms of the aggregation program. Customers who return the required opt-out notice will remain customers of Columbia Gas. Oregon will offer the twenty-one day period during which customers can opt out of the aggregation program without charge at least every two years pursuant to state law.

### **Customer opt-in**

Oregon intends on having its supplier allow customers who move into or within Oregon to opt into the City's aggregation program by calling and voluntarily signing up with the supplier. Oregon will strive to provide these new customers with a rate similar to those who had been in the pool from the beginning. Additionally, Oregon's supplier may obtain a refreshed customer list from Columbia Gas approximately every six months. Oregon's supplier may then send aggregation information to those eligible customers identified on the refresher list. Whether this information is in opt in or opt out format will depend on the negotiated language of the supplier contract. If interim opt outs are to take place, a twenty-one day opt-out will occur in the manner described above.

### **Disputes**

The procedure for handling complaints will be in accordance with the rules set by the PUCO, and handled by the retail natural gas supplier. Dispute resolution provisions will also be in accordance with PUCO regulations. The opt-out package will contain the telephone numbers and websites for the PUCO and the Ohio Consumers Counsel, as well as the supplier's toll-free number.

Oregon's supplier will maintain this toll-free number for all customer-related questions and complaints. Oregon shall require that the personnel assigned to answer these calls be trained and provided with knowledge specific to Oregon's program.

### **Termination of natural gas supply program**

The natural gas supply program may be terminated at the expiration of the supply contract without any extension, renewal or subsequent supply contract being negotiated. Additionally, Oregon may cancel the program early in the event that regulatory proceedings greatly reduce or eliminate consumer savings. In either event, the aggregation pool customers will return to Columbia Gas unless and until they switch to an alternate supplier. Each individual customer receiving natural gas supply

service under the Oregon aggregation program will receive notification of the termination of the program before termination.

### **Rates**

The Department of Public Utilities shall receive proposals from retail natural gas suppliers using a competitive selection process. Bidders will be requested to provide a fixed price, a floating price, a percent off rate, or a combination of the above. If consumers will have the option of choosing between the fixed and floating prices, the opt-out package will contain ample and easy to understand information to aid the consumer in deciding which option best suits their natural gas needs. Oregon will decide which pricing structure(s) to offer based on the bids received, and an analysis of the current and projected market status as well as the bids received.

### **Billing and Payment**

Oregon will continue to have Columbia Gas bill customers using an itemized format approved by the PUCO. Oregon will not become involved in any payment delinquency issues and thus will not require any type of consumer credit or deposit. If Oregon's supplier wishes to pursue payment delinquency issues, details of the supplier's credit and deposit policies will be included in the opt-out package.

City of Oregon, Ohio - Case No. 02-1910-GA-GAG  
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**EXHIBITS B-3, and B-4**  
**(Combined)**

**AUTOMATIC DISCLOSURE/  
OPERATION AND GOVERNANCE  
PLAN**

1/24/06

Dear Natural Gas Consumer,

Your community is providing you with the opportunity to save money on your natural gas bills by combining your requirements with other community residents through the Northwest Ohio Aggregation Coalition ("NOAC"). NOAC is comprised of the Cities of Maumee, Northwood, Oregon, Sylvania and Toledo, The Village of Holland, the unincorporated areas of Lake Township and all other communities represented by The Board of Lucas County Commissioners. You may recall that voters in your community approved the idea of bringing together individual citizens to form a large buying group called a governmental aggregation.

You will be automatically enrolled in the governmental aggregation program unless you choose to cancel or "opt-out". To opt-out please return the attached opt-out card or call IGS at 1-800-288-4474. There is no fee to participate. You do not need to do anything to enroll. Your community has researched options for competitive natural gas prices. Accordingly, Interstate Gas Supply of Dublin, Ohio ("IGS") has proposed the best savings options for the aggregated group. IGS has been chosen to provide all your natural gas needs through March 2007 at a minimum of \$0.042 per CCF below the Columbia Gas of Ohio ("Columbia") gas commodity cost each month. Since Columbia's costs vary monthly your price would also vary. You will also be responsible for sales tax and will continue to be responsible for Columbia's transportation delivery and customer service charges.

As a member of this aggregation program, the cost of your gas will be at least \$0.042 per CCF below Columbia's Expected Gas Cost ("EGC") for your first twelve (12) Columbia billing cycles after enrollment in the program. Thereafter, the cost of your gas will be at least \$0.042 per CCF below Columbia's Gas Cost Recovery ("GCR"), through your March 2007 billing cycle. The EGC and the GCR are costs that Columbia charges for the gas commodity portion of their bill, after obtaining approval by the Public Utilities Commission of Ohio ("PUCO").

To be eligible to participate in the aggregation program, you must be a resident in the City's of Maumee, Northwood, Oregon, Sylvania or Toledo, The Village of Holland, the unincorporated areas of Lake Township or a community represented by the Board of Lucas County Commissioners. You must also currently purchase natural gas from Columbia and be current in your payment to Columbia. If you have received this notification in error we apologize for any inconvenience and ask that you contact us to be removed from the aggregation list.

IGS must receive the attached opt-out form by February 14, 2006 if you wish to be excluded from your community natural gas governmental aggregation program. Participation in this program is voluntary. If you do not return the opt-out card or contact IGS to cancel, you will receive a notification from Columbia advising you that IGS will be your new provider of gas. You will see no change in your service from Columbia. You will, however, receive a lower price than what you would have paid to Columbia and an indication on the bill that your natural gas was supplied by IGS. Columbia will remain your natural gas utility and will still do all billing and meter readings. Columbia will continue to deliver the gas to your home. Any current Columbia billing options, such as budget billing or automatic withdrawal will remain intact. Columbia will also be your contact if you ever smell gas or have other problems with your gas service.

The PUCO has taken careful steps to ensure that the rules governing Ohio's deregulated utility environment are safe for consumers. In doing so, you can be assured that your participation in the program will result in absolutely no change in the level of service that you have come to expect from Columbia. Columbia will continue to maintain the distribution system that pipes the gas to your home. The only difference is that your gas supply will come from a very reliable natural gas marketing company, IGS, and not Columbia.

Please thoroughly review the enclosed terms and conditions of this offer. If you have any questions, call IGS toll-free at 1-800-280-4474 or visit [www.igsenergy.com](http://www.igsenergy.com). IGS has trained representatives ready to answer any questions. You can also find out more information about the deregulated natural gas industry by visiting the PUCO website at [www.puc.state.oh.us](http://www.puc.state.oh.us).

If you are currently an IGS customer or have recently enrolled on an alternative IGS program please disregard this letter.

Thank you for making IGS your Smart Energy Choice.

Sincerely  
Interstate Gas Supply

P.S. Remember to return the opt-out form only if you DO NOT want to participate in your community's natural gas governmental aggregation program.

**Term:** The term of this agreement will begin within one to two billing cycles of enrollment by the NGDC and will continue through my March, 2007 billing cycle. Interstate Gas Supply, Inc. (IGS) will supply the commodity portion of my natural gas and Columbia Gas of Ohio (COH) will be my Natural Gas Distribution Company (NGDC). I can contact the IGS choice department by phone 1-800-280-4474 by fax 614-923-0470 or in writing at P.O. Box 9060, Dublin, OH 43017 or through their web site at <http://www.igsenergy.com>

**Enrollment:** Upon expiration of the opt-out twenty-one (21) day period, Interstate Gas Supply, Inc. (IGS) shall notify the NGDC to transfer gas service, for a start to commence within one (1) to two (2) billing cycles of such expiration period. I will begin service upon the first meter read date after receipt and acceptance by the NGDC of notice of my enrollment in the program.

**Regulatory:** The COH Customer Choice Program and your Government Aggregator are subject to ongoing Public Utilities Commission of Ohio (PUCO) jurisdiction and I understand that if The Aggregation Program is terminated, this agreement will be terminated without penalty to me.

**Billing:** For my convenience I will receive only one bill, which will be issued by COH and will contain IGS' gas price plus sales tax and all of COH's transportation and other applicable charges. I agree to continue to pay COH for the entire gas bill under COH's payment terms and conditions. If I pay under the check free or budget bill payment plan, I understand that this service is available and will continue to remain available to me. However, IGS reserves the right to issue an invoice to me directly and if so this invoice will contain IGS' gas price plus sales tax and may also include all of COH's transportation and other applicable charges. I authorize IGS to obtain my billing, payment and usage history. IGS may terminate this agreement with fourteen days written notice should I fail to pay the bill or meet any agreed-upon payment arrangements. I may request, at no charge, up to 24 months of my payment history for services rendered by IGS. IGS will not release my social security number or account number to any other third party without my consent except for the purpose of enrolling my account or obtaining payment history. I authorize IGS to obtain my billing payment and usage history from the NGDC.

**Dispute Resolutions:** In the event of a billing dispute I should contact COH at the number listed on their bill for issues regarding volume or metering. For other questions about pricing I should contact IGS at 1-800-280-4474. If my questions are not resolved after I have called IGS, I may call the PUCO toll free at 1-800-686-7826 or 1-614-466-3292, or for TDD/TTY toll free at 1-800-686-1570 or 1-614-466-8180, from 8:00 a.m. to 5:00 p.m. weekdays, or visit the PUCO website at [www.puco.ohio.gov](http://www.puco.ohio.gov). Residential customers may also contact the Office of the Ohio Consumer's Counsel (OCC) toll free at 1-877-742-5622 from 8:30 a.m. to 5:30 p.m. weekdays or visit the OCC website at [www.dickocc.org](http://www.dickocc.org).

**Jurisdiction:** If a dispute cannot be resolved in the above fashion I agree that any legal action involving any and all disputes arising under or relating to this agreement shall be brought in a court of the State of Ohio sitting in Franklin County, Ohio, the Public Utilities Commission of Ohio in Columbus Ohio, or in the United States District Court for the Southern District of Ohio sitting in Columbus, Ohio. I submit to the personal jurisdiction of such courts and irrevocably waive any and all objections that I now have or might in the future have to any and all such courts as the proper forum for any and all actions arising under or related to this agreement. This agreement shall be interpreted and enforced according to the laws of the State of Ohio, without giving effect to its choice of law principles.

**Price:** My price will be calculated each month to be \$0.042 per ccf less than COH's Expected Gas Cost ("EGC") until I have participated in The Aggregation Program for twelve (12) full months, and \$0.042 per ccf less than COH's Gas Cost Recovery ("GCR") each month thereafter, through my March, 2007 billing cycle. When I have been enrolled in The Aggregation Program for more than twelve (12) months, my price will be calculated each month to be \$0.042 per CCF less than COH's Gas Cost Recovery ("GCR") through my March, 2007 billing cycle. I will be responsible for all applicable taxes and all charges assessed by COH for gas transportation and all other applicable charges and adjustments by COH for delivery of gas including any applicable switching fees that may apply under COH's tariff.

**Renewal:** Approximately 45 days before the expiration of this contract, your Governmental Aggregator will notify you of any renewal information or program changes.

**Rescission Period:** I understand that if I am not already enrolled with IGS under another program, COH will send me a confirmation notice of transfer of service and that I will have seven days from the confirmation postmark date to rescind my enrollment with IGS. If I want to rescind I should contact COH in writing or by calling them at the number listed on the confirmation notice.

**Cancellation:** I may cancel this agreement, with no charge to me, at any time during the 7-day rescission period. Either party may cancel this agreement before the expiration by giving thirty days written notice and pay a twenty-five dollar (\$25.00) cancellation fee. If I switch my services back to the NGDC or another supplier then this agreement will be terminated and I agree to pay the twenty-five dollar cancellation fee.

**Assignment:** This contract is assignable by IGS without my consent subject only to any regulatory approvals. IGS will use its best efforts to give the NGDC and me thirty days written notice prior to any assignment.

**Moving:** If I move to another address outside of the COH service territory this agreement will automatically terminate with no penalty to either party. If I move to another address within COH's service territory either party may terminate this agreement with no penalty. If I do not cancel I agree that IGS may, at its option, automatically continue this agreement at my new address under my new COH account number and I hereby authorize IGS to enroll me. Furthermore if IGS is unable to determine my account number I agree to provide my new account number to IGS upon their request. If IGS is unable to obtain my account number or is unable to enroll me at my new address within 120 days then this agreement will automatically terminate with no penalty to either party.

**Eligibility:** This agreement is for residential and small commercial customers and IGS reserves the right at any time to terminate service to customer locations that consume more than 5000 CCF per year and return the customer to COH with

Aggregator, and the Public Utilities Commission of Ohio. Additionally, customers are sometimes terminated either in error or for being in arrears. In such instances I can contact COH to correct the problem and be reinstated in the program. Regardless of the reason for termination, in no case will the original term be extended for months that I was unable to participate nor will IGS have any liability for any early termination or for any months that I was unable to participate in the program.

**Limitation of Liability:** IGS assumes no liability or responsibility for losses or consequential damages arising from items associated with the NGDC including, but not limited to: operations and maintenance of their system; any interruption of service; termination of service; or deterioration of service, nor does IGS assume responsibility or liability for damages arising from any in-home or building damages and in addition shall not be responsible for any indirect, consequential, special or punitive damages whether arising under contract, tort (including negligence or strict liability) or any other legal theory.





May 21, 2010

Dear Natural Gas Consumer:

Your community is providing you the opportunity to participate in your community's Opt-Out Natural Gas Aggregation Program. Under this program, residents in your community voted to approve the following Ordinances and Resolutions to form a single large buying group called a Governmental Aggregation for the purpose of securing favorable terms and pricing for natural gas deliveries on the Columbia Gas of Ohio (Columbia) system.

Community	Number	Date
Toledo	576-01	8/21/2001
Lucas County	01-1111	7/12/2001
Oregon	011-2002	1/28/2002
Sylvania	76-2001	7/19/2001
Northwood	2001-27	7/26/2001
Holland	8-2002	2/5/2002
Maumee	203-2002	11/4/2002
Lake Twp	112-03	1/6/2004
Perrysburg Twp	206-13	7/18/2006

To form an even larger group and secure additional purchasing power, your community chose to cooperate with other local communities and act in unison as the Northwest Ohio Aggregation Coalition (NOAC). NOAC is comprised of the Cities of Maumee, Northwood, Oregon, Sylvania and Toledo, Perrysburg Township, the Village of Holland, the unincorporated areas of Lake Township and all other unincorporated areas of Lucas County represented by the Board of Lucas County Commissioners.

Your community, through NOAC, has researched its options for competitive natural gas prices and has chosen Interstate Gas Supply, Inc. (IGS Energy) of Dublin, Ohio as its supplier for natural gas for this program.

**Opt-Out Program :** The rate associated with this opt-out aggregation program will be a variable rate that changes monthly. Each month's price will be determined by taking the applicable monthly New York Mercantile Exchange (NYMEX) settlement price of natural gas plus \$0.172 per CCF plus state sales tax through your March 2011 billing period. This NOAC aggregation rate compares to and is lower than the Columbia commodity rate of NYMEX plus \$0.193 per ccf plus gross receipts tax. There are no fees to participate in this program; however, you will be responsible for sales tax and will still pay Columbia's transportation delivery and customer service charges. After your March 2011 billing cycle, a new rate will be determined by your community and IGS Energy for up to 12 additional months. If a new rate cannot be determined after the March 2011 billing period, this program will terminate. Please see the enclosed Terms and Conditions for full details.

12 digit account number as it appears on your Columbia Gas of Ohio gas bill.

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Name (Please Print) \_\_\_\_\_  
 Address \_\_\_\_\_  
 City, State, Zip \_\_\_\_\_  
 Phone Number \_\_\_\_\_  
 Email Address \_\_\_\_\_  
 Signature (REQUIRED) \_\_\_\_\_

I wish to opt out of the NOAC Natural Gas Governmental Aggregation Program.  
 Opt-Out Form: NOACCOH-10-OPTOUT

Check box to opt out ☐



Promo Code:

0000H01

If you do nothing, you will automatically continue on your community aggregation program as described in the enclosed Terms and Conditions. If you choose to cancel or "opt-out" of the program, you must return the attached opt-out card by June 11, 2010 and check the box indicating you do not wish to participate. You may also call IGS Energy by this date, toll free at 1-800-280-4474.

You will see no change in your service from Columbia. You will see an indication on your bill that states your natural gas is supplied by IGS Energy. Columbia will remain your natural gas utility and will still do all billing and meter readings. Columbia will continue to deliver the gas to your home. Any current Columbia billing options, such as budget billing or automatic withdrawal, will remain intact. Columbia will also be your contact if you ever smell gas or have other problems with your gas service.

The PUCO has taken careful steps to ensure that the rules governing Ohio's deregulated utility environment are safe for consumers. In doing so, you can be assured that your participation in the program will result in absolutely no change in the level of service that you have come to expect from Columbia. Columbia will continue to maintain the distribution system that pipes the gas to your home. The only difference is that your gas supply will come from a very reliable natural gas marketing company, IGS Energy.

Please thoroughly review the enclosed terms and conditions of this offer. If you have any questions, call IGS Energy toll-free at 1-800-280-4474 from 8:00 a.m. to 8:00 p.m. Monday through Friday and indicate that you are a consumer in a NOAC Community. You may also visit [www.igsenergy.com](http://www.igsenergy.com). IGS Energy has trained representatives ready to answer any questions. You can also find out more information about the deregulated natural gas industry by visiting the PUCO website at [www.puc.state.oh.us](http://www.puc.state.oh.us) or calling at 1-800-686-7826.

**IF YOU DO NOTHING YOU WILL AUTOMATICALLY CONTINUE IN YOUR COMMUNITY NATURAL GAS AGGREGATION PROGRAM THROUGH YOUR MARCH 2011 BILLING PERIOD WHICH MAY CONTINUE FOR AN ADDITIONAL 12 MONTH PERIOD THROUGH YOUR MARCH 2012 BILLING PERIOD AT A RATE THAT WILL BE DETERMINED FOR YOU BY NOAC AND YOUR COMMUNITY. IF YOU WISH TO DISCONTINUE YOUR PARTICIPATION IN THE PROGRAM YOU MUST RETURN THE ATTACHED OPT-OUT CARD OR CALL IGS ENERGY AT 1-800-280-4474 TO CANCEL.**

Thank you for your participation in your community's Governmental Opt-Out Natural Gas Aggregation Program.

Sincerely

IGS Energy and the individual communities of the Northwest Ohio Aggregation Coalition (NOAC).

#### NOTICE

*Return the "Opt-Out" form only if you do not want to participate in the NOAC Natural Gas Aggregation Program.*

NOACOH-10-OPTOUT

Must be received by June 11, 2010

to: Natural Gas Governmental Aggregation Program  
P O Box 9060  
Dublin, OH 43017

Form NOACOH-10-OPTOUT

**Billing:** For my convenience I will receive only one bill, which will be issued by the NGDC each month and will contain IGS Energy's gas price plus applicable taxes and all of the NGDC's transportation and other applicable charges, including any late fees assessed by the NGDC. I agree to continue to pay the NGDC for the entire gas bill under the NGDC's payment terms and conditions. If I pay under the budget bill payment plan, I understand that this service is available and will remain available. IGS Energy reserves the right to issue an invoice to me directly, such invoice would contain IGS Energy's gas price and may also contain applicable taxes and all of the NGDC's transportation and other applicable charges. If IGS Energy invoices me directly and I fail to pay within the terms specified on the invoice(s) a late fee of 1.5% per month on all past-due amounts will apply. If IGS Energy bills me directly for services provided, IGS Energy may terminate this Agreement with fourteen (14) days written notice should I fail to pay the bill or meet any agreed-upon payment arrangements. If I fail to pay my invoices timely which include IGS Energy charges, the NGDC may disconnect my service, according to tariff guidelines. I may request, at no charge, up to 24 months of my payment history for services rendered by IGS Energy. Other than for operation, maintenance, assignment and transfer of my account or, where IGS Energy is performing billing services, or for commercial collections, IGS Energy will not disclose my account number to any other third party without my affirmative written consent or electronic authorization or pursuant to a court or Commission order and that, other than for credit checking and credit reporting, if IGS Energy is performing billing services, IGS Energy will not disclose my social security number without my affirmative written consent or pursuant to court order. I authorize IGS Energy to obtain my billing payment and usage history from the NGDC.

**Assignment:** This contract is assignable by IGS Energy without my consent subject only to required regulatory approvals. IGS will use its best efforts to give the NGDC and me thirty (30) days written notice prior to any assignment.

**Moving/Termination:** I understand that this contract will automatically terminate, without penalty, if I relocate outside my community aggregation Program boundaries, or if the requested service location is not served by the NGDC. Also, I understand that I have the right to terminate this Agreement, without penalty, if I relocate inside the NGDC service territory and the NGDC does not have contract portability and if IGS Energy agrees to allow me to continue. In such instances, I would have to enroll with IGS Energy under a new agreement, as this Agreement is only valid for opt-out government aggregation. I understand that I am not entitled to the pricing or service from IGS Energy hereunder at my new location until such time as the NGDC accepts my enrollment with IGS Energy at my new location and/or transfers my contract to my new location and that the pricing hereunder will not be extended for additional months that I was not with IGS Energy, unless agreed to in writing by IGS Energy. Except as provided in this Agreement, if IGS Energy returns me to the NGDC's sales service, this Agreement will terminate without penalty to me.

**Eligibility / Limitation of Liability / Jurisdiction:** This Agreement is for residential and small commercial customers that use 5,000 ccf a year and are otherwise eligible for opt-out government aggregation programs. IGS Energy and my community shall use its best efforts to ensure that only eligible customer accounts within its governmental boundaries and customers who have not opted out are included in its aggregation. If ineligible accounts, accounts from outside of the governmental aggregator's governmental boundaries, or accounts for customers who opted out of the aggregation are switched to the governmental aggregation, as soon as IGS Energy is aware of such event the governmental aggregator (or IGS Energy) will promptly contact the NGDC to have the customer switched back to the customer's former supplier, and will pay any switching fee imposed by the NGDC for such switch. Participation in the program is subject to the rules of the NGDC and the rules established in Ohio Administrative Code 4901:1-28. Customers are sometimes terminated or not enrolled in the program due to NGDC issues. In such instances, I can contact the NGDC to correct the problem and be reinstated or enrolled in the Program. Regardless of the reason for termination, in no case will the original term be extended for months that I was unable to participate nor will IGS Energy have any liability for any early termination or for any months that I was unable to participate in the Program. IGS Energy assumes no liability or responsibility for losses or consequential damages arising from items associated with the NGDC including, but not limited to: operations and maintenance of their system; any interruption of service; termination of service; or deterioration of service, nor does IGS Energy assume responsibility or liability for damages arising from any in-home or building damages and in addition shall not be responsible for any indirect, consequential, special or punitive damages whether arising under contract, tort (including negligence or strict liability) or any other legal theory. The parties agree that if the customer is unable to resolve its issues through the PUCCO as detailed under "Contract and Dispute Resolution" above or if suit is filed, any legal action involving this Agreement shall be brought only in a court of the State of Ohio sitting in Franklin County, Ohio or the United States District Court sitting in Franklin County, Ohio. I submit to the personal jurisdiction in such courts and irrevocably waive any objections that I have or might have in the future to such courts as the proper forum for any and all actions arising under this Agreement. The parties agree that this Agreement shall be interpreted under the laws of the State of Ohio, regardless of Ohio's choice of law provisions. IGS Energy may from time to time use your name, address and NGDC account number to provide additional offers to you. If you would prefer that IGS Energy not contact you with additional offers please contact and let us know at 1-800-280-4474. IGS does not sell or provide any of your personal information to any third party.

**My Natural Gas Supply Agreement with IGS Energy**

**NOACCOH-10-OPTOUT**

**Keep for your records**

**Term:** The community's opt-out government aggregation program (the "Program") and my service with Interstate Gas Supply, Inc. (elsewhere referred to as "IGS Energy" and the consumer will be referred in the first person, "my", "me" or "I") as my supplier on the Program will begin within one to two billing cycles after my enrollment or rate change is confirmed with the utility company and shall continue through my March 2012 utility billing cycle, unless notified otherwise. IGS Energy will supply the commodity portion of my natural gas and Columbia Gas of Ohio will be my Natural Gas Distribution Company ("NGDC"). I can contact the IGS Energy choice department by phone at 1-800-280-4474, by fax at 614-859-5005, in writing at P.O. Box 9080, Dublin, OH 43017, or through their web site at <http://www.igsenergy.com>.

**Regulatory:** The NGDC's choice program and the government aggregation for my community are subject to ongoing Public Utilities Commission of Ohio (PUCO) jurisdiction, and I understand that if the choice program or this Program is terminated, this Agreement may be terminated, without penalty to either party.

**Price:** My price will be calculated each month by taking the applicable Nymex monthly settlement price and adding \$0.172 per ccf through my March 2011 billing cycle. Thereafter, my community and IGS Energy may determine my price for each month through my March 2012 billing period and the price for those months will be effective with no notice to me. I will be responsible for all applicable taxes and all charges assessed by the NGDC for gas transportation and all other applicable charges and adjustments for delivery of gas including any applicable switching fees that may apply under the NGDC tariff.

**Renewal:** If my community's governmental aggregation continues, at least every two years from the establishment of this Program the government aggregator or its supplier shall provide me notice of my right to opt out of the aggregation without penalty. The process for providing me with notice of my right to opt-out shall include a provision for me to return a post card or similar notice to the governmental aggregator or the supplier. I will have at least twenty-one days from the post mark date on the written notice to choose to opt out of the Program, and my return post card or notice that is post marked before the opt out deadline has been timely sent. The notice will follow the procedures established for the initial opt-out notice set forth in this rule and shall prominently disclose to customers all changes to the terms and conditions associated with the aggregation. I am entitled to opt-out of the government aggregation program at least every two years from the commencement date of the Program, without a penalty. If I am in the Program when the Program is renewed and I do not exercise my right to opt-out, I will be continued in the Program.

**Rescission Period:** I will have 21 days from the post mark date of my opt-out notice to exercise my right to opt-out of my community's Program. If I do not opt-out of the Program, IGS Energy will submit my enrollment to the NGDC and if I am new to the Program or a new customer to IGS Energy will have 7 business days from the post-mark date of the confirmation notice sent by the NGDC to rescind my enrollment. I can rescind my enrollment by contacting the NGDC in writing or by telephone at the number provided on the confirmation notice within that 7 day period. Otherwise, I can cancel this agreement as detailed below.

**Cancellation:** Either party can cancel this Agreement within the first 30 days of enrollment with IGS Energy by providing the other with notice of cancellation, with no cancellation fee. At any other time either party can cancel this agreement with notice to the other, without a cancellation fee. Cancellation notices provided after the NGDC deadline may result in additional month(s) of service beyond the cancellation notice date, as the effective date of all cancellations are subject to NGDC guidelines and I agree to continue to pay for my service with IGS Energy for all periods billed with IGS Energy. I understand that if I switch my service to another supplier or back to the NGDC an NGDC switching fee may apply under the NGDC's tariff and the NGDC may charge a price other than the NGDC commodity rate.

**Contact and Dispute Resolutions:** In the event of a billing dispute or issues regarding volume or metering, I should contact the NGDC at the number listed on their bill. For other questions or concerns about pricing, I can contact the IGS Energy choice department by phone weekdays from 8:00 a.m. to 8:00 p.m. EST at 1-800-280-4474, by fax 614-859-5005, in writing at P.O. Box 9080, Dublin, OH 43017, or through their web site at [www.igsenergy.com](http://www.igsenergy.com). Also, I can contact IGS Energy through e-mail at [choice@igsenergy.com](mailto:choice@igsenergy.com). If my questions or concerns are not resolved after I have called IGS Energy, or for general utility information, residential and business customers may call the Public Utilities Commission of Ohio (PUCO) toll free at 1-800-685-7828 or for TDD/TTY toll free at 1-800-688-1570, from 8:00 a.m. to 5:30 p.m. weekdays, or visit the PUCO website at [www.puco.ohio.gov](http://www.puco.ohio.gov). The Ohio Consumers Counsel (OCC) represents residential utility customers in matters before the PUCO. The OCC can be contacted toll free at 1-877-742-5622 from 8:00 a.m. to 5:00 p.m. weekdays or visit [www.pickocc.org](http://www.pickocc.org).



# The Public Utilities Commission of Ohio

## RENEWAL CERTIFICATION FILING INSTRUCTIONS OHIO NATURAL GAS GOVERNMENTAL AGGREGATORS

- I. **Where to File:** Applications should be sent to: Public Utilities Commission of Ohio (PUCO or Commission), Docketing Division, 13<sup>th</sup> Floor, 180 East Broad Street, Columbus Ohio 43215-3793.
- II. **What to File:** Applicant must submit one original notarized application signed by a principal officer and ten copies, including all exhibits, affidavits, and other attachments. All attachments, affidavits, and exhibits should be clearly identified. *For example, Exhibit B-1 should be marked "Exhibit B-1 - Authorizing Ordinance."* All pages should be numbered and attached in a sequential order.  
  
**IMPORTANT REQUIREMENT:** *The renewal application must be docketed in the applicant's original GA-GAG case number.* Therefore, applicant should enter that number on the renewal application form when filing a renewal application.
- III. **When to File:** Pursuant to Rule 4901:1-27-09 of the Ohio Administrative Code, renewal applications shall be filed between 30 and 120 days from the prior certificate's expiration date.
- IV. **Renewal Application Form:** The renewal application form is available on the PUCO Web site, [www.puco.Ohio.gov](http://www.puco.Ohio.gov) or directly from the Commission located at: Public Utilities Commission of Ohio, Docketing Division, 13<sup>th</sup> Floor, 180 East Broad Street, Columbus, Ohio 43215-3793.
- V. **Confidentiality:** If any of an applicant's answers require the applicant to disclose what the applicant believes to be privileged or confidential information not otherwise available to the public, the applicant should designate at each point in the application that the answer requires the applicant to disclose privileged and confidential information. Applicant must still provide that privileged and confidential information is (*separately filed and appropriately marked*). Applicant must fully support any request to maintain the confidentiality of the information it believes to be confidential or proprietary in a motion for protective order, filed pursuant to Rule 4901:1-1-24 of the Ohio Administrative Code.
- VI. **Commission Process for Certification Renewal:** An application for renewal shall be made on forms approved and supplied by the Commission. The applicant shall complete the appropriate renewal form in its entirety and supply all required attachments, affidavits, and evidence of capability specified by the form at the time an application is filed. The Commission renewal process begins when the Commission's Docketing Division receives and time/date stamps the application. An incomplete application may be suspended or rejected. An application that has been suspended as incomplete will cause delay in renewal.

The Commission may approve, suspend, or deny an application within 30 days. If the Commission does not act within 30 days, the renewal application is deemed automatically approved on the 31<sup>st</sup> day after the official filing date. If the Commission suspends the renewal application, the Commission shall notify the applicant of the reasons for such suspension and may direct the applicant to furnish additional information. The Commission shall act to approve or deny a suspended application within 90 days of the date that the renewal application was suspended. Upon Commission approval, the applicant shall receive notification of approval and a numbered, renewed certificate that specifies the service(s) for which the applicant is certified and the dates for which the certificate is valid. Unless otherwise warranted, the renewed certification designation will remain consistent with the previously granted certification. For example, a certified Ohio natural gas governmental aggregator will renew as a certified Ohio natural gas governmental aggregator.

Unless otherwise specified by the Commission, the natural gas governmental aggregator's renewed certificate is valid for an additional period of two years, beginning and ending on the dates specified on the certificate. The applicant may renew its certificate in accordance with Rule 4901:1-27-09 of the Ohio Administrative Code.

Ohio natural gas governmental aggregators shall inform the Commission of any material change to the information supplied in a renewal application within thirty (30) days of such material change in accordance with Rule 4901:1-27-10 of the Ohio Administrative Code.

**VII. *Contractual Arrangements for Capability Standards:*** If the applicant is relying upon contractual arrangements with a third-party, to meet any of the certification requirements, the applicant must provide with its application all of the following:

- The legal name of any contracted entity;
- A statement that a valid contract exists between the applicant and the third-party;
- A detailed summary of the contract(s), including all services provided thereunder; and
- The documentation and evidence to demonstrate the contracting entity's capability to meet the requirements as if the contracting entity was the applicant.

**VIII. *Governing Law:*** The certification/renewal of Ohio natural gas governmental aggregators is governed by Chapters 4901:1-27 and 4901:1-28 of the Ohio Administrative Code, and Section 4929.20 of the Ohio Revised Code.